

**TOWN OF OSCEOLA  
TOWN BOARD OF SUPERVISORS - REGULAR BOARD MEETING**

**Tuesday, January 2, 2024 – 6:30 P.M.**

**Town Hall - 516 East Avenue North, Dresser WI**

**Virtual - Open Meeting via Microsoft Teams;**

**To join via Teams: See Meetings, Notices/Agendas on [www.townofosceola.com](http://www.townofosceola.com)**

**Agenda Can Change Up to 24 Hours Prior to Meeting**

**MEETING AGENDA**

1. Call Meeting to Order
2. Verification of Meeting Posting
3. Pledge of Allegiance
4. Roll Call
5. Presentation and Approval of Bills 1 - 7
6. Acceptance of Proposed Agenda
7. Approval of Minutes of Previous Meetings: 12/04/2023 Regular Town Bd. Mtg.; 12/12/2023 Special Town Bd. Mtg. 8 - 17
8. Public Comment
9. Public Works Report 18
10. Treasurer's Report 19 - 33
11. Clerk's Report 34
12. Old Business
  - a) Consider Purchase of New Public Works Snow Plow/Dump Truck 35 - 38
  - b) Consider Simmon Drive Road Project 39 - 40
  - c) Consider Comprehensive Plan Update
  - d) Consider Records Retention Project
13. New Business
  - a) Consider Road Projects for 2024 Bids
  - b) Consider Resolution 24-01-02; New Signature on Depository Accounts 41
  - c) Consider New Clerk Hours
  - d) Consider Purchase of Office Copier
  - e) Consider Elections Equipment Hardware Maintenance Agreement 42 - 43
14. Chair's Report
15. Supervisors' Reports
  - a) Jon Cronick: Supervisor and Plan Commission Update 44 - 45
  - b) Tony Johnson
  - c) Debbie Thompson
  - d) Webley Weingarten
16. Committee Reports: Consideration/Review/Discussion
  - a) Finance
  - b) Media & Technology
  - c) Personnel
  - d) Public Works
17. Request for Future Meeting Agenda Items
18. Next Plan Commission Meeting – Tues., Jan. 23 (6:00 p.m.)
19. Next Town Board Meeting – Mon. Feb. 5 (6:30 p.m.)
20. Community Meetings Board Members Attend: OAAAS Board Mtg Tues. Jan 17 (6:00 p.m.), Fire Board Wed. Jan. 18 (6:00 p.m.), location TBA
21. Adjournment

Notice is hereby given that a quorum of the Town of Osceola Plan Commission may be present at this meeting of the Town Board of Supervisors scheduled as noted above to gather information about a subject over which they have recommendation-making responsibility. The Plan Commission will take no formal action at this meeting.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Clerk's office at (715)755-3060.

AFFIDAVIT OF POSTING: I hereby certify that this notice has been posted at the Dresser Post Office, the Town Hall, the First National Community Bank, the Town Web Site, and the Town Facebook site.  
/s/ Dani Pratt, Clerk

TOWN OF OSCEOLA  
Check Detail  
December 4, 2023 through January 3, 2024

Type	Date	Num	Name	Account	Original Amount
Check	12/23/2023	ACH	Walmart	10004 · MidWest One Checking Account	-64.12
				51425 · Office Supplies	64.12
					<u>64.12</u>
TOTAL					
Check	12/08/2023	ACH	Spectrum Enterprise	10004 · MidWest One Checking Account	-149.98
				51616 · Telephone/Internet	149.98
					<u>149.98</u>
TOTAL					
Check	12/11/2023	ACH	E. O. Johnson Co.	10004 · MidWest One Checking Account	-444.81
				51425 · Office Supplies	444.81
					<u>444.81</u>
TOTAL					
Check	12/14/2023	ACH	Xcel Energy	10004 · MidWest One Checking Account	-102.58
				51611 · Electric Utilities	102.58
					<u>102.58</u>
TOTAL					
Liability Check	12/15/2023	ACH	IRS	10004 · MidWest One Checking Account	-3,560.42
				21000 · Payroll Liabilities	1,246.00
				21000 · Payroll Liabilities	937.87
				21000 · Payroll Liabilities	937.87
				21000 · Payroll Liabilities	219.34
				21000 · Payroll Liabilities	219.34
					<u>3,560.42</u>
TOTAL					
Liability Check	12/18/2023	ACH	AFLAC	10004 · MidWest One Checking Account	-257.32
				22110 · Short Term Disability	257.32
					<u>257.32</u>
TOTAL					
Check	12/22/2023	ACH	Kwik Trip	10004 · MidWest One Checking Account	-371.72
				53241 · Fuel	395.64
				53241 · Fuel	-23.92
					<u>371.72</u>
TOTAL					
Check	12/26/2023	ACH	MidWest One	10004 · MidWest One Checking Account	-573.40
				53241 · Fuel	340.00
				53240 · Equipment Repairs & Maintenance	233.40
					<u>573.40</u>
TOTAL					
Liability Check	12/29/2023	ACH	Wisconsin Dept of Revenue	10004 · MidWest One Checking Account	-478.22
				21000 · Payroll Liabilities	478.22
					<u>478.22</u>
TOTAL					
Liability Check	12/29/2023	ACH	Wisconsin Retirement System	10004 · MidWest One Checking Account	-1,547.88
				21000 · Payroll Liabilities	773.93
				21000 · Payroll Liabilities	639.66
				21000 · Payroll Liabilities	134.27
					<u></u>

TOWN OF OSCEOLA  
Check Detail  
December 4, 2023 through January 3, 2024

	Type	Date	Num	Name	Account	Original Amount
TOTAL						1,547.86
	Check	01/02/2024	ACH	Waterman Sanitation	10004 · MidWest One Checking Account	-100.00
					51614 · Sanitation Expenses	100.00
						100.00
TOTAL						
	Paycheck	12/08/2023	19124	Carlson, Janice	10004 · MidWest One Checking Account	-608.20
					51411 · Treasurer Wages	756.17
						608.20
TOTAL						
	Paycheck	12/08/2023	19125	Gaffney, Joseph J	10004 · MidWest One Checking Account	-1,494.91
					53247 · Full-Time PW Wages	1,500.71
					53248 · Full Time PW OT Wages	51.91
					53247 · Full-Time PW Wages	164.80
					53247 · Full-Time PW Wages	384.62
						1,494.91
TOTAL						
	Paycheck	12/08/2023	19126	Raddatz, Todd A	10004 · MidWest One Checking Account	-1,791.60
					53245 · Supervisor PW Wages	1,950.21
					53246 · Supervisor PW OT Wages	83.84
					53245 · Supervisor PW Wages	216.00
					53245 · Supervisor PW Wages	461.54
						1,791.60
TOTAL						
	Paycheck	12/08/2023	19127	Skjerven, Denise K	10004 · MidWest One Checking Account	-703.65
					51410 · Clerk Wages	875.75
						703.65
TOTAL						
	Check	12/11/2023	19128	Warner's Dock Inc	10004 · MidWest One Checking Account	-5,993.00
					Capital Improvement	5,993.00
						5,993.00
TOTAL						
	Check	12/11/2023	19129	Midwest Machinery Co	10004 · MidWest One Checking Account	-29,090.00
					53239 · Capital Highway Equipment	29,090.00
						29,090.00
TOTAL						
	Paycheck	12/22/2023	19130	Carlson, Janice	10004 · MidWest One Checking Account	-612.21
					51411 · Treasurer Wages	761.93
						612.21
TOTAL						
	Paycheck	12/22/2023	19131	Gaffney, Joseph J	10004 · MidWest One Checking Account	-1,548.46
					53247 · Full-Time PW Wages	1,648.00
					53248 · Full Time PW OT Wages	250.91
					53247 · Full-Time PW Wages	-123.81
					53247 · Full-Time PW Wages	33.58
					53247 · Full-Time PW Wages	384.62
						1,548.46
TOTAL						

TOWN OF OSCEOLA  
Check Detail  
December 4, 2023 through January 3, 2024

Type	Date	Num	Name	Account	Original Amount
Paycheck	12/22/2023	19132	Raddatz, Todd A	10004 · MidWest One Checking Account	-1,959.13
				53245 · Supervisor PW Wages	2,160.00
				53246 · Supervisor PW OT Wages	396.90
				53245 · Supervisor PW Wages	-1.89
				53245 · Supervisor PW Wages	-19.98
				53245 · Supervisor PW Wages	461.50
					1,959.13
TOTAL					
Paycheck	12/22/2023	19133	Skjerven, Denise K	10004 · MidWest One Checking Account	-856.07
				51410 · Clerk Wages	1,087.95
					856.07
TOTAL					
Paycheck	12/30/2023	19134	Skjerven, Denise K	10004 · MidWest One Checking Account	-655.30
				51410 · Clerk Wages	808.06
					655.30
TOTAL					
Paycheck	12/29/2023	19135	Berg, James R	10004 · MidWest One Checking Account	-46.18
				Planning Commission	50.00
					46.18
TOTAL					
Paycheck	12/29/2023	19136	Johnson, Warren M	10004 · MidWest One Checking Account	-46.17
				Planning Commission	50.00
					46.17
TOTAL					
Paycheck	12/29/2023	19137	Kaiser, Kimberly	10004 · MidWest One Checking Account	-46.18
				Planning Commission	50.00
					46.18
TOTAL					
Paycheck	12/29/2023	19138	Tronrud, Dan R	10004 · MidWest One Checking Account	-46.17
				Planning Commission	50.00
					46.17
TOTAL					
Paycheck	12/29/2023	19139	Thorman, Cynthia	10004 · MidWest One Checking Account	-46.18
				Planning Commission	50.00
				21000 · Payroll Liabilities	-0.72
					46.18
TOTAL					
Check	12/31/2023	19140	Paul Baker-1	10004 · MidWest One Checking Account	-60.00
				Gopher Bounly Expenses	40.00
				Gopher Bounly Expenses	20.00
					60.00
TOTAL					
Check	12/31/2023	19141	Eichten, James	10004 · MidWest One Checking Account	-44.00
				Gopher Bounly Expenses	44.00
					44.00
TOTAL					

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December 4, 2023 through January 3, 2024

Type	Date	Num	Name	Account	Original Amount
Check	12/31/2023	19142	ABT Mallcom	10004 · MidWest One Checking Account	-922.50
				51426 · Postage	922.50
					922.50
TOTAL					
Check	12/31/2023	19143	Arden Specialty LLC	10004 · MidWest One Checking Account	-149.90
				53242 · Garage Expenses	149.90
					149.90
TOTAL					
Check	12/31/2023	19144	Bakke Norman S.C	10004 · MidWest One Checking Account	-74.00
				Municipal Attorney Fees	74.00
					74.00
TOTAL					
Check	12/31/2023	19145	Bellin Health	10004 · MidWest One Checking Account	-80.00
				53242 · Garage Expenses	80.00
					80.00
TOTAL					
Check	12/31/2023	19146	Bill's Ace Hardware	10004 · MidWest One Checking Account	-6.97
				53242 · Garage Expenses	3.98
				51621 · Insurance	2.99
					6.97
TOTAL					
Check	12/31/2023	19147	Brothers Country Mart LLC	10004 · MidWest One Checking Account	-403.01
				53241 · Fuel	262.00
				53241 · Fuel	141.01
					403.01
TOTAL					
Check	12/31/2023	19148	Jan Carlson	10004 · MidWest One Checking Account	-174.40
				51426 · Postage	174.40
					174.40
TOTAL					
Check	12/31/2023	19149	CarQuest Osceola	10004 · MidWest One Checking Account	-100.67
				53240 · Equipment Repairs & Maintenance	100.67
					100.67
TOTAL					
Check	12/31/2023	19150	Dave's Service Center	10004 · MidWest One Checking Account	-37.95
				53242 · Garage Expenses	37.95
					37.95
TOTAL					
Check	12/31/2023	19151	Dresser Food & Liquor Inc.	10004 · MidWest One Checking Account	-180.00
				53241 · Fuel	180.00
					180.00
TOTAL					
Check	12/31/2023	19152	Dresser Water & Sewer Utilities	10004 · MidWest One Checking Account	-89.35
				51613 · Water & Sewer Utilities	89.35
					89.35
TOTAL					

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Type	Date	Num	Name	Account	Original Amount
Check	12/31/2023	19153	Dresser Trap Rock, Co.	10004 · MidWest One Checking Account	-896.66
				53235 · Highway Construction	896.66
TOTAL					896.66
Check	12/31/2023	19154	Jonathan Hoverman	10004 · MidWest One Checking Account	-232.40
				41203 · Advanced Tax Collections	232.40
TOTAL					232.40
Check	12/31/2023	19155	ICCPA	10004 · MidWest One Checking Account	-58.60
				Publications	58.60
TOTAL					58.60
Check	12/31/2023	19156	Midwest Machinery Co	10004 · MidWest One Checking Account	-818.81
				53240 · Equipment Repairs & Maintenance	769.77
				53240 · Equipment Repairs & Maintenance	49.04
TOTAL					818.81
Check	12/31/2023	19157	Kwik Trip	10004 · MidWest One Checking Account	-644.87
				53241 · Fuel	142.97
				53241 · Fuel	132.35
				53241 · Fuel	170.00
				53241 · Fuel	193.01
				53241 · Fuel	6.54
TOTAL					644.87
Check	12/31/2023	19158	Osceola Medical Center	10004 · MidWest One Checking Account	-98.00
				53242 · Garage Expenses	98.00
TOTAL					98.00
Check	12/31/2023	19159	Rural Mutual Insurance Co.	10004 · MidWest One Checking Account	-889.00
				51444 · Insurance	293.37
				53244 · Insurance	595.63
TOTAL					889.00
Check	12/31/2023	19160	Stevens	10004 · MidWest One Checking Account	-462.50
				Consulting Fees	462.50
TOTAL					462.50
Check	12/31/2023	19161	Tenet	10004 · MidWest One Checking Account	-4,558.46
				53235 · Highway Construction	4,558.46
TOTAL					4,558.46
Check	12/31/2023	19162	Town of Alden	10004 · MidWest One Checking Account	-10,225.64
				53235 · Highway Construction	10,225.64
TOTAL					10,225.64
Check	12/31/2023	19163	West WI Inspection Agency	10004 · MidWest One Checking Account	-1,608.00

TOWN OF OSCEOLA  
Check Detail  
December 4, 2023 through January 3, 2024

Type	Date	Num	Name	Account	Original Amount
				52400 · Building Inspection Expense	1,608.00
TOTAL					1,608.00
Paycheck	01/02/2024	19164	Cronick, Jon M	10004 · MidWest One Checking Account	-269.36
				Board Salaries	291.67
TOTAL					269.36
Paycheck	01/02/2024	19165	Johnson, Tony A	10004 · MidWest One Checking Account	-269.36
				Board Salaries	291.67
TOTAL					269.36
Paycheck	01/02/2024	19166	Lindh, Dale A	10004 · MidWest One Checking Account	-269.36
				Board Salaries	291.67
TOTAL					269.36
Paycheck	01/02/2024	19167	Thompson, Debbie L	10004 · MidWest One Checking Account	-269.36
				Board Salaries	291.67
TOTAL					269.36
Paycheck	01/02/2024	19168	Weingarten, Webley W	10004 · MidWest One Checking Account	-269.36
				Board Salaries	291.67
TOTAL					269.36
Check	01/01/2024	19169	Appraisal Services & Data Processing	10004 · MidWest One Checking Account	-8,344.00
				Assessor's Contract	8,344.00
TOTAL					8,344.00
Check	01/01/2024	19170	Connecting Point	10004 · MidWest One Checking Account	-618.20
				51435 · Website & Computer Expenses	503.00
				Computer/Emails	50.40
				Computer/Email	64.80
TOTAL					618.20
Check	01/01/2024	19171	Wisconsin Dept of Revenue	10004 · MidWest One Checking Account	-78.57
				Dues & Training	10.00
				Dues & Training	68.57
TOTAL					78.57
Check	01/01/2024	19172	Dominion Voting	10004 · MidWest One Checking Account	-705.39
				Annual Machine Fees	705.39
TOTAL					705.39
Check	01/01/2024	19173	Command Central	10004 · MidWest One Checking Account	-1,560.00
				Annual Machine Fees	1,325.00
				Supplies	235.00
TOTAL					1,560.00

TOWN OF OSCEOLA  
Check Detail  
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Type	Date	Num	Name	Account	Original Amount
Check	01/01/2024	19174	Douglas Wojcik	10004 · MidWest One Checking Account	-761.58
				41229 · Tax Collection Overpayments	761.58
TOTAL					761.58

Approval of December ACH payments and Checks 19124-19174 in the amount of \$89,423.07

Jon Cronick \_\_\_\_\_

Tony Johnson \_\_\_\_\_

Dale Lindh \_\_\_\_\_

Debbie Thompson \_\_\_\_\_

Webley Weingarten \_\_\_\_\_



**TOWN OF OSCEOLA**  
**BOARD OF SUPERVISORS MEETING**  
**Monday, December 4, 2023 — 6:30 p.m.**

Meeting Minutes

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Monday, December 4, 2023, at 6:30 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

**CALL TO ORDER:** Chair Lindh called the regular meeting to order at 6:31 p.m.

**VERIFICATION OF MEETING POSTING:** Clerk Skjerven confirmed that the notice was posted at the Town Hall, Dresser Post Office, the First National Community Bank, the Town Web site and the Town Facebook site.

**PLEDGE:** Lindh led the Pledge of Allegiance to the United States Flag.

**PRESENT:** Chair Lindh, Supervisors Cronick, Johnson, and Weingarten  
**ABSENT:** Supervisor Thompson

**PUBLIC ATTENDEES:** Clerk Skjerven, Treasurer Carlson, Public Works Supervisor Raddatz, Dani Pratt, Mark Skjerven, Trish Carlson, Melissa Ward, and Joe Gaffney; Teri Wallis, "EE", and Matt Anderson (Osceola Sun) attended virtually.

**CHECK PRESENTATION AND APPROVAL OF BILLS**

A packet of check detail was provided at the meeting by Treasurer Carlson for the period November 6, 2023 through December 4, 2023. Carlson also explained the additional checks issued to account for discrepancies from 2021 through mid-2023 in the pay for hours worked as reported on the timecards (which is done in hours/minutes) vs. the entries done within QuickBooks (which is done in decimals). Lindh and Cronick noted that Carlson's backpay amount is higher than others due to Carlson not fully being paid in the past for hours worked as Carlson previously chose only to get paid for the job's normal 32 hours a pay period, which predominately occurred in 2021 and 2022. The adjusted backpay reflects actual time worked by Carlson. Carlson's time being reported (starting earlier in 2023) is for actual time worked. Starting in 2024, the settings within QuickBooks will be changed to be in sync with the timecard equipment.

**MOTION BY CRONICK/JOHNSON TO APPROVE THE LIST OF CHECKS AND AUTOMATED PAYMENTS FOR THE PERIOD NOVEMBER 6, 2023 THROUGH DECEMBER 4, 2023: CHECK NUMBERS 19049 THROUGH 19052 AND 19058 THROUGH 19123 AND ACH PAYMENTS FROM NOVEMBER 6, 2023 THROUGH DECEMBER 4, 2023 FOR A TOTAL OF \$38,327.59. MOTION CARRIED.**

**ACCEPTANCE OF PROPOSED AGENDA**

**MOTION BY CRONICK/JOHNSON TO APPROVE THE AGENDA AS NOTED, WITH THE EXCEPTION OF MOVING AGENDA ITEM 5 (PRESENTATION AND APPROVAL OF BILLS) TO BE AFTER AGENDA ITEM 9 (PUBLIC WORKS REPORT). MOTION CARRIED.**

### **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

MOTION BY CRONICK/WEINGARTEN TO APPROVE THE 11/06/2023 REGULAR TOWN BOARD MEETING MINUTES, THE 11/08/2023 AND 11/14/2023 SPECIAL TOWN BOARD MEETINGS MINUTES, AND THE 11/13/2023 PUBLIC BUDGET HEARING, SPECIAL TOWN MEETING, AND SPECIAL TOWN BOARD MEETING MINUTES. MOTION CARRIED.

### **PUBLIC COMMENT**

Mark Skjerven commented on and asked questions about the Public Works budget regarding the purchase of a new Snow Plow/Dump Truck, at an estimated cost of \$345,000.00, when there is only currently approximately \$154,829.00 in the Public Works Capital account. And, regarding the potential purchase of a new ditch mower—at an estimated cost of \$22,000.00-\$29,000.00—Skjerven questioned where the dollars were coming from for the mower purchase. And, regarding the new mower purchase, Skjerven asked what percentage of Town ditches are compatible to a batwing-type of mower. Lastly, Skjerven asked the Board to add clarification to items noted in Resolution 23-12-01.

### **PUBLIC WORKS REPORT**

Raddatz gave a detailed report of work efforts done throughout November, which included:

- Applied 16 loads of gravel to 215th (288 tons) and 43 loads of gravel to 195th and 90th (1,046 tons), and graded;
- Moved speed sign around;
- Was called in 11/8 at 7:28 pm for a tree down on 240<sup>th</sup>;
- Submitted Paser rating;
- Got updated pricing for batwing mowers;
- Seal coated post on sign in front of Town Hall;
- Mowed brush back;
- Filled potholes (borrowed Alden's and East Farmington's equipment);
- Cut trees and cleaned brush;
- Put up school bus stop signs on 240<sup>th</sup>;
- Looked into docks and got price quotes for Sand Lake;
- Met with Jordan from Universal truck equipment for updated quote;
- Fahrner painted lines on applicable roads;
- Sanded after snowfall;
- Used transit to measure road and ditch angle for flooding yard problem at 1169 200<sup>th</sup>;
- Flip cutting edge on backhoe bucket;
- Called in for a tree that wasn't there;
- Replaced hydraulic lines that blew on International snow plow;
- Ordered culverts for next year's road work projects (estimated cost \$3,000.00 for 10 culverts for 5 locations)

### **TREASURER'S REPORT**

Carlson informed the Board of the bank balances as of December 1, 2023: General Fund \$53,811.97; General Money Market Account \$515,939.14; Tax Receipt Account \$5,895.72; Dresser Traprock Assurance \$15,111.95; ARPA \$283,630.54; and Public Works Capital \$104,829.20, totaling \$979,218.52. Bank balances are reconciled.

Carlson also shared with the Board the latest 2023 Profit and Loss Budget vs. Actual report as of December 4, 2023. Revenues had minor updates primarily related to interest income. Expenditures over 100% are noted in Resolution 23-12-01 which will be discussed later in the meeting, and December expenditure estimations were planned for and are included in the latest report.

Carlson shared with the Board a report of the year-to-date building permits that were applied and paid for and picked up (49 year to date).

MOTION BY CRONICK/WEINGARTEN TO APPROVE THE TREASURER'S REPORT AS PRESENTED. MOTION CARRIED.

#### **CLERK'S REPORT**

Clerk Skjerven gave a report out of work activities during the month of November, involving: Finalized three Town Resolutions: Resolution 23-11-03 Amending the 2023 Budget, 23-11-01 to Adopt the Total Town Tax Levy, and 23-11-02 to Adopt the 2024 Budget. Began drafting resolution to appoint election inspectors for the 2024/25 election cycle. There were no driveway (stand-alone) permits issued; there were four meetings held during November.

Skjerven received four public records requests, had one ad placed for the notice of Presidential Primary and Spring Election, and made updates to the Town's website: added 3 resolutions, the election primary notice, and added meeting notices and minutes.

Skjerven continues to receive new permit requests for burning (there were 82 requests as of the end of the reporting month, and, for comparison, 83 requests in 2022).

Regarding elections: Skjerven received election worker lists from two political parties, prepared for beginning of circulation of nomination papers for 2024 Spring Election for two Town Board Supervisor seats, collected poll worker applications, prepared for oaths, training, and new set up communications for poll workers.

Skjerven is preparing training materials for the new Clerk. Skjerven picked up 3 updated maps from Polk County Land Info, and is continuing to review records from a retention standpoint.

#### **OLD BUSINESS**

##### **CONSIDER PURCHASE OF NEW PUBLIC WORKS SNOW PLOW/DUMP TRUCK**

Raddatz reminded the Board that a down payment was made for the chassis, which is expected to be ready by May 2024. Raddatz recently met with a Mack Truck representative to go through the truck box and accessories needed from Universal Truck Equipment to get a better quote estimate on those areas. At this time, the representative indicated it could be possible the truck would be ready in December of 2025. The Town would likely not pick up the truck until early in 2026, and the warranty on the truck would not start until the Town took ownership of the truck. The quote estimate has increased approximately \$9,000.00-\$10,000.00 (approximately \$168,569). This topic will be further discussed at the January 2024 regular Town Board meeting.

### **CONSIDER PURCHASE OF NEW DITCH MOWER**

Raddatz went over with the Board quotes received for a new ditch mower. One quote received was from Johnson Tractor (based out of Menomonie) for a Land Pride 15' batwing mower, at a price of \$22,000.00. A quote was also received from Midwest Machinery (based in the Town of Osceola) which contained three options: (1) a bush hog 20' rotary cutter, wing fold (at a price of \$25,500.00; with a three-year warranty); (2) a John Deere FC15R flex wing rotary cutter (at a price of \$29,090.00; it is in stock; with a five-year warranty); and (3) a John Deere FC15M flex wing rotary cutter (at a price of \$27,980.00; it would not be available until approximately June 2024; with a three-year warranty). With the John Deere model, an additional valve would need to be added (at an estimated price of \$1,000.00).

Lindh passed and discussed with the Board the estimated cost of ditch mowing 63 miles of Town roads. A single mowing is estimated to cost approximately \$3,250.00, and triple mowing is estimated to cost approximately \$9,750.00.

MOTION BY JOHNSON/WEINGARTEN TO APPROVE THE PURCHASE OF A JOHN DEERE FC15R FLEX WING ROTARY CUTTER FROM MIDWEST MACHINERY AT A PRICE OF \$29,090.00, PLUS A SEPARATE PURCHASE OF A NEEDED HYDRAULICS ATTACHMENT AT AN APPROXIMATE PRICE OF \$1,000.00. MOTION CARRIED.

Lindh noted that the monies to pay for the mower will come out of the Capital Highway Equipment account from monies moved from the Highway Construction account.

### **CONSIDER PURCHASE OF NEW SAND LAKE DOCK**

Raddatz shared with the Board an estimate from Warner's Dock, Inc. (from New Richmond, WI), for a 4' Roll-A-Dock with white aluminum decking at a price of \$5,993.00. Ordering of the dock would need to occur now for availability for installing in Spring. Public Works would assemble the dock upon receipt.

MOTION BY LINDH/CRONICK TO APPROVE FOR SAND LAKE THE PURCHASE OF A 4' ROLL-A-DOCK WITH WHITE ALUMINUM DECKING WITH A 4' DOCK RAMP AT A PRICE OF \$5,993.00 FROM WARNER'S DOCK, INC. (NEW RICHMOND). MOTION CARRIED.

Lindh and Carlson noted that the monies to pay for the dock will come out of the Capital Improvements account from monies moved from the Highway Construction account.

### **CONSIDER SIMMON DRIVE ROAD PROJECT**

There are no updates at this time.

### **CONSIDER RECORDS RETENTION PROJECT**

Skjerven informed the Board that the attorney at CivicPlus has sent notification that the legal review of the Osceola Code of Ordinances will soon be completed. Following completion of the legal review, a required teleconference would be scheduled within 45 days.

### **NEW BUSINESS**

#### **CONSIDER APPOINTMENT OF NEW TOWN CLERK**

A Special Town Board meeting was held on Tuesday, November 14, 2023 and the Board approved to offer the Town Clerk position to Dani Pratt. Pratt was contacted and she accepted the position.

MOTION BY CRONICK/JOHNSON TO APPOINT DANI PRATT AS THE NEW TOWN CLERK FOR A PERIOD OF UP TO THREE YEARS. MOTION CARRIED.

Pratt read the official oath of office, and signatures were received on the Memorandum of Understanding. Pratt's Town Clerk appointment is effective Monday, December 18, 2023.

#### **CONSIDER COMPREHENSIVE PLAN UPDATE**

The Plan Commission has completed most work associated with Comprehensive Plan updates. Stevens Engineers are still working on the Housing table 2.11, the Issues & Opportunities tables 1.1 and 1.2 (2020 census data is still to be received). Lindh will contact the Town's attorney to receive his opinion as to whether a public hearing would be required.

#### **CONSIDER RESOLUTION 23-12-04 TO APPOINT 2024-2025 ELECTION INSPECTORS AND INCREASE TO ELECTION INSPECTOR COMPENSATION**

As stated in the Resolution, appointment of election inspectors is to occur between December 1 and December 31 of each odd-numbered year for a two year term. The Town Chair is to submit a list of nominated individuals as election inspectors for approval by the Town Board. The Clerk gives the names of the election officials to the Town Board for appointment. The list included in the Town Board's meeting materials of election inspectors who submitted applications was: Dianne Aarthun, Kim Benson, Jim Brundage, Trishia Carlson, Connie Clark, Janet Conway, Sonja Degerstrom, Rhonda Dunham, Sara Gallagher, Cindy Heidelberger, Bob Heidelberger, Peggy Johnson, Cherie Kotilinek, Jane Lueck, Anne Miller, Julie Minell, Gerald Pieper, Jeanette Rochford, Michelle Schaefer, Stephanie Shobe, Anthony Sonnen, Christine(Chris) Wahlstrom, Douglas Wahlstrom, Terilyn Wallis, Bob Wright. Seven of the individuals on the list were nominated by either the Democratic or the Republican Party Chair: Jim Brundage, Janet Conway, Cherie Kotilinek, Anne Miller, Jeanette Rochford, Michelle Shaefer, and Bob Wright. Named Chief Election Inspectors include: Jim Brundage, Trishia Carlson, and Terilyn Wallis. Named Chief Election Inspectors In Training include: Anthony Sonnen and Bob Wright. Skerjven indicated that all Chief Election Inspectors had completed the required training.\*

Proposed also was a change in election inspector compensation: for Chief Election Inspectors to \$13.00 an hour (currently \$12.50 an hour), and for election inspectors to \$12.00 (currently \$11.50 an hour). This would be a 4% increase.

MOTION BY CRONICK/WEINGARTEN TO ADOPT RESOLUTION 23-12-04 TO APPOINT 2024-2025 ELECTION INSPECTORS. MOTION CARRIED.

\*Skjerven misspoke at the meeting because after the meeting Skjerven confirmed with the Board that Carlson still must complete by Dec 31, 2023 the 2-hr Baseline Chief Inspector Training(CIT) through the Wisconsin Elections Commission to be certified to be a Chief Elections Inspector at an election for the 2024/25 election cycle. Carlson has committed to the Board and to Skjerven she will complete this training.

#### **CONSIDER REALLOCATION OF MONIES INTO RESERVE ACCOUNT/FUND**

The Town has had approximately \$50,000.00 set aside in its Capital Highway Equipment budget to be used toward the purchase of Town road equipment. The proposal is to move those monies out of the Town's checking account at MidwestOne and into a money market account at MidwestOne.

MOTION BY LINDH/CRONICK TO TRANSFER \$50,000.00 IN THE CAPITAL HIGHWAY EQUIPMENT BUDGET FROM THE TOWN'S CHECKING ACCOUNT AT MIDWESTONE AND INTO A MONEY MARKET ACCOUNT AT MIDWESTONE. MOTION PASSES.

**CONSIDER TRANSFER OF MONIES INTO THE PUBLIC WORKS CAPITAL BANK ACCOUNT**

MOTION BY LINDH/CRONICK THAT AT THE END OF THE YEAR, THE TOWN WILL REVIEW THE REVENUE AND EXPENDITURE TO DETERMINE THE EXCESS REVENUE. THIS EXCESS REVENUE WILL BE DESIGNATED TO GO TOWARD THE PURCHASE OF THE TOWN'S NEW PUBLIC WORKS TRUCK. THE ACTUAL AMOUNT OF MONIES THAT WILL BE MOVED INTO THE PUBLIC WORKS CAPITAL BANK ACCOUNT WILL BE DETERMINED IN FEBRUARY 2024. MOTION CARRIED.

**CONSIDER RESOLUTION 23-12-01 AMENDING THE 2023 BUDGET**

The year-to-date 2023 budget reports indicate there are expense accounts currently over budget and revenue accounts that should be adjusted. Therefore, it is financially prudent to amend the 2023 budget accordingly. Therefore, the Town Board desires to amend the 2023 budget per the resolution included with the meeting packet as follows:

- The sum of \$410.00 is hereby transferred from Expense Town Board Employer Payroll Taxes to Expense Town Board Publication (\$200.00) and Election Publication (\$210.00) and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$79,705.00 is hereby transferred from Expense Public Works Highway Construction to Expense Public Works Short Term Disability (\$200.00), Public Works Part Time Wage (\$5.00), and Public Works Equipment Repairs & Maintenance (\$1,000.00), Public Works Capital Highway Equipment (\$75,000.00), Capital Improvement – Capital Improvement-Other (\$3,500.00) and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$2,500.00 is hereby transferred to Clerk & Treasurer – Treasurer Wages (\$2,200.00), Clerk & Treasurer Postage (\$200.00), Clerk & Treasurer Office Supplies (\$100.00) and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$2,500.00 was added to Miscellaneous Revenues-Interest Income and the Budgets of said Accounts be adjusted accordingly.

MOTION BY LINDH/JOHNSON TO APPROVE RESOLUTION 23-12-01 AMENDING THE 2023 BUDGET.  
MOTION PASSES.

**CHAIR'S REPORT**

Lindh mentioned Devin Swanberg, Village of Osceola Administrator, confirmed the annexation of the Town's property to the Village of Osceola (as petitioned by the School District of Osceola) was adopted on February 14, 2023 and published on March 29, 2023. There are no property taxes involved on the property.

**SUPERVISOR'S REPORT/CRONICK (including Plan Commission update)**

The Plan Commission met on November 28<sup>th</sup> and the focus of the discussions were reviewing and updating the sections of the comprehensive plan being updated at this time. And, the latest listing of building permits were covered by the Plan Commission. Cronick also indicated there is also a possible

property annexation from the Village of Dresser to the Town of Osceola brought forth by a Village of Dresser property owner.

**SUPERVISOR'S REPORT/JOHNSON**

Nothing to report.

**SUPERVISOR'S REPORT/THOMPSON**

Absent.

**SUPERVISOR'S REPORT/WEINGARTEN**

Nothing to report.

**COMMITTEE REPORTS: CONSIDERATION/REVIEW/DISCUSSION**

Finance: Nothing to report.

Media & Technology: Nothing to report.

Personnel: Town employee reviews will be held on Tuesday, December 12<sup>th</sup>.

Public Works: The Public Works Committee met once in November with Raddatz and the meeting minutes were included in the meeting packet.

**REQUEST FOR FUTURE MEETING AGENDA ITEMS**

- Old Business:
  - Consider Purchase of New Public Works Snow Plow/Dump Truck
  - Consider Simmon Drive Road Project
  - Consider Comprehensive Plan Update
  - Consider Records Retention Project
- New Business:
  - Consider Purchase of Office Copier

**OTHER DECEMBER BOARD MEETINGS**

Tues., December 12, 2023, 5:30 p.m.: Special Town Board meeting

**NEXT PLAN COMMISSION MEETING**

Tues., December 19, 2023, 6:00 p.m.

**NEXT TOWN BOARD MEETING**

Tues., January 2, 2023, 6:30 p.m.

**COMMUNITY MEETINGS BOARD MEMBERS ATTEND**

None

**ADJOURN**

MOTION BY CRONICK/WEINGARTEN TO ADJOURN THE TOWN BOARD MEETING MONDAY, DECEMBER 4, 2023. MOTION CARRIED. The meeting adjourned at 8:11 p.m.

**To be approved:** January 2, 2024

Approved: \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

DRAFT



**TOWN OF OSCEOLA**  
**BOARD OF SUPERVISORS**  
**SPECIAL TOWN BOARD MEETING**  
Tuesday, December 12, 2023 — 5:30 p.m.  
Meeting Minutes

The Board of Supervisors of the Town of Osceola met for a Special Town Board meeting Tuesday, December 12, 2023, beginning at 5:30 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

**CALL TO ORDER:** Chair Lindh called the Special Town Board meeting to order at 5:32 p.m.

**VERIFICATION OF MEETING POSTING:** Chair Lindh confirmed that the notice was posted at the Town Hall, Dresser Post Office, the First National Community Bank, and the Town Web Site.

**PRESENT:** Chair Lindh, Supervisors Thompson, and Weingarten

**ACCEPTANCE OF PROPOSED AGENDA**

MOTION BY THOMPSON/WEINGARTEN TO APPROVE THE AGENDA AS NOTED. MOTION CARRIED.

**ANNOUNCEMENT OF CLOSED SESSION**

Chair Lindh announced that the Board would be moving into closed session as posted and asked for a motion by roll call. MOTION BY LINDH/THOMPSON TO MOVE INTO CLOSED SESSION PURSUANT TO STATE STATUTE §19.85(1)(C), TO CONDUCT COMPENSATION AND PERFORMANCE REVIEWS OF TOWN STAFF POSITIONS. AYES: WEINGARTEN, LINDH, AND THOMPSON. MOTION CARRIED UNANIMOUSLY. The Board entered closed session at 5:35 p.m.

**PRESENT:** Chair Lindh, Supervisors Thompson (left meeting at 6:02 p.m.), and Weingarten; Supervisor Johnson arrived at 5:36 p.m., and Supervisor Cronick arrived at 5:50 p.m.

**OPEN SESSION**

Chair Lindh announced that the Board would be moving back into open session and asked for a motion by roll call. MOTION BY LINDH/WEINGARTEN TO MOVE INTO OPEN SESSION. AYES: CRONICK, JOHNSON, LINDH AND WEINGARTEN. MOTION CARRIED UNANIMOUSLY. The Board entered open session at 8:50 p.m.

**PRESENT:** Chair Lindh, Supervisors Cronick, Johnson, and Weingarten.

MOTION BY LINDH/CRONICK TO INCREASE THE HOURLY PAY FOR THE TREASURER TO \$26.00 /HR, PUBLIC WORKS SUPERVISOR TO \$29.00 /HR AND PUBLIC WORK FULL TIME EMPLOYEE TO \$23.00 / HR. SALARY INCREASE TO BE EFFECTIVE JANUARY 1, 2024. MOTION CARRIED UNANIMOUSLY

**ADJOURN**

MOTION BY CRONICK/WEINGARTEN TO ADJOURN THE SPECIAL TOWN BOARD MEETING TUESDAY, DECEMBER 12, 2023. MOTION CARRIED.

Being no further business to come before the Board, the Meeting adjourned at 8:52 p.m.

**To be approved:** January 2, 2024

Approved: \_\_\_\_\_

\_\_\_\_\_  
Dale Lindh, Chair

DRAFT

December 23

1. Put out driveway ahead sign on 200<sup>th</sup> blind side hill.
2. Wash all equipment and clean shop
3. Cut low hanging branches and leaning trees
4. Order dock from Warner's dock
5. Pickup mower from Midwest equipment in New Richmond and adjust mower to tractor and grease.
6. Wire and mount 3<sup>rd</sup> scv valve on tractor
7. Haul sand and salt mix sand to bring shed back to full
8. Unload culverts
9. Meet with other towns about upcoming chipseal and road projects for 24 season.
10. Plow and sand after snow
11. 12/17/23 tree down on big lake dr at 9:30pm
12. Clean up and haul steel and tires in to recycling
13. Graded roads after rain
14. Put speed sign backup that someone ran down.

## Alerts

You have no unread alerts.

## Accounts


<u>GENERAL FUND</u>	Available balance <b>\$52,932.47</b>	<u>Recent</u> ▼
<u>GENERAL MONEY MARKET ACCOUNT</u>	Available balance <b>\$440,101.30</b>	<u>Recent</u> ▼
<u>TAX RECEIPT ACCOUNT</u>	Available balance <b>\$413,867.10</b>	<u>Recent</u> ▼
<u>DRESSER TRAPROCK ASSURANCE</u>	Available balance <b>\$15,115.55</b>	<u>Recent</u> ▼
<u>ARPA</u>	Available balance <b>\$284,689.46</b>	<u>Recent</u> ▼
<u>PUBLIC WORKS CAPITAL</u>	Available balance <b>\$155,368.63</b>	<u>Recent</u> ▼

## Pay or transfer

From account \*

To account \*

Date \*

  SELECT

☐ Repeat...

Amount \*

**TOWN OF OSCEOLA**  
**Polk County, Wisconsin**  
www.townofosceola.com

**Resolution Amending the 2023 Budget Resolution 24-01-01**

**WHEREAS**, The Osceola Town Board adopted the 2023 budget on November 12, 2022; and

**WHEREAS**, the year-to-date- budget reports indicate that there are expense accounts that are currently over-budget, and revenue accounts that should be adjusted to reflect this financial report; and

**WHEREAS**, it is financially prudent to amend the 2023 budget accordingly.

**SO THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF OSCEOLA TO AMEND THE FOLLOWING ACCOUNTS OF THE 2023 BUDGET:**

- The sum of \$32.40 is hereby transferred from Building Expenses Electric Utilities to Building Expenses Gas Utilities and the budgets of said Accounts be adjusted accordingly.
- The sum of \$1,148.33 is hereby transferred from Clerk & Treasurer Dues & Training to Clerk & Treasurer Office Supplies \$305.17 and Postage \$843.16 and the budgets of said Accounts be adjusted accordingly.
- The sum of \$826.57 is hereby transferred from Public Works Capital Highway Equipment to Public Works Equipment Repairs & Maintenance and the budgets of said Accounts be adjusted accordingly.
- The sum of \$125.03 is hereby transferred from Public Works Supervisor PW Wage to Public Works Retirement and the budgets of said Accounts be adjusted accordingly.

Adopted this 2<sup>nd</sup> day of January 2024, at the Town Board of Supervisors Regular Board Meeting.

\_\_\_\_\_  
Dale Lindh, Chair

\_\_\_\_\_  
Jon Chronic, Supervisor

\_\_\_\_\_  
Tony Johnson, Supervisor

\_\_\_\_\_  
Debbie Thompson, Supervisor

\_\_\_\_\_  
Webley Weingarten, Supervisor

ATTEST:

\_\_\_\_\_  
Dani Pratt, Clerk

\_\_\_\_ Voice Vote  
\_\_\_\_ Roll Call Vote  
\_\_\_\_ Yeas; \_\_\_\_ Nays; \_\_\_\_ Absent/Abstain

2:02 PM

01/01/24

Cash Basis

# TOWN OF OSCEOLA

## Profit & Loss Budget vs. Actual

### January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Income				
Fines, Forfeits & Penalties				
Fines & Violations	82.00			
Fines, Forfeits & Penalties - Other	6.21			
Total Fines, Forfeits & Penalties	88.21			
Licenses & Permits				
Driveway Permits	400.00	400.00	0.00	100.0%
Liquor & Related Licenses	15,659.09	15,599.00	60.09	100.4%
44145 - Dog Licenses	1,967.00	3,400.00	-1,433.00	57.9%
44300 - Building Permits & Fees	33,069.48	27,500.00	5,569.48	120.3%
Total Licenses & Permits	51,095.57	46,899.00	4,196.57	108.9%
Miscellaneous Revenue				
48100 - Interest Income	50,129.77	36,124.89	14,004.88	138.8%
48111 - Miscellaneous Income	1,184.89			
Insurance Loss Reimbursement	377.00			
48111 - Miscellaneous Income - Other				
Total 48111 - Miscellaneous Income	1,561.89			
48112 - Swing Mail Box Post	770.00			
Total Miscellaneous Revenue	52,461.66	36,124.89	16,336.77	145.2%
Mobile Home Fees				
41141 - MH Lottery Credit	95.28			
Mobile Home Fees - Other	129.29	148.00	-18.71	87.4%
Total Mobile Home Fees	224.57	148.00	76.57	151.7%
Tax Collections				
Forest Crop/MFL Taxes	4,828.28	5,092.00	-263.72	94.8%
Personal Property Taxes	7,577.62			
Special Charges	1,027.14			
41224 - Property Taxes	3,688,771.14	835,324.00	2,853,447.14	441.6%
Total Tax Collections	3,702,204.18	840,416.00	2,861,788.18	440.5%
Tax Collections - Other				
41225 - Lottery Credit	26,653.25			
41226 - Property Tax Settlement-Schools	-1,870,264.70			
41227 - Property Tax Settlement-VoTech	-72,758.82			
41228 - Property Tax Settlement-County	-945,482.98			
41229 - Tax Collection Overpayments	-1,095.90			
Total Tax Collections - Other	-2,862,949.15			
41012 - Personal Property Aid	1,049.07			
41020 - Intergovernmental Revenue				

2:02 PM

01/01/24

Cash Basis

# TOWN OF OSCEOLA

## Profit & Loss Budget vs. Actual

### January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Grants Donations	6,749.53			
41003 - County-Rural Fire Numbers	900.00	900.00	0.00	100.0%
41004 - Fire Insurance Dues	16,547.19	16,547.19	0.00	100.0%
41005 - Forest Crop/MFL Aid	210.98	200.00	10.98	105.5%
41007 - Highway Aids	172,597.42	172,597.00	0.42	100.0%
41008 - In Lieu of Tax - DNR Land	3,710.30	3,710.30	0.00	100.0%
41009 - Municipal Services	17,879.01	17,879.01	0.00	100.0%
41010 - State Shared Revenue	37,519.64	37,211.00	308.64	100.8%
41015 - T.R.I.P./T.R.J Payments	18,013.72	18,013.00	0.72	100.0%
41020 - Intergovernmental Revenue - Other	0.00	330.00	-330.00	0.0%
Total 41020 - Intergovernmental Revenue	274,127.79	267,387.50	6,740.29	102.5%
43430 - Exempt Computer Aid	62.35			
450102 - Intergovernmental Charges	50,308.15	50,308.00	0.15	100.0%
Fire Assoc. Loan Repayment	947.64			
450102 - Intergovernmental Charges - Other	51,255.79	50,308.00	947.79	101.9%
Total 450102 - Intergovernmental Charges	1,269,620.04	1,241,283.39	28,336.65	102.3%
Total Income	1,269,620.04	1,241,283.39	28,336.65	102.3%
Gross Profit				
Expense				
Animal Warden				
Animal Warden Wages	380.00	500.00	-120.00	76.0%
Mileage & Expenses	285.87	400.00	-114.13	71.5%
54904 - Dog License to County	696.00	700.00	-4.00	99.4%
Total Animal Warden	1,361.87	1,600.00	-238.13	85.1%
Assessment of Property				
Assessor's Contract	40,720.00	40,720.00	0.00	100.0%
Publications	0.00	200.00	-200.00	0.0%
Total Assessment of Property	40,720.00	40,920.00	-200.00	99.5%
Audit Services				
Building Expenses				
51611 - Electric Utilities	1,679.03	2,200.00	-520.97	76.3%
51612 - Gas Utilities	2,840.79	3,600.00	-759.21	78.9%
51613 - Water & Sewer Utilities	1,032.40	1,000.00	32.40	103.2%
51614 - Sanitation Expenses	895.00	1,000.00	-105.00	89.5%
51616 - Telephone/Internet	2,808.77	3,000.00	-191.23	93.6%
51620 - Bldg Repairs & Maint	32,867.48	34,881.29	-2,013.81	94.2%
51621 - Insurance	1,409.31	1,892.00	-482.69	74.5%
51625 - Operating Supplies	36.32	200.00	-163.68	18.2%
Total Building Expenses	43,569.10	47,773.29	-4,204.19	91.2%
Capital Equipment				

2:02 PM

01/01/24

Cash Basis

# TOWN OF OSCEOLA

## Profit & Loss Budget vs. Actual

### January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Office Equipment	249.00			
Total Capital Equipment	249.00			
Capital Improvement	0.00	1,000.00	-1,000.00	0.0%
Highway Cap Improve	15,373.65	15,500.00	-126.35	99.2%
Capital Improvement - Other				
Total Capital Improvement	15,373.65	16,500.00	-1,126.35	93.2%
Clerk & Treasurer				
51410 · Clerk Wages	27,888.73	28,008.00	-119.27	99.6%
51411 · Treasurer Wages	22,330.73	22,476.00	-145.27	99.4%
51412 · Treasurer/Tax Collection	2,026.25	2,050.00	-23.75	98.8%
51413 · Retirement	1,896.45	1,905.00	-8.55	99.6%
51414 · Mileage & Expenses	0.00	300.00	-300.00	0.0%
51422 · Employer Payroll Taxes	0.00	3,885.00	-3,885.00	0.0%
51425 · Office Supplies	3,905.17	3,600.00	305.17	108.5%
51426 · Postage	2,693.16	1,850.00	843.16	145.6%
51435 · Website & Computer Expenses	9,891.91	11,200.00	-1,308.09	88.3%
51444 · Insurance	2,408.95	2,500.00	-91.05	96.4%
51460 · Dues & Training	714.00	2,000.00	-1,286.00	35.7%
Total Clerk & Treasurer	73,755.35	79,774.00	-6,018.65	92.5%
Consulting Fees	2,213.00	3,525.00	-1,312.00	62.8%
D-C/T Employee Health Insurance	0.00			
Debt Service				
58100 · Fire Station Principal Payment	43,458.70	50,308.00	-6,849.30	86.4%
58101 · Fire Station Interest Payment	6,849.45			
Total Debt Service	50,308.15	50,308.00	0.15	100.0%
Deputy Clerk/Treasurer Monthly Elections	0.00			
Annual Machine Fees	2,369.84	2,370.00	-0.16	100.0%
Publications	542.09	645.00	-102.91	84.0%
Supplies	1,515.91	1,525.00	-9.09	99.4%
51442 · Wages	3,616.70	3,690.00	-73.30	98.0%
Total Elections	8,044.54	8,230.00	-185.46	97.7%
Gopher Bounty Expenses	1,824.00	1,800.00	24.00	101.3%
Legal Fees				
Legal Fees Municode	2,237.25	4,475.00	-2,237.75	50.0%
Municipal Attorney Fees	4,496.07	7,000.00	-2,503.93	64.2%
Other/Background Checks	140.00	150.00	-10.00	93.3%
Total Legal Fees	6,873.32	11,625.00	-4,751.68	59.1%
Local Cemetary Funding	2,000.00	2,000.00	0.00	100.0%
Park Expenses				



# TOWN OF OSCEOLA

## Profit & Loss Budget vs. Actual

### January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Park Expenses - Misc & Other	3,931.55	4,000.00	-68.45	98.3%
Total Park Expenses	3,931.55	4,000.00	-68.45	98.3%
Planning Commission Computer/Emails	607.23	1,440.00	-832.77	42.2%
Dues & Fees	75.00			
Per Diems	925.00	1,800.00	-1,800.00	0.0%
Planning Commission Per Diems - Other	0.00			
Total Per Diems	925.00	1,800.00	-875.00	51.4%
Postage Office Supplies & Pub Publications	0.00	500.00	-500.00	0.0%
51601 - Employer Payroll Taxes	0.00	100.00	-100.00	0.0%
	0.00	138.00	-138.00	0.0%
Total Planning Commission	1,607.23	3,978.00	-2,370.77	40.4%
Public Safety	30,030.00	30,030.00	0.00	100.0%
Ambulance Contract (Osceola)	4,205.00	5,177.00	-972.00	81.2%
Ambulance Contract (St. Croix)	149,750.59	149,751.00	-0.41	100.0%
Fire Department Contract	16,547.19	16,547.19	0.00	100.0%
Fire Dues to Department				
Total Public Safety	200,532.78	201,505.19	-972.41	99.5%
Public Works	271,702.18	284,731.00	-13,028.82	95.4%
53235 - Highway Construction	42,823.97	57,000.00	-14,176.03	75.1%
53236 - Road Maintenance & Repair	0.00	120.00	-120.00	0.0%
53238 - Adopt-A-Town Road	34,090.00	117,000.00	-82,910.00	29.1%
53239 - Capital Highway Equipment	28,945.58	28,119.01	826.57	102.9%
53240 - Equipment Repairs & Maintenance	21,780.82	23,500.00	-1,719.18	92.7%
53241 - Fuel	16,494.87	16,500.00	-5.13	100.0%
53242 - Garage Expenses	1,134.81	1,200.00	-65.19	94.6%
53243 - PW Cell Phone	10,589.95	10,500.00	89.95	100.9%
53244 - Insurance	67,379.63	71,400.00	-4,020.37	94.4%
53245 - Supervisor PW Wages	3,546.47	56,900.00	-4,485.38	92.1%
53246 - Supervisor PW OT Wages	52,414.62			
53247 - Full-Time PW Wages	2,086.24			
53248 - Full Time PW OT Wages	1,019.20	1,020.00	-0.80	99.9%
53249 - Part-Time PW Wages	8,529.03	8,404.00	125.03	101.5%
53250 - Retirement	0.00	9,455.00	-9,455.00	0.0%
53252 - Employer Payroll Taxes	1,710.28	1,784.00	-73.72	95.9%
53253 - Short Term Disability	310.00	635.00	-325.00	48.8%
53260 - Dues & Training	856.17			
Public Works - Other				
Total Public Works	565,413.82	688,268.01	-122,854.19	82.2%

2:02 PM

01/01/24

Cash Basis

**TOWN OF OSCEOLA**  
**Profit & Loss Budget vs. Actual**  
**January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Town Board				
Board Salaries	15,669.49	17,500.00	-1,830.51	89.5%
Computer/Email	627.00	1,200.00	-573.00	52.3%
Dues & Training	2,136.25	2,220.00	-83.75	96.2%
Insurance	1,588.96	2,000.00	-431.04	78.4%
Mileage & Expenses	24.99			
Office Supplies	394.88	500.00	-105.12	79.0%
Publications	2,325.25	2,300.00	25.25	101.1%
51117 - Employer Payroll Taxes	0.00	929.00	-929.00	0.0%
Total Town Board	22,746.82	26,649.00	-3,902.18	85.4%
51800 - Payroll Expenses	15,736.94	0.00	15,736.94	100.0%
52400 - Building Inspection Expense	29,767.24	27,500.00	2,267.24	108.2%
57000 - Bank Fees -	48.00			
59998 - Reserve for Contingencies	0.00	19,352.90	-19,352.90	0.0%
Total Expense	1,092,014.44	1,241,283.39	-149,268.95	88.0%
Net Income	177,605.60	0.00	177,605.60	100.0%

# TOWN OF OSCEOLA

## Profit & Loss Budget vs. Actual

### January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
Licenses & Permits				
Driveaway Permits	0.00	400.00	-400.00	0.0%
Liquor & Related Licenses	0.00	5,000.00	-5,000.00	0.0%
Other Regulatory Permits	0.00	440.00	-440.00	0.0%
44145 - Dog Licenses	0.00	2,500.00	-2,500.00	0.0%
44300 - Building Permits & Fees	0.00	20,000.00	-20,000.00	0.0%
<b>Total Licenses &amp; Permits</b>	0.00	28,340.00	-28,340.00	0.0%
Miscellaneous Revenue				
48100 - Interest Income	0.00	30,000.00	-30,000.00	0.0%
48112 - Swing Mail Box Post	110.00			
<b>Total Miscellaneous Revenue</b>	110.00	30,000.00	-29,890.00	0.4%
Mobile Home Fees				
41140 - Mobile Home Fees Collected	0.00	100.00	-100.00	0.0%
<b>Total Mobile Home Fees</b>	0.00	100.00	-100.00	0.0%
Tax Collections				
Forest Crop/MFL Taxes	0.00	3,000.00	-3,000.00	0.0%
41224 - Property Taxes	276.40	852,277.00	-852,000.60	0.0%
<b>Total Tax Collections</b>	276.40	855,277.00	-855,000.60	0.0%
Tax Collections - Other				
41229 - Tax Collection Overpayments	-761.58			
<b>Total Tax Collections - Other</b>	-761.58			
41020 - Intergovernmental Revenue				
41003 - County-Rural Fire Numbers	0.00	500.00	-500.00	0.0%
41004 - Fire Insurance Dues	0.00	16,600.00	-16,600.00	0.0%
41005 - Forest Crop/MFL Aid	0.00	200.00	-200.00	0.0%
41007 - Highway Aids	43,149.35	172,597.00	-129,447.65	25.0%
41008 - In Lieu of Tax - DNR Land	0.00	3,800.00	-3,800.00	0.0%
41009 - Municipal Services	0.00	110.00	-110.00	0.0%
41010 - State Shared Revenue	0.00	118,821.67	-118,821.67	0.0%
<b>Total 41020 - Intergovernmental Revenue</b>	43,149.35	312,628.67	-269,479.32	13.8%
41230 - Intergovernmental Other Federal	0.00	900.00	-900.00	0.0%
43430 - Exempt Computer Aid	0.00	62.35	-62.35	0.0%
450102 - Intergovernmental Charges				
Fire Assoc. Loan Repayment	0.00	50,308.00	-50,308.00	0.0%
<b>Total 450102 - Intergovernmental Charges</b>	0.00	50,308.00	-50,308.00	0.0%
<b>Total Income</b>	42,774.17	1,277,616.02	-1,234,841.85	3.3%

# TOWN OF OSCEOLA

## Profit & Loss Budget vs. Actual

### January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Gross Profit	42,774.17	1,277,616.02	-1,234,841.85	3.3%
Expense				
Animal Warden	0.00	500.00	-500.00	0.0%
Animal Warden Wages	0.00	400.00	-400.00	0.0%
Mileage & Expenses	0.00	700.00	-700.00	0.0%
54904 · Dog License to County				
Total Animal Warden	0.00	1,600.00	-1,600.00	0.0%
Assessment of Property				
Assessor's Contract	8,344.00	41,720.00	-33,376.00	20.0%
Publications	0.00	200.00	-200.00	0.0%
Total Assessment of Property	8,344.00	41,920.00	-33,576.00	19.9%
Audit Services	0.00	6,100.00	-6,100.00	0.0%
Building Expenses				
51611 · Electric Utilities	0.00	2,200.00	-2,200.00	0.0%
51612 · Gas Utilities	0.00	3,000.00	-3,000.00	0.0%
51613 · Water & Sewer Utilities	0.00	1,100.00	-1,100.00	0.0%
51614 · Sanitation Expenses	100.00	1,200.00	-1,100.00	8.3%
51616 · Telephone/Internet	0.00	3,000.00	-3,000.00	0.0%
51620 · Bldg Repairs & Maint	0.00	5,000.00	-5,000.00	0.0%
51621 · Insurance	0.00	1,500.00	-1,500.00	0.0%
51625 · Operating Supplies	0.00	200.00	-200.00	0.0%
Total Building Expenses	100.00	17,200.00	-17,100.00	0.6%
Capital Equipment				
Office Equipment	0.00	5,000.00	-5,000.00	0.0%
Total Capital Equipment	0.00	5,000.00	-5,000.00	0.0%
Capital Improvement				
Highway Cap Improve	0.00	5,000.00	-5,000.00	0.0%
Total Capital Improvement	0.00	5,000.00	-5,000.00	0.0%
Clerk & Treasurer				
51410 · Clerk Wages	0.00	31,528.00	-31,528.00	0.0%
51411 · Treasurer Wages	0.00	21,289.00	-21,289.00	0.0%
51412 · Treasurer/Tax Collection	0.00	2,500.00	-2,500.00	0.0%
51413 · Retirement	0.00	2,144.00	-2,144.00	0.0%
51414 · Mileage & Expenses	0.00	300.00	-300.00	0.0%
51425 · Office Supplies	0.00	4,000.00	-4,000.00	0.0%
51426 · Postage	0.00	2,000.00	-2,000.00	0.0%
51435 · Website & Computer Expenses	503.00	10,500.00	-9,997.00	4.8%
51444 · Insurance	0.00	2,000.00	-2,000.00	0.0%
51460 · Dues & Training	0.00	2,000.00	-2,000.00	0.0%

# TOWN OF OSCEOLA

## Profit & Loss Budget vs. Actual

### January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Total Clerk & Treasurer	503.00	78,261.00	-77,758.00	0.6%
Consulting Fees	0.00	2,000.00	-2,000.00	0.0%
Debt Service				
58100 - Fire Station Principal Payment	0.00	50,308.00	-50,308.00	0.0%
Total Debt Service	0.00	50,308.00	-50,308.00	0.0%
Elections				
Annual Machine Fees	2,030.39	3,500.00	-1,469.61	58.0%
Publications	0.00	1,110.00	-1,110.00	0.0%
Supplies	235.00	200.00	35.00	117.5%
51442 - Wages	0.00	10,000.00	-10,000.00	0.0%
Total Elections	2,265.39	14,810.00	-12,544.61	15.3%
Gopher Bounty Expenses	0.00	1,800.00	-1,800.00	0.0%
Legal Fees				
Legal Fees Municode	0.00	8,500.00	-8,500.00	0.0%
Municipal Attorney Fees	0.00	7,000.00	-7,000.00	0.0%
Other/Background Checks	0.00	154.00	-154.00	0.0%
Total Legal Fees	0.00	15,654.00	-15,654.00	0.0%
Local Cemetary Funding	0.00	2,000.00	-2,000.00	0.0%
Park Expenses	0.00	4,500.00	-4,500.00	0.0%
Park Expenses - Misc & Other				
Total Park Expenses	0.00	4,500.00	-4,500.00	0.0%
Planning Commission				
Computer/Emails	50.40	675.00	-624.60	7.5%
Per Diems	0.00	1,800.00	-1,800.00	0.0%
Postage Office Supplies & Pub	0.00	2,000.00	-2,000.00	0.0%
Publications	0.00	150.00	-150.00	0.0%
Total Planning Commission	50.40	4,625.00	-4,574.60	1.1%
Public Safety				
Ambulance Contract (Osceola)	0.00	31,005.00	-31,005.00	0.0%
Ambulance Contract (St. Croix)	0.00	5,000.00	-5,000.00	0.0%
Fire Department Contract	0.00	155,161.00	-155,161.00	0.0%
Fire Dues to Department	0.00	16,600.00	-16,600.00	0.0%
Total Public Safety	0.00	207,766.00	-207,766.00	0.0%
Public Works				
53235 - Highway Construction	0.00	461,344.00	-461,344.00	0.0%
53236 - Road Maintenance & Repair	0.00	30,000.00	-30,000.00	0.0%
53238 - Adopt-A-Town Road	0.00	120.00	-120.00	0.0%
53239 - Capital Highway Equipment	0.00	50,000.00	-50,000.00	0.0%

# TOWN OF OSCEOLA

## Profit & Loss Budget vs. Actual

### January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
53240 · Equipment Repairs & Maintenance		20,000.00	-20,000.00	0.0%
53241 · Fuel	0.00	22,000.00	-22,000.00	0.0%
53242 · Garage Expenses	0.00	4,000.00	-4,000.00	0.0%
53243 · PW Cell Phone	0.00	1,200.00	-1,200.00	0.0%
53244 · Insurance	0.00	10,500.00	-10,500.00	0.0%
53245 · Supervisor PW Wages	0.00	74,370.00	-74,370.00	0.0%
53247 · Full-Time PW Wages	0.00	59,099.00	-59,099.00	0.0%
53249 · Part-Time PW Wages	0.00	1,000.00	-1,000.00	0.0%
53250 · Retirement	0.00	9,144.00	-9,144.00	0.0%
53253 · Short Term Disability	0.00	2,100.00	-2,100.00	0.0%
53260 · Dues & Training	0.00	400.00	-400.00	0.0%
Total Public Works	0.00	745,277.00	-745,277.00	0.0%
Town Board				
Board Salaries	1,458.35	17,500.00	-16,041.65	8.3%
Computer/Email	64.80	800.00	-735.20	8.1%
Dues & Training	78.57	2,300.00	-2,221.43	3.4%
Insurance	0.00	1,700.00	-1,700.00	0.0%
Office Supplies	0.00	500.00	-500.00	0.0%
Publications	0.00	2,000.00	-2,000.00	0.0%
Total Town Board	1,601.72	24,800.00	-23,198.28	6.5%
51800 · Payroll Expenses	111.55	15,995.00	-15,883.45	0.7%
52400 · Building Inspection Expense	0.00	18,000.00	-18,000.00	0.0%
59998 · Reserve for Contingencies	0.00	15,000.00	-15,000.00	0.0%
Total Expense	12,976.06	1,277,616.00	-1,264,639.94	1.0%
Net Income	29,798.11	0.02	29,798.09	148,990,550.0%

## Building Permits - Planning Commission as of 12-31-2023

Application Date	Name & Mailing Address	Address / Location of Building Permit/ Permit issued for	Permit Number
12/20/22	Kadlec 2142 84th Avenue	2142 84th Avenue Alterations PICKED UP THE PERMIT IN 2023	TO-22-43
1/31/23	Tony Minell 2212 73rd Avenue Owner	2212 73rd Avenue Addition	TOS23-01
3/9/23	Mary Cotch 2519 86th Avenue Contractor: Gregory C contracting	2519 86th Avenue Deck Addition//Alterations	TOS23-02
3/22/23	Mark Rudek 814 Horse Lake Lane	814 Horse Lake Lane New Sign Family Dwelling	TOS23-03
4/6/23	Timothy & Michelle Lomnes 1935 80th St Somerset Contractor: Innovative Basement Authority	765 Horse Lake N Repairs	TOS23-04
4/28/23	Richard Fehlen 2473 82nd Avenue	2473 82nd Avenue Deck	TOS23-05
5/9/23	Michael Lee 2027 110th Avenue Contractor:	2027 110th Avenue Accessory Building	TOS23-06
5/17/23	John Squire 833 223rd Street Contractor: J.L. James Homes	833 223rd Street Single Family Dwelling	TOS23-07
5/17/202	Bryan & Marsha Nelson 236X 84th Avenue Contractor: Gary Brunklik	236X 84th Ave New Single Family Dwelling	TOS23-08
5/24/2023	Ryan Lee 916 River Road Contractor:	916 River Road Shed	TOS23-09
5/30/2023	Daniel Haymen 2361 75th Ave, CTY M	2361 75th Ave, CTY M New Single Family Dwelling	TOS23-10
6/1/23	Bradley Johnson 2342 75th Ave CTY RD M	2342 75th Ave CTY RD M Accessory Building	TOS23-11
6/7/23	Nicholas O'Reilly 2396 84th Avenue	2396 84th Avenue Accessory Building	TOS23-12
6/7/23	Robert Heidelberg	930 235th ST	TOS23-13

	930 235 St	Accessory Building	
6/15/23	Cassie Morfitt 2246 83rd Ave	827 218th County Rd MM Porch	TOS23-14
6/28/23	William Jerry 2012 120th Ave	2012 120th Ave New Single Family Dwelling	TOS23-15
6/30/2023	Mark Gjovig 615 200th St Cty Road M	615 200th St Cty Road M Addition	TOS23-16
7/13/23	Nobert Graham 2366 Clark Road	2366 Clark Road Alterations	TOS23-17
7/14/23	Mark Vanderwerf 410 Thye Trail Dresser wi	812 214th Street New Single Family Dwelling	TOS23-18
7/14/23	Chris Thomas Hove Circle Pines, MN	1976 80th Ave New Single Family Dwelling	TOS23-19
7/21/23	Scott Pelzl 621 220th Street	621 220th St Accessory Building	TOS23-20
7/26/23	Michael Portner 724 240th St	724 240th St Accessory Building	TOS23-21
7/26/23	Brain Miller Buffalo, MN	22XX 83rd Avenue Accessory Building	TOS23-22
7/26/23	Mark Forder 765 Horse Lake LN	765 Horse Lake LN Deck	TOS23-23
7/26/23	FB Contractors 720 Nye Lane	720 Nye Lane Accessory Building	TOS23-24
7/26/23	Kasie Cullinan 1037 210th Street	1037 210th Street Electrical	TOS23-25
8/1/2023	Meghan Bittersweet 5607 Bimini Dr, Minnetonka, MN	2072 A 110th Avenue Accessory Building	TOS23-26
8/3/2023	Allen Wittstock/Michael Hurd 2348 75th Avenue Osceola	2326 75th Avenue Cty Road M New single Family Dwelling	TOS23-27
8/7/2023	Kolten Heimbach 603 Chieftain St Osceola	2081 120th Avenue New single Family Dwelling	TOS23-28
8/25/2023	Eric Graf 605 240th Street	605 240th Street Deck	TOS23-29
8/30/2023	Tera Wells 102 Liberty Road, River Falls	2197 60th Avenue Move Cabin & 2 Accessory Buildings	TOS23-30
8/31/2023	James Jerde 2427 113th Avenue Dresser	2427 113th Avenue Accessory Building	TOS23-31



9/7/52023	Marissa Hendrickson 795 Horse Lake	795 Horse Lake Shed	TOS23-32
9/7/23	Midwest Electric & Generator 931 233rd Street	931 233rd Street Electrical	TOS23-33
9/13/23	Jason Fugate 2227 84th Avenue	2227 84TH AVE New Single Dwelling	TOS23-34
9/14/23	Ben Brown 2585 State Hwy 35	Horst Rechelbacher Foundation Additional Bathrooms	TOS23-35
9/15/23	Neo Electrical Solutions 2139 Ravine Dr	Jacob Cassandra Electrical	TOS23-36
9/19/23	Jessie Smith 808 248th	Timothy Friberg New Single Dwelling	TOS23-37
9/25/23	Kathleen McGinnity 804 Horse Lake	804 Horse Lake Accessory Building	TOS23-38
9/28/23	Buffie Electric LLC 931 233rd Street	Darell Anderson Generator	TOS23-39
10/6/23	HRHH Inc 23XX 90th Avenue	HRHH New Single Dwelling	TOS23-41
10/10/23	Austin Bartz 995 207th Street	Austin Bartz New Single Dwelling	TOS23-42
10/12/23	Gary Brunclik 2384 84th Avenue	Gary Brunclik New Single Dwelling	TOS23-43
10/26/23	Tyson Arden 11XX 200th Street	Jackson Strumke New Single Dwelling	TOS23-44
10/5/23	Nathan Gustafson 1924 75th Ave, Dresser	Jamie Seering New Service - Electric	TOS23-40
11/3/23	Andrie Electric 2239 83rd Ave	Brian Miller Service Electric	TOS23-45
11/3/23	ElectricSmith Electric 2161 121st Ave	Timothy Johnson New Service - Electric	TOS23-46
11/6/23	Teresa Jerrick 2196 88th Avenue	2196 88th Avenue Construction	TOS23-47
11/14/23	Dean Dehmer 657 240th Street	DECK	TOS23-48
12/19/23	Joey Launderville 2139 Revine Dr	Jacob & Cassandra Jeanetta 2139 Ravine Drive New Single Family Dwelling	TOS23-49

**TOWN OF OSCEOLA**  
**Polk County, Wisconsin**  
www.townofosceola.com

**Resolution Amending the 2023 Budget Resolution 24-01-01**

**WHEREAS**, The Osceola Town Board adopted the 2023 budget on November 12, 2022; and

**WHEREAS**, the year-to-date- budget reports indicate that there are expense accounts that are currently over-budget, and revenue accounts that should be adjusted to reflect this financial report; and

**WHEREAS**, it is financially prudent to amend the 2023 budget accordingly.

**SO THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF OSCEOLA TO AMEND THE FOLLOWING ACCOUNTS OF THE 2023 BUDGET:**

- The sum of \$32.40 is hereby transferred from Building Expenses Electric Utilities to Building Expenses Gas Utilities and the budgets of said Accounts be adjusted accordingly.
- The sum of \$1,148.33 is hereby transferred from Clerk & Treasurer Dues & Training to Clerk & Treasurer Office Supplies \$305.17 and Postage \$843.16 and the budgets of said Accounts be adjusted accordingly.
- The sum of \$826.57 is hereby transferred from Public Works Capital Highway Equipment to Public Works Equipment Repairs & Maintenance and the budgets of said Accounts be adjusted accordingly.
- The sum of \$125.03 is hereby transferred from Public Works Supervisor PW Wage to Public Works Retirement and the budgets of said Accounts be adjusted accordingly.

Adopted this 2<sup>nd</sup> day of January 2024, at the Town Board of Supervisors Regular Board Meeting.

\_\_\_\_\_  
Dale Lindh, Chair

\_\_\_\_\_  
Jon Chronic, Supervisor

\_\_\_\_\_  
Tony Johnson, Supervisor

\_\_\_\_\_  
Debbie Thompson, Supervisor

\_\_\_\_\_  
Webley Weingarten, Supervisor

ATTEST:

\_\_\_\_\_  
Dani Pratt, Clerk

\_\_\_\_ Voice Vote  
\_\_\_\_ Roll Call Vote  
\_\_\_\_ Yeas; \_\_\_\_ Nays; \_\_\_\_ Absent/Abstain

## HIGHLIGHTS OF CLERK ACTIVITIES DONE THIS MONTH:

DEC:

TASKS		#	FURTHER COMMENTS
Ordinances/ Resolutions		0 2	Finalized: 23-12-01 Amending the 2023 Budget;23-12-04 Appt. of Election Officials
Meetings and Minutes		3	12/04/2023 Regular Town Bd. Mtg. 12/12/2023 Special Town Bd. Mtg. 12/14/2023 Public Works Cmt Mtg
Public Records Requests		5	Your appointed election inspectors for the 2024-2025 terms October Plan Commission mtg around 1 hour 8 minutes C. Thorman references a document. Requesting a copy of the document C Thorman handed out at the October Plan Commission meeting. Requesting the 10/24/203 PCM video in an .mpf format provide a copy of the email from the town providing the requested information to Cindy, with the attached Word document? If the file was provided by the Town using a different method (data stick, or other), if you could let me know how the Town provided the information.
Ads		0	
Town's Web Page (and Town Facebook site)			Updated Holiday hours to webpage, name & contact info added January meeting dates and general meeting posting info Added December budget amendments
Public Walk-in/calls			burning permits (83 for 2023, same as 2022) gopher tail turn ins multiple tax payment walk-ins
Training			Clerk training with Denise and started WEC Core Clerk Training.
Elections			Collected poll worker applications, and prepared and conducted oaths; preparing training for poll workers
Other			

UNIVERSAL TRUCK EQUIPMENT INC.  
N15921 SCHUBERT RD  
GALESVILLE, WI. 54630  
608-539-4600 ORDERS  
Date: 12-1-23

**Quotes are good for 30 days**

For: Town of Osceola  
Att: Todd & Town Board  
Quoted by: Jordan Manka

RECEIVED  
DEC 04 2023  
TOWN OF OSCEOLA

**1) Henderson Mark *E-ti* Asphalt Style Dump Body: (132" C/T)**

- \* Unibody design "No cross members"
- \* **16' box** with 86" inside width / 96" outside width
- \* **One piece sloped sides from 60" high header to 52" tailgate**
- \* **3/16 in. AR400 sides & ends** (200,000 PSI tensile strength)
- \* Smooth Sided Body – NO side braces
- \* **52" Poor Man's High Lift Tailgate** with weld-on D-ring for lifting – 3/16 in. AR400
- \* **2 panel** – triple horizontal braces, air trip tailgate, brake chamber type, **grab handles in lower panel**
- \* **Electric/Air tailgate latch control valves** – wired to factory truck or ultra switch
- \* **One piece 1/4" AR400 floor** (200,000 PSI tensile strength)
- \* 5" radius floor to side
- \* Contoured front corner post – 10ga. 201 S/S
- \* Full depth rear corner post – 1/4" 201 S/S
- \* Fully boxed in & fully welded top rails
- \* Bottom rub and top rail are sloped for dirt & debris shedding
- \* Under frame is two 8" structural steel I-beam long sills with "No splices" Fully welded
- \* **Two safety body props**
- \* **22" x 78" cabshield, fully welded, 201 S/S**
- \* **Back-up alarm**
- \* **Two sets of mud flaps, rear set is quick detachable type w/stow-away hooks with storage hooks**
- \* **One shovel holder**
- \* **Stow-away type ladder with extra steps- driver side front (w/inside steps)**
- \* **Relocate factory stop/turn/tail lights**
- \* **Ground strap from frame to box**
- \* **Avalanche asphalt liner, 1/2" x 120" wide & asphalt hold down in the rear**
- \* **Cougar model 3200 vibrator installed on UTE plate**
- \* **Air foils mounted on rear corner post**
- \* **18"x18"x30" Stainless Steel** toolbox mounted to frame where room permits
- \* **Custom removable chipper hitch (built to town specs) (Town of Garfield)**
- \* **1" Steel plate, 45 ton pintle hitch w/ D-rings, includes glad hands & 7 round & 7 RV trailer plug**
- \* **3M reflective tape installed on both sides and tailgate**
- \* **2 Cameras with Stainless Steel guards wired to 6100 monitor**
  - 1 mounted on left rear corner post to view rear and sander area**
  - 1 mounted on cabshield to view inside of box**
- \* All clearance lights will be LED type
- \* All electrical wiring connections will be put in heat shrink tubing & will run to a sealed junction box
- \* **Body painted Orange to match cab / Underside, truck frame, and misc. mounting hardware painted black**
- \* One year warranty

**1) Hoist: (Proximity switch hoist limiter)**

- \* Mailhot hoist model CS-150-5.7-4 (**Single Acting...power up and gravity down**)
- \* CS model for tailgate sander application
- \* Capacity is 30 ton
- \* **303 stainless steel rear hinge pins with composite type bushings and grease zerks**
- \* Two year warranty

UNIVERSAL TRUCK EQUIPMENT INC.

N15921 SCHUBERT RD

GALESVILLE, WI. 54630

608-539-4600 ORDERS

Date: 12-1-23

**Quotes are good for 30 days**

For: Town of Osceola

Att: Todd & Town Board

Quoted by: Jordan Manka

### 1) Hydraulic system:

- \* Force America FASD45L (6.0 cu. in.) load sense pump with 1" shut off valve
- \* Parker MCV-ISO Seven (7) spool Add-A-Fold with Stainless Steel valve body enclosure
- \* Valve body to run D/A plow lift, D/A plow reversing, D/A wing toe & heel, Hydraulic wing pushbeam, Sander auger & spinner, S/A tele hoist with 2,500 psi. relief on down side
- \* MPJC-6100-4-Ultra Controller with integrated spreader control
- \* 30 gallon Stainless Steel hydraulic oil tank frame mounted on passenger side with in-tank type filter assy., sight & temperature gauges
- \* In tank filter with sight & temperature gauge / hydraulic oil / low oil sending unit
- \* Hoses & couplers as needed / wing heel loc valve / Proximity switch hoist limiter
- \* Stucchi brand plow coupler (for connecting under pressure) - includes parking station
- \* Hoses & Stainless Steel Couplers as needed (**dust caps & plugs for all couplers**)
- \* Mounted & fully operational / Cushion valve installed on front bumper
- \* One year warranty

### 1) Universal UTA-12-48L HDP power reversible snow plow: **Same plow you currently have**

- \* 12ft. plow length
- \* 48in. plow height (measurement is with 6" cutting edge)
- \* 10ga. moldboard
- \* Plow portion of Pin & Loop Hitch, installed
- \* **Heavy Duty push frame constructed with 3/8" x 4" x 4" square tubing, 117" length (in lieu of 88") ten 1/2" ribs (in lieu of eight), fully welded, six main hinge points (in lieu of four) with the furthest hinge point extending about 13" from the end of the plow (in lieu of 28")**
- \* Ten (10) 1/2" ribs, fully welded
- \* **Two (2) heavy duty 4" x 19" power reversing cylinders with 2" Nitrited rods**
- \* Cylinders are mounted above the push frame
- \* **Four (4) heavy duty adjustable moldboard Extension type trip springs w/ greaseable pivot points, made w/ 9/16" wire**
- \* Attack angle is adjustable (10 & 20 degree angles)
- \* 3/4" x 4" x 4" lower angle, fully gusseted (lower angle is pre-drilled for carbides)
- \* 3/8" x 2 1/2" x 2 1/2" top angle with drainage holes
- \* Plow is fully welded
- \* **Sabre Stealth HD Shielded Carbide cutting edge blades 3/4" x 6" x 12' (Rubber Encased)**
- \* **Rubber snow flap, 3-ply, 1/2" thick x 18" wide**
- \* **Plow end markers, red cable type, 27"**
- \* **Adjustable parking stand**
- \* Mounted & fully operational
- \* Stucchi connect under pressure coupler system with parking station
- \* Primed & Painted **Orange**
- \* One year warranty

### 1) Truck portion of Pin & Loop Hitch: (includes extendible lift arm assy.)

- \* 1/2" x 4" x 8" x 90" heavy duty front bumper
- \* 3 1/2" x 10" **Double acting** lift cylinder with **Nitrited rod**
- \* **Cushion valve for protection of plow reverse cylinders is installed on the front bumper**
- \* Heavy duty bracing to the frame
- \* One year warranty



UNIVERSAL TRUCK EQUIPMENT INC.

N15921 SCHUBERT RD  
GALESVILLE, WI. 54630  
608-539-4600 ORDERS  
Date: 12-1-23

**Quotes are good for 30 days**

For: Town of Osceola  
Att: Todd & Town Board  
Quoted by: Jordan Manka

**1) Universal AHW/UTF 9' Wing: (Tilted front mount post)**

- \* All hydraulic "No cables"
- \* 9ft. moldboard length
- \* 30in. moldboard height
- \* 3/16in. moldboard thickness
- \* 1½" main pivot bolt
- \* Eight ½" ribs, fully welded
- \* 8" float at the toe
- \* Heavy duty hydraulic pushbeam (Includes wing lock and cushion valve for push arm assembly)
- \* Floating link arm at the heel
- \* Double acting toe cylinder with 3½" bore and 2" Nitrided rod
- \* Double acting 4" x 13" D-cell type heel cylinder with 2" Nitrided rod
- \* Sabre Super HD WING Carbide cutting edge blades ¾" x 6" x 9"
- \* Safety chain at the toe / Safety chain with rear stop
- \* Four (4) 1" thick horizontal floating links / Two (2) ¾" thick vertical connecting links
- \* Four (4) 1½" link bolts with 8" bushings and grease zerks
- \* ½" thick mounting for the slab
- \* ½" x 4" x 6" rectangular front tube assy. (welded to Uni-Tilt mast assy. & runs through both front cheek plates)
- \* **Marker installed on the end of the wing and on the Uni-Tilt post assy.**
- \* **Air-bag installed on wing side with in cab controls**
- \* Hoses & quick couplers with dust caps & plugs as needed
- \* Mounted & fully operational
- \* Primed and painted Orange
- \* One year warranty

**1) Universal UTGS-9-SS Ext 9" auger tailgate sander:**

- \* 201 stainless steel construction
- \* Designed for use with asphalt type dump body
- \* Direct drive
- \* Full 3/8" thick flighting
- \* Flighting is welded to a 2-3/8" O.D. schedule 80 pipe, supported by 1½" shafts
- \* Ball type bearings are 1¼" diameter & are greaseable, mounted with a 4 bolt flange
- \* End plates are ¼" thick
- \* Bottom opens with 6 hinge points for easy cleanout
- \* Self leveling spinner assembly with 18" poly spinner
- \* Standard spill shields (installed)
- \* Stainless Steel hydraulic couplers under rub rails on each side of the body
- \* One year warranty

**1) HTC 1800 Hydraulic Truck Conveyor: Capable of 180 Tons per hour**

- \* Low speed high torque hydraulic motor
- \* Hot asphalt type belt – 18" wide
- \* Manual opening feedgates on each end – 10" x 10"
- \* Mounted & fully operational with hoses, S/S quick couplers & dust covers
- \* Removed after installation and shipped loose in back of box
- \* Color is standard Flambeau Orange
- \* One year warranty

UNIVERSAL TRUCK EQUIPMENT INC.  
N15921 SCHUBERT RD  
GALESVILLE, WI. 54630  
608-539-4600 ORDERS  
Date: 12-1-23

Quotes are good for 30 days

For: Town of Osceola  
Att: Todd & Town Board  
Quoted by: Jordan Manka

1) Lights:

- \* UTE Heavy Duty Adjustable Aluminum Lightbar Assy. installed on cab
- \* Whelen Model SYS401D ~ Four (4) LED warning light system w/ smart logic flasher
- \* Two (2) Micro Freedom's w/ extended corner modules mounted on UTE aluminum light bar
- \* Two (2) S/S light boxes welded in rear corner post with LED S/T/T, amber warning lights & back-up lights
- \* Two (2) Whelen TIR3 warning lights mounted to side of corner posts
- \* Two (2) Whelen TIR6 warning lights mounted in grill area
- \* DOT system to be green lights on front left and rear right, amber lights on front right and rear left.
- \* All Duetsch water proof ends on LED stop/turn/tail, back-up & strobe lights
- \* Two (2) Nordic N400 HID Lights mounted to lightbar above cab
- \* ABL LED Plow lights with heated lens, LED side & turn signal std. install on cowl of truck hood w/ custom made stainless steel mounting brackets
- \* Two (2) LED wing light - MWL - 20
- \* Two (2) LED sander work lights - MWL-16
- \* All lights wired to factory switches or Ultra controller
- \* All warning lights have separate switches
- \*\*Warning lights will be battery powered so lights still function when truck is parked\*\*

Total Price: \$ 168,569.00

Equipment delivery is 240 days or less after trucks get in our yard

Option:

\* 600 lb. linear actuator installed on HTC gate wired to reversing switch in the cab Add: \$ 2186.00

Please note:

Because of the new emissions on trucks, Universal Truck Equipment will not be held responsible for major modifications or relocation of the exhaust. The truck should be ordered to accommodate the equipment you are putting on the truck, Universal Truck Equipment should not be held responsible for major modifications or the relocation of air tanks, battery boxes, exhaust and/or fuel tanks. Each truck mfg./salesman has different ways of setting up patrol trucks, it is important to get things in the right location. Because we are not directly involved in ordering the truck we have no way of knowing what kind of modifications or relocations need to be done, if any (unless we are aware of it before the equipment is bided). Most of the time the trucks can be ordered to eliminate or minimize the modifying or relocating of the standard truck exhaust, battery boxes, air tanks and/or fuel tanks.

Note: Due to current market conditions, if the chassis will not be on-ground at Universal Truck Equipment, Inc. within 240 calendar days of order date, we will require a non-refundable 50% down payment before the 210<sup>th</sup> day. This will secure pricing only if the chassis is on-ground at Universal Truck Equipment, Inc. within 14 months of order date. If you are not able to provide a down payment, your municipality could be subject to a minimum of 3-5% price increase on bid price.

Accepted by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

1/1/2024

## Proposed Town of Osceola Road Budget 2024

\$ 461,344.00  
\$ 100,000.00 ARPA Funds

2024	Road	From	To	Feet	Miles	budget\$	Total
Long Line Striping	210th St 120th Ave	90th Ave 210th St	120th Ave 208th St	12038.4 2851.2 0	2.28 0.54 0	5,718.24 1,354.32	
				14889.6	2.82		7,072.56
Crack Sealing	248th St 240th St	CTY M CTY M	HWY 35 HWY 35	9388.4 9187.2 0	1.78 1.74 0	14,781.00 16,002.00	
				18585.6	3.52		30,783.00
GS888	200th St	CTY F	110th Ave	4752 0 0	0.9 0 0	6,000.00	
				4752	0.9		6,000.00
Chipseal/Fog	210th St 90th Ave 205th St 117th Ave 120th Ave misc	120th Ave 210th St 120th Ave 200th St 216th St	90th Ave 200th St Termini Summit St	12038.4 6124.8 3009.6 2112 3062.4 10560 0	2.28 1.16 0.57 0.4 0.58 2 0	48,319.73 24,583.72 12,079.93 13,904.99 12,291.86 42,385.73	
				36907.2	6.99		153,565.96
Scrub/Fog				0 0 0 0	0 0 0 0	- - -	
Pulverize/Repave (2.5")	70th Ave 110th Ave	218th St 195th St	210th St CTY Y	4065.6 2640 0	0.77 0.5 0	165,550.00 107,500.00	
				6705.6	1.27		273,050.00
Spray Patching	Horse Lake Lane 120th Ave 100th Ave 240th St 86th Ave 250th St 240th St 84th Ave 233rd St 113th Ave Summit St View Lane 105th Ave	200th Ave Summit St CTY S Termini 250th St 250th St 240th St 84th Ave CTY S Termini CTY F Termini	CTY Y 216th St Termini CTY S 250th St 86th Ave 233rd St Oak Dr Hwy 35 220th St Termini View Lane	5491.2 3062.4 9028.8 8976 2112 2217.6 5646.6 3115.2 7867.2 2904 2956.8 844.8 0	1.04 0.58 1.71 1.7 0.4 0.42 1.07 0.59 1.49 0.55 0.56 0.16 0	\$1,418.73 \$791.22 \$2,332.73 \$2,319.08 \$545.67 \$572.95 \$1,459.66 \$804.86 \$2,032.61 \$750.29 \$763.93 \$218.27 \$0.00	
				54225.6	10.27		14,010.00
Shouldering 2'w x.5'd	70th Ave 110th Ave Oak Dr misc roads	218th St 195th St CTY M	210th St CTY Y CTY MM	4065.6 2640 10401.6 27667.2	0.77 0.5 1.97 5.24	2,601.98 1,689.60 6,657.02 6,758.40	
				6705.6	1.27		17,707.01
Gravel Lifting Road 4"	70th Ave 110th Ave	218th St 195th St	210th St CTY Y	4065.6 2640 0	0.77 0.5 0	8,586.55 5,575.68	
				6705.6	1.27		14,162.23
Culverts	1 2 3 4					4,000.00 4,000.00 4,000.00	
							16,000.00
Wedge	1 2 0					5,000.00 5,000.00	
							10,000.00
Total						\$ 542,350.75 18,993.25	

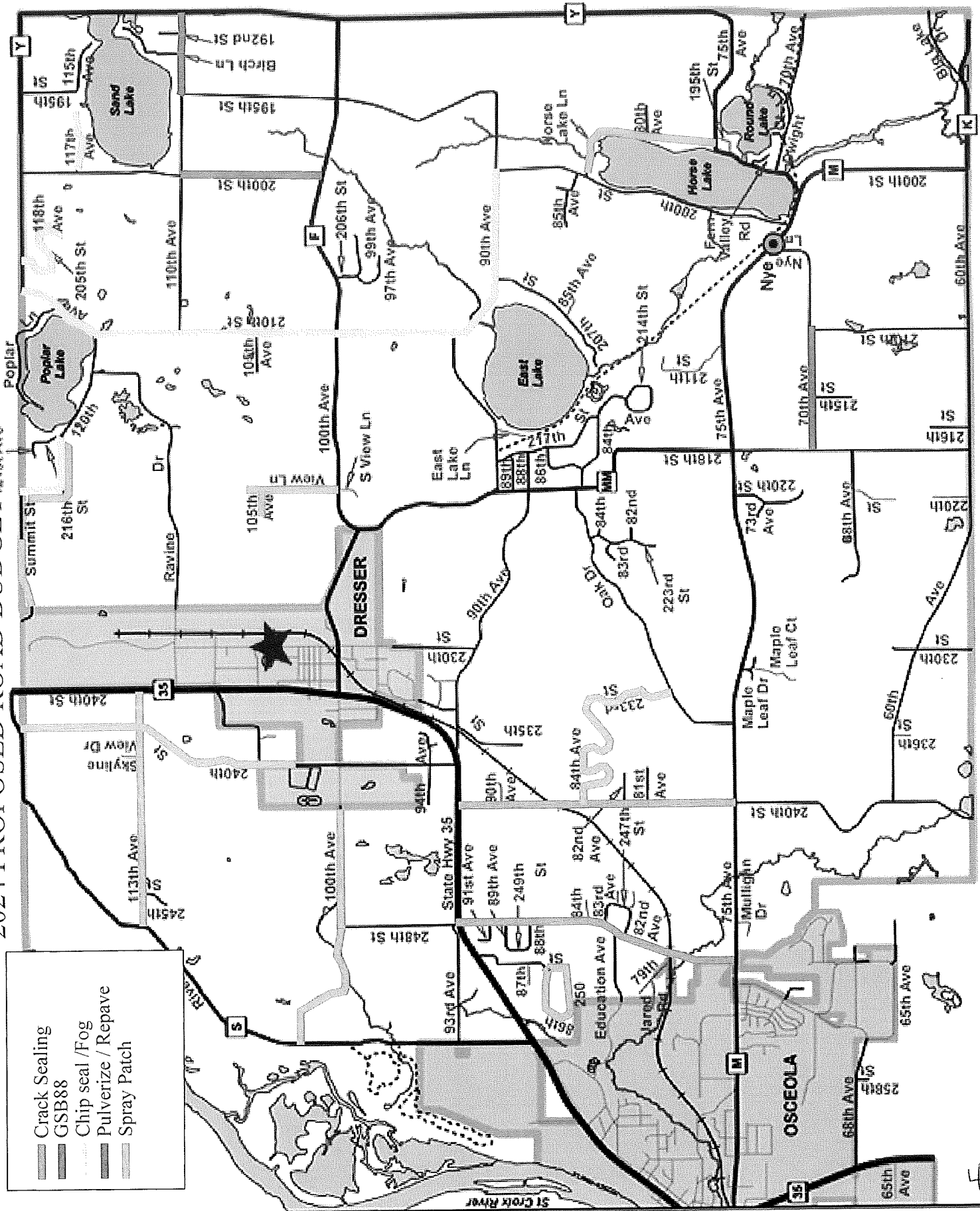
\$171972 / mile 2023  
\$215,000/mile 25% mark i

\$3.35 per gallon  
3000 gallons  
0.04 tons of rock / gallon  
\$33 per ton of rock

25 cubic ft/ton



## 2024 PROPOSED ROAD BUDGET:



516 East Avenue North  
P. O. Box 216  
Dresser, WI 54009-0216  
Office: 715-755-3060  
Fax: 715-755-2271

# TOWN OF OSCEOLA

## Polk County, Wisconsin

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### RESOLUTION 24-01-02 RESOLUTION TO APPROVE SIGNATURES ON DEPOSITORY ACCOUNTS

WHEREAS, the provisions of Wisconsin Statutes Section 66.607(3) require the signatures of the Chair, Clerk and Treasurer, for the disbursing of funds; and

WHEREAS, Danielle Pratt was appointed as Clerk by the Town Board at duly noticed and held board meetings; and

SO THEREFORE BE IT RESOLVED by the Town Board for the Town of Osceola that it hereby approves and authorizes the following signatures on the depository accounts located at the MidWest One financial institution and Royal Credit Union.

Dale Lindh, Chair  
Danielle Pratt, Clerk  
Jan Carlson, Treasurer

Adopted this 2<sup>nd</sup> Day of January 2024

\_\_\_\_\_  
Dale Lindh, Chair

\_\_\_\_\_  
Jon Cronick, Supervisor

\_\_\_\_\_  
Tony Johnson, Supervisor

\_\_\_\_\_  
Debbie Thompson, Supervisor

\_\_\_\_\_  
Webley Weingarten, Supervisor

ATTEST:

\_\_\_\_\_  
Danielle Pratt

## ImageCast Election Hardware Maintenance Agreement

**Customer** Town of Osceola  
**County** Polk  
**Contact** Denise Skjerven  
**Address** POB 216  
**C/S/Z** Dresser WI 54009-0216  
**Email** clerk@townofosceola.com

**Date** 11/1/2023

**Phone#** 715.755.3060

**Service** Depot

**Service Site** Polk County

RECEIVED

11/2/2023

TOWN OF OSCEOLA

**Commencement Date**

**January 1, 2024**

**Expiration Date**

**December 31, 2024**

Contract Type	Hardware Type	Quantity	Serial #'s	Maintenance Fee	Contract #
HMA	ICE	1	AAFEBKT0108	\$410	4327
HMA	ICE - ATI	1	ATI000682		4327
HMA	ICE - BalBox	1	AAUCBKH0082		4327
HMA	ICX	1	2106230330	\$305	4637
HMA	ICX	1	2106230343	\$305	4637
HMA	ICX	1	2106230931	\$305	4637
HMA	ICX - ATI	1	ATI000291		4637
HMA	ICX - ATI	1	ATI000407		4637
HMA	ICX - ATI	1	ATI000504		4637
HMA	ICX - VVPAT	1	KPR210400001762		4637
HMA	ICX - VVPAT	1	KPR210400002377		4637
HMA	ICX - VVPAT	1	KPR210400002378		4637

**Includes:** Annual Preventative Maintenance  
Parts, Labor, and Service  
PreLAT and Public Test Support  
Election Day and Night Support  
Election Guide Updates  
Backup Units Available  
Post Election Support/Maintenance

Please see the Terms and Conditions on the reverse side of this document.

Please sign this Agreement and return it with your payment.

Thank you for your business !

**Total of this Agreement**

**\$1,325.00**

**# of Units**

**12**

**Command Central, LLC**

**Town of Osceola**

(I've reviewed and agree to the Terms and Conditions on the reverse side.)

**By**



**By**

**Title** President

**Title**

**Date** November 1, 2023

**Date**



## 2024 ImageCast Election Hardware Maintenance Agreement Terms and Conditions

**TERM/TERMINATION:** This agreement shall be automatically renewed for another term (Calendar Year) at the expiration date. This agreement may only be terminated when Command Central is specifically notified in writing at least 60 days before the expiration date of the current term. Annual fees are non-refundable.

**FEES:** All annual fees are due to Command Central no later than thirty (30) days after invoicing (sent November 1<sup>st</sup>, two months prior to the start of the HMA's Calendar Year).

**CUSTOMER RESPONSIBILITY/EXPECTATIONS:** Should the Customer not provide all equipment at the designated service site and time, the Customer shall be responsible for shipping costs, (including insurance), to and from the Command Central maintenance facility. Customer will bear all risk of damage or loss to the equipment during the delivery process.

Should the Customer desire equipment service above and beyond the annual preventative maintenance inspection (PM), the Customer shall be responsible for all costs of shipping and labor (including insurance), to and from the Command Central office, where such service shall be performed.

The Customer assumes responsibility for storing the equipment in a clean, controlled environment. Equipment that has been subjected to extreme heat, cold, water damage, humidity or dust will not be covered under this agreement. Equipment that has been abused, mishandled, dropped, or not used in the manner prescribed in Command Central election guides, training materials or any other online training will not be covered under this agreement. Command Central will not clean exterior covers of the equipment during the PM.

ICE users - PaperMate Flair Black pens are the approved (and only) pens and should be used to mark ballots in the polling place and with early voting. Absentee ballots must be reviewed before inserting into tabulator to make sure no marking instruments that may leave residue are inserted in the tabulator (can cause the tabulator to be inoperable).

Municipality must contact Command Central immediately upon notice of equipment issues during regular business hours.

Command Central will only provide advice on how the equipment operates. Staff shall not interpret state statute. Municipality will consult County Clerk or Wisconsin Election Commission for advice.

On Election Day, any errors or issues should be called in to Command Central immediately. Command Central is not responsible for improper operation by election workers, nor any issues not promptly reported.

**ANNUAL PREVENTATIVE MAINTENANCE:** Command Central Technician(s) shall provide such services as may be necessary to keep tabulators operational. Preventative Maintenance inspections occur once every twelve (12) months per calendar year. Annual inspections include cleaning, calibration, diagnostic and functionality testing, test election.

Any improper handling that does not adhere to written instructions by Command Central that results in excessive repair costs shall be the responsibility of the Customer.

**IMPORTANT:** Bent or broken pins in the CF card slots are caused by inserting the card(s) upside down or forcing the card in at an incorrect angle. This damage is considered incorrect use or customer damage. The repair of the pins requires replacing a new motherboard. This repair is not covered under the Dominion initial warranty (1 year after delivery), nor the Command Central Hardware Maintenance Agreement (HMA). This is currently a \$2,250 cost that customers will incur if pins are bent or broken.

The Customer shall bear the costs to repair or replace all batteries\*, ink cartridges, roll paper, or any other supplies.

\*ICE/ICX battery replacement is currently \$235/\$205. Battery replacement will occur every Presidential Election year (every four years). You will be invoiced for the battery(ies) November 1<sup>st</sup> of the prior year, with battery replacement and recycling to occur by Command Central technicians during annual maintenance inspections. Proper charging of the battery is required every three months. The machine log will be accessed to determine if routine and proper charging occurred. If a battery fails because of improper charging, the customer shall be responsible for earlier replacement (and associated costs).

The use of any applied adhesive label or "sticker" to a ballot for write-in campaigns or otherwise that cause any damage to the equipment or result in additional repair work are not covered by this agreement and will be the responsibility of the customer. Repair work related to stickers damaging the internal workings of a tabulator both void the tabulator warranty and can have costs for repair/replacement starting at \$1,750...but could run as high as the full cost of a new tabulator. Stickers or any foreign object can cause ballot misreads and/or ballot jams for other ballots cast as well.

Command Central reserves the right to decline service to any equipment determined to be un-repairable to a maintainable condition.

Preventative Maintenance inspections are provided at County's designation depot location, where each municipality will deliver their equipment to be inspected.

### REPAIR SERVICES:

**Defects Under Normal Use and Service:** If a defect or malfunction occurs on any tabulator while it is under normal use, Municipality shall promptly notify Command Central. Command Central will make reasonable efforts to restore the item to normal working condition as soon as practicable.

**Defects Due to Municipality Actions or Omissions:** If a defect or malfunction occurs as a result of (1) repairs, changes, modifications or alterations not authorized or approved by Command Central or (2) by accident, theft, vandalism, neglect, abuse or use that is not in accordance with instructions or specifications furnished by Command Central, Municipality shall pay Command Central for repairs at Command Central's current rates, as well as for the cost of all parts used in connection with the repair.

**Loaner Units:** Command Central shall use reasonable efforts to make loaner equipment available while municipality's tabulator is being repaired. Paid shipping/handling are part of this Hardware Maintenance agreement.

**REINSTATEMENT OF HARDWARE MAINTENANCE AGREEMENT & INSPECTION:** Reinstatement Fee is \$300/unit plus shipping to/from the Command Central office for any agreement allowed to lapse. The purpose of such inspection shall be to determine whether or not the tabulator is in Normal Working Condition, and thus, able to be reinstated. An HMA must be maintained continuously, i.e., may not be purchased only during Partisan Primary/General Election years. (Without an active agreement, Command Central's technical support is billable at \$150 per hour with a two-hour minimum (\$300); and such work will only be undertaken after all customers covered by HMA's are assisted.

### SUPPORT SERVICES:

**STATEWIDE ELECTION SUPPORT:** Command Central shall provide regional support for any statewide election in Wisconsin. Technicians across the state will be available should you have issues with your tabulator and phone support doesn't resolve the issue. Exceptions to this are if the weather, traffic/traffic incident or unforeseen circumstances prevent the technician from arriving in a timely manner.

**FORCE MAJEURE:** Command Central or Customer shall be excused from performance hereunder for any period Command Central or Customer is prevented from performing their obligations hereunder in whole or in part as a result of an act of God, war, civil disturbance, court order, labor dispute or other cause beyond its reasonable control. In addition, such nonperformance shall not be grounds for termination or default.

**WAIVER:** Any waiver by either party of any provision of this agreement must be in writing and shall not imply subsequent waiver of that or any other provision.

**GOVERNING LAW:** This agreement shall be construed and enforced with the laws of the State of Wisconsin.

*Payment of your 2024 Hardware Maintenance Agreement constitutes acceptance of the above terms and conditions.*

**TOWN OF OSCEOLA  
PUBLIC WORKS COMMITTEE MEETING  
Thursday, December 14, 2023 – 7:00 A.M.**

**Meeting Minutes**

The Public Works Committee for the Town of Osceola met for a regular monthly meeting Thursday, December 14, 2023, at 7:00 am at the Osceola Town Hall (garage), Dresser, Wisconsin.

**Call Meeting to Order:** Chair Lindh called the meeting to order at 7:04 am.

**Verification of Meeting Posting:** It was confirmed that the notice was posted at the Town Hall, Dresser Post Office, the First National Community Bank, the Town Web site, and the Town Facebook stie.

**Present:** Chair Lindh, Todd Raddatz, Joe Gaffney

**Absent:** Supervisor Johnson

**Public:**

**Acceptance of Proposed Agenda**

MOTION BY GAFFNEY / RADDATZ TO APPROVE THE ADENDA AS NOTED. MOTION PASSED

**Approval of previous meeting minutes:**

MOTION BY GAFFNEY / RADDATZ TO APPROVE THE PREVIOUS MEETING MINUTES. MOTION PASSED

**Discussion about current / future road projects**

- Continue ditch mowing in minor areas next to fields.
- Currently mowing / cutting the brush in the ditches and low hanging trees limbs over the road.
- Road stripping was completed.
- Looked at rust holes on one ton truck dump box. The truck is 2015 Todd will look at cost of new steel dump box is about \$8,500. Look at possible replacement in 2024. Todd to see if we can weld plates on box to fix holes.
- New Town sign has been installed. Signposts were sealed.
- Waiting for more information on oil costs for working with other Towns to perform chip sealing next year. Todd was present at a meeting last week to go over the process. Hope to have bids go out in February.
- Update on new double axel dump truck. Todd is working on final numbers for box and accessories with Universal Trucks.
  - \$185,000 for basic truck 2025 (\$5,000 deposit on 11-11-2023) Should be ready in March of 2024.
  - \$170,000 for box, blades, and sander (hope to pay for this early 2025) Todd met with salesman to finalize cost.
- Discussed conditions of current dump trucks for winter season.
  - The International truck still has loss of power during the first snow plowing. Todd looked at the codes with this diagnostic machine and could not determine a reason for the loss of power.
- A new ditch mower is on order. Hope to receive the mower by the end of December.
- Tony to look at possible road grants for 93<sup>rd</sup> Ave. Waiting for responses.
- Sand / salt shed is 60% full.
- Todd and Joey looked at ditch slope on 200<sup>th</sup> street. The ditch slope up 4'-6" between fire numbers 1169 and 1181. It was decided not to make any adjustments to the ditch due to the large elevation change.
- Discussed installing "School Bus Stop Ahead" sign south on County M. - completed

**Discussion about current Public Works budget:**

- Went over current budget and future purchases.
- Went over 5-year road plan.
- Need to replace rear tires on Mack truck in 2024 \$5,000.
- Ordered new dock for Sand Lake. New dock should be delivered in March.
- Todd gave employee review to his staff.

- Working on putting together road bid information for 2024 road work to be presented to Board at the February meeting.
- Discussion of possible future office build-out for shop.
- Discussion of possible future rental or purchase of smaller payload.
- Discussion of possible future upgrade of one-ton truck.

**Next Public Works Committee Meeting –January 11, 2024**

**Adjournment:**

MOTION BY GAFFNEY / RADDATZ TO ADJOURN THE MEETING. MOTION PASSED

Being no future business to come before the Public Works Committee, the Meeting was adjourned at 9:10 am.

---

Dale Lindh, Public Works Committee Member

**To be approved:** January 11, 2024