

TOWN OF OSCEOLA
BOARD OF SUPERVISORS MEETING
Monday, June 6, 2022 — 6:30 p.m.

Meeting Minutes

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Monday, June 6, 2022, at 6:30 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

CALL TO ORDER: Chair Lindh called the regular meeting to order at 6:30 p.m.

VERIFICATION OF MEETING POSTING: Clerk Skjerven confirmed that the notice was posted at the Town Hall, Dresser Post Office, the First Community National Bank, the Town Web Site, and the Town Facebook page.

PLEDGE: Lindh led the Pledge of Allegiance to the United States Flag.

Supervisor Everson asked for a moment of silence for Eric Willey who recently suddenly passed away. Willey performed lawn care services for the Town.

PRESENT: Chair Lindh, Supervisors Cronick, Desmarais, Everson, and Thompson.

PUBLIC ATTENDEES: Clerk Skjerven, Treasurer Carlson, Public Works Supervisor Raddatz, Jim Berg, Cindy Thorman, Mark Skjerven, Neil Gustafson, Jeremy Utke.

CHECK PRESENTATION AND APPROVAL OF BILLS

A packet of check detail was provided at the meeting by Treasurer Carlson.

MOTION BY EVERSON/CRONICK TO APPROVE THE TREASURER'S LIST OF CHECKS AND AUTOMATED PAYMENTS NUMBERS 18181 THROUGH 18233 AND ACH PAYMENTS TOTALLING \$56,270.76 AS PRESENTED. MOTION CARRIED.

ACCEPTANCE OF PROPOSED AGENDA

MOTION BY DESMARAIS/THOMPSON TO APPROVE THE AGENDA AS NOTED. MOTION CARRIED.

MEETING MINUTES

MOTION BY EVERSON/LINDH TO APPROVE THE 4/11/2022 TOWN BOARD MEETING MINUTES AND THE 4/20/2022 AND 5/26/2022 SPECIAL TOWN BOARD MEETING MINUTES AS PRESENTED. MOTION CARRIED.

MOTION BY EVERSON/DESMARAIS TO APPROVE THE 5/2/2022 TOWN BOARD MEETING MINUTES AS PRESENTED. MOTION CARRIED.

PUBLIC COMMENT

Cindy Thorman spoke to go over her qualifications for being a Plan Commission member. Thorman indicated she is currently the Town's Deputy Clerk for Elections, has been a Deputy Clerk for the Town

in the past, and she has been a Chief Election Inspector for the Town for more than a year. She had shared a resume with the Chair, also noting she is a founding member and President of the Osceola Historical Society and is currently a Board member of the Polk County Historical Society. She has been the owner of two historical commercial buildings in the Village of Osceola—one being named as the 'Best Restoration Building' by the State of Wisconsin. She and Glyn also received a 'Building of the Year' award from the Osceola Chamber of Commerce. Thorman also owns residential properties, including lake shore. Thorman has also managed forest properties. Thorman presently serves on the Polk-Burnett Electric Cooperative Board of Directors (for 13 years), and she has received several distinctions. Thorman indicated she would recuse herself from any vote related to the Blue Rock Quarry.

PUBLIC WORKS REPORT

Raddatz replaced a culvert on 120th by the Dancing Dragonfly winery. Raddatz is working with Polk County Highway and the DNR to get answers on the size of culvert needed and new location for the culvert on 90th. He had to haul and set coffin block for the road closure signage, and also had to order and borrow more 'road closed' signage because of theft that occurred.

Brush mowing has been done on thick spots, and there has been tree cutting done from recent storm blow downs. Raddatz has been grading roads as often as possible, especially the Banning Creek area.

Raddatz picked up trash from an 'adopt-a-road' sponsor, mounted the ditch mowing attachment on the tractor for the upcoming mowing season, and is continuing spray patching (4 miles have been done thus far).

Raddatz has been inspecting other culverts within the Town, recording the location and condition of the culvert, and he was called in on Sunday, the 5th to retrieve a portable toilet that had been thrown into Dwight Lake. He is also fixing broken road signs that occurred from recent storms.

TREASURER'S REPORT

Treasurer Carlson reviewed current bank balances from MidwestOne as of June 6, 2022: General Fund \$65,735.34; General Money Market Account \$449,800.92; Tax Receipt Account \$258,029.27; Dresser Traprock Assurance \$15,050.12; Royal Credit Union CD (from ARPA \$\$s) \$151,567.70; Royal Credit Union general account of \$141.59; Royal Credit Union Money Market Public Works account \$50,134.47.

Carlson also mentioned the Finance Committee has signed off on May reconciliations.

Carlson also shared the latest Profit & Loss Budget vs. Actual Report as of June 10, 2022, indicating she made notations on the report on areas where the amounts are currently 100% or greater than the budgeted amount, and asked the Board to keep a watch on those items currently over 40% since there is still half of the year to go. Everson noted the amount paid to Delmore (\$5,300) for Delmore's work thus far (road service condition report, Wisconsin Information System for Local Roads (WISLR) update, mapping, bid assistance, and PASER ratings services) is having an impact on the 'Road Maintenance & Repair' expense line item. Everson and Cronick will discuss a possible better expense category placement for that expense and bring back to Carlson a recommendation.

Carlson mentioned the Town will be getting the 2nd half of the American Rescue Plan Act (ARPA) monies in June (approximately \$151,000), and a decision by the Board will be needed on where to put those monies. Putting the monies at Royal Credit Union may not work because National Credit Union

Administration (NCUA) insures deposits only up to \$250,000, and the Town's deposits would exceed \$250,000 and thus not totally insured. MidwestOne currently pledges securities to the Town as overall balances currently exceed \$250,000. Other banking options to consider are Hiawatha National Bank in Osceola or First National Community (FNC) Bank in Dresser. Carlson indicated the first quarter 2022 monies submitted for ARPA were used thus far toward the purchase of three ICX (screen touch) voting equipment machines (approximately \$12,000), a 360-degree camera (\$632.00), and additional audio equipment needed to do virtual meetings.

Carlson mentioned a property and worker's compensation insurance payment was made this month. In 2021, Carl Thomfohrda, the Town's agent from Rural Mutual Insurance Company came to a Town Board meeting, and Carlson asked the Board if she should arrange a meeting in July or August for Thomfohrda to come to a Board meeting to explain the Town's insurance coverages. The Board agreed it was not needed.

Regarding the broadband grant applied for by Lakeland Communications, Carlson indicated the outcome of the grant application should be made known in July.

MOTION BY DESMARAIS/CRONICK TO APPROVE THE TREASURER'S REPORT AS PRESENTED. MOTION CARRIED.

CLERK'S REPORT

Clerk Skjerven gave a report out of work activities during the month of May, involving dissemination of four building permits (1 for new construction), 1 driveway permit; there were three meetings held during May. Skjerven received five public records requests, had published five ads relating to Board of Review, road bids, liquor license applicants, and the Blue Rock Quarry hearing at Polk County. Skjerven made updates to the Town's website for notices, road closure and meeting minutes. Skjerven continues to get requests for burning permits (there were 66 requests as of the end of May). Related to elections, Skjerven attended a training for new clerks held at the Polk County Clerk's office building, there was an 'information-sharing' session held with the Town of Alden Chief Election Inspector, and Jim Brundage was named a second Chief Election Inspector for the Town. Preparations are fully underway to distribute liquor and tobacco licenses by the end of June, and for the upcoming Board of Review in July.

OLD BUSINESS

CONSIDER DWIGHT LAKE BOAT LANDING IMPROVEMENTS

Cronick had nothing new to report but will provide an update at the July Town Board meeting.

CONSIDER LOCAL ROADS IMPROVEMENT PLAN(LRIP) AND GENERAL ROAD IMPROVEMENT BIDS

Lindh reported there was a bid opening which occurred at the May 26th Special Town Board meeting. The only bids received were from Monarch Paving Company. Monarch's bid for the LRIP (Dwight Lane/Dwight Court/70th Ave.) was \$233,392.37. And, Monarch's bid for the general road improvement projects: 60th Ave., CTH M to 210th St. at a bid of \$165,095.02, and for 60th Ave., 220th St. to 230th St. at a bid of \$169,984.15. Lindh suggested neither of the bids be accepted at this time, and to have the Board, instead, consider other road projects that need more attention than these road projects. The Town will receive \$18,013.72 for the currently planned LRIP project; the scope of the project can be amended to be completed by 12/31/2023, but approval first has to be received. Or, re-applying for a new LRIP grant would need to occur.

Lindh also proposed sending out new bids for 110th Ave. between 210th St. and 195th St., and 200th St. from 110th St. to County Road Y.

Everson requested more background information in order for the Board to decide whether to go out for new road bids, such as a presentation and/or pictures of current road quality and include Delmore and Raddatz. Desmarais requested a listing of all proposed 2022 road improvements, including prioritization, per what was budgeted for 2022 in order for the Board to be able to 'rank order' the list. Raddatz expressed a desire and need to be more involved directly with Delmore.

Lindh will get more information from Delmore and will likely bring the Board back together for a Special Town Board meeting next week to further discuss this topic.

By way of further background, Neil Gustafson pointed out that there was a previous five-year road plan put together by prior Public Works' Supervisors and the Board. 70th Avenue was last done in the 1980s, and the quality of that pavement is very poor. Consideration for any updates to 60th Ave. should be kept in mind as to what the Town of Alden has planned for The Town of Alden's portion of that road.

Desmarais summarized next steps: The Board should get an updated five-year road plan to discuss and prioritize the road work, the Public Works Committee will bring back to the Board recommendations for the road projects in order for a revised LRIP grant application, and new road bids can be sought after and received.

CONSIDER PLAN COMMISSION APPOINTMENT(S) AND RESIGNATION

MOTION BY EVERSON/DESMARAIS TO ACCEPT THE SUBMITTED RESIGNATION OF MARIANNA SCHULTZ FROM THE PLAN COMMISSION EFFECTIVE MAY 2, 2022. MOTION CARRIED.

Desmarais further clarified that Schultz elected to resign from the Plan Commission. Chair Lindh spoke with Schultz following the May 2, 2022 Town Board meeting and re-iterated to her the Board was not asking her to resign; rather, it was a recommendation statement brought forth to the Board.

Chair Lindh brought up to the Board the need to appoint two people to fill the vacancies on the Plan Commission: one open position to fill Marianna Schultz's position, and the other to fill the position vacated by Jon Cronick. Discussion occurred by the Board to clarify that the new Plan Commission Members would hold three-year terms through the end of April of the respective third year, and that new 3-year Plan Commission member appointments will be brought forth at the May Town Board meeting.

Chair Lindh revisited the Plan Commission Member application submitted by Cindy Thorman and asked the Board to reconsider her Plan Commission appointment. He indicated she has been an active member in the Town's community as she stated, and the Town has received very few applicants. In Lindh's opinion, there is no reason to not consider her for the Plan Commission membership.

MOTION BY LINDH/CRONICK TO APPOINT CINDY THORMAN TO THE POSITION OF PLAN COMMISSION MEMBER. AYES: CRONICK/LINDH/THOMPSON; NAYS: DESMARAIS/EVERSON. MOTION CARRIED.

Chair Lindh brought forth the second Plan Commission Member application submitted, which was from Warren Johnson.

MOTION BY LINDH/CRONICK TO APPOINT WARREN JOHNSON TO THE POSITION OF PLAN COMMISSION MEMBER. AYES: CRONICK/DESMARAIS/EVERSON/LINDH/THOMPSON; NAYS: NONE. MOTION CARRIED.

The Plan Commission members' tenure is as follows: Jim Berg and Kim Kaiser: through the end of April 2023; Bernie Desmarais: through the end of April 2023 (as his Board position filled the Board position vacated by Mike Wallis); Dan Tronrud and Jeremy Utke: through the end of April 2024; Warren Johnson and Cindy Thorman: through the end of April 2025.

CONSIDER UPDATED ORDINANCE 22-04-11: USE OF VIRTUAL MEETING EQUIPMENT

The Board discussed the suggested revisions to Ordinance 22-04-11: Use of Virtual Meeting Equipment due to feedback received from the Town's attorney. This update is a portion of Chapter 2, the Governing Body, Section 2.02 Meetings to better clarify the use of remote meeting equipment and how it pertains to meeting attendance. The following edits were suggested by the Board during the discussion: Removal of the last sentence in section 5(d); Change 5(d)(viii) to reflect Chair vs. Clerk; removal of item 5(d)(xii)(2).

MOTION BY EVERSON/DESMARAIS TO ADOPT ORDINANCE 22-04-11 AS AMENDED: USE OF VIRTUAL MEETING EQUIPMENT. AYES: CRONICK/DESMARAIS/LINDH/THOMPSON; ABSTAIN: EVERSON. MOTION CARRIED.

CONSIDER ORDINANCE 22-06-06: CONFIDENTIALITY OF INCOME AND EXPENSES PROVIDED TO ASSESSOR FOR ASSESSMENT PURPOSES

This Ordinance was put together to expand upon the wording included in the Chapter 2: Governing Body Ordinance section 2.13(1)(c) which is used by the Board of Review to make it clear that income and expense information provided by a property owner to the Assessor for the purposes of establishing the valuation for assessment purposes by the income method of valuation shall be confidential and not a public record open to inspection or copying under § 19.35(1), Wisconsin Statutes.

MOTION BY DESMARAIS/THOMPSON TO ADOPT ORDINANCE 22-06-06: CONFIDENTIALITY OF INCOME AND EXPENSES PROVIDED TO ASSESSOR FOR ASSESSMENT PURPOSES. MOTION CARRIED.

CONSIDER CHAPTER 2: THE GOVERNING BODY ORDINANCE

This Ordinance's changes contain updates due to having now a five-person board, the insertions relating to virtual meetings (Section 2.02(5) Remote Attendance), the order of business section to better reflect Town Board Meeting agenda format (Section 2.03 Order of Business), typographical changes, and inclusion of the Board of Review and Plan Commission sections which were previously approved via separate ordinances.

Everson suggested edits to the Committees' sections (sections 2.13 (3)(4)(5)(6) to state the section as Board Committees and bullet the named Committees.

Lindh suggested edits to section 2.13(2) to clarify the term for Plan Commission members to state three-year terms effective at the May Regular Town Board meeting.

MOTION DESMARAIS/THOMPSON TO INCLUDE LANGUAGE IN THE CHAPTER 2: GOVERNING BODY ORDINANCE FOR PLAN COMMISSION MEMBERS TO STATE THAT MEMBERS CAN HOLD MEMBERSHIP FOR A MAXIMUM OF 2 (TWO) CONSECUTIVE TERMS UP TO THREE-YEARS FOR EACH TERM NOT TO EXCEED TWO TERMS.

Everson suggested an amendment to the motion to have this change effective in 2022 with the current Plan Commission appointments and with current Plan Commission members.

Jim Berg asked the Board to re-consider the motion to be able to fill the positions when there are no applicants for the open Plan Commission positions. The Board reiterated there is no minimum set number of members for the Plan Commission, other than it is up to 7 (seven) members.

MOTION BY DESMARAIS/THOMPSON TO INCLUDE LANGUAGE IN THE CHAPTER 2: GOVERNING BODY ORDINANCE FOR PLAN COMMISSION MEMBERS TO STATE THAT MEMBERS CAN HOLD MEMBERSHIP FOR A MAXIMUM OF 2 (TWO) CONSECUTIVE TERMS UP TO THREE-YEARS FOR EACH TERM NOT TO EXCEED TWO TERMS, AND THIS MOTION IS EFFECTIVE WITH PLAN COMMISSION APPOINTMENTS IN 2022 AND GOING FORWARD. AYES: DESMARAIS/EVERSON/LINDH/THOMPSON; NAY: CRONICK. MOTION CARRIED.

CONSIDER RESOLUTIONS:

22-06-061: RESOLUTION TO ESTABLISH PROCEDURES AND CRITERIA FOR ALLOWING ALTERNATIVE FORMS OF SWORN TESTIMONY AT BOARD OF REVIEW (BOR) HEARINGS

The Wisconsin Department of Revenue, along with the Town's Assessor, recommended the Town put in place written procedures and criteria to be considered to bring consistency to the handling of allowing alternative forms of sworn testimony (allowed under Wisconsin Stat. sec. 70.47(8)) at Board of Review hearings should such situations occur. The text for this resolution comes directly from the State of Wisconsin Board of Review training materials.

MOTION BY THOMPSON/DESMARAIS TO ADOPT RESOLUTION 22-06-061 TO ESTABLISH PROCEDURES AND CRITERIA FOR ALLOWING ALTERNATIVE FORMS OF SWORN TESTIMONY AT BOARD OF REVIEW HEARINGS. MOTION CARRIED.

22-06-062: RESOLUTION TO ESTABLISH PROCEDURES FOR WAIVERS OF BOARD OF REVIEW (BOR) HEARING REQUESTS

The Wisconsin Department of Revenue, along with the Town's Assessor, recommended the Town put in place written procedures and criteria to be considered to bring consistency to the handling of allowing waiver requests (allowed under Wisconsin Stat. sec. 70.47(8m)) at Board of Review hearings should such situations occur. The text for this resolution comes directly from the State of Wisconsin Board of Review training materials.

MOTION BY EVERSON/THOMPSON TO ADOPT RESOLUTION 22-06-062 TO ESTABLISH PROCEDURES FOR WAIVERS OF BOARD OF REVIEW (BOR) HEARING REQUESTS. MOTION CARRIED.

CONSIDER RECORDS RETENTION PLAN

Skjerven will pull together for the July Board meeting a summary of what the Town's current ordinance states on the subject of records retention, along with Wisconsin statutes, historical retention requirements, and recommendations.

CONSIDER REVIEW OF TOWN ORDINANCES

Everson spoke with the Wisconsin Towns Association and is speaking with Municode about this topic. (Municode is a firm which helps local governments by providing codification services and is the firm which assisted the Town with this review many years ago.)

CONSIDER UPDATED EMERGENCY OPERATIONS PLAN

Chair Lindh made the latest updates to the Town's Emergency Operations Plan (now dated 2022) and shared it with the other Board members.

MOTION BY EVERSON/DESMARAIS TO APPROVE THE 2022 TOWN OF OSCEOLA EMERGENCY OPERATIONS PLAN. MOTION CARRIED.

CONSIDER UPDATES TO ORDINANCE CHAPTER 3, 3.07 PUBLIC RECORDS AND PROCEDURES

The Board and the Clerk discussed the current section of the Town's Chapter 3 Finance and Taxation Ordinance dealing with Public Records. It was agreed the section of the Town's ordinance that deals with public records requests is redundant as Wisconsin State Statutes applies to the handling of public records requests.

MOTION BY DESMARAIS/EVERSON TO REMOVE FROM THE TOWN'S CHAPTER 3, FINANCE AND TAXATION ORDINANCE, SECTION 3.07 RELATED TO PROCEDURES FOR PUBLIC RECORD REQUESTS. THE TOWN CURRENTLY RESPONDS TO AND MAINTAINS COMPLIANCE WITH PUBLIC RECORDS REQUESTS ACCORDING TO WISCONSIN STATE STATUTES, SECTION 19.35.

Skjerven will also add the link on the Town's website to the Wisconsin State Statutes on access to records and fees.

NEW BUSINESS

CONSIDER DELMORE CONSULTING TO PERFORM A CULVERT INVENTORY

The Town has already contracted with Delmore Consulting, LLC (out of Wisconsin Dells, WI) to do a PASER rating of Town roads, a road surface conditions report, Wisconsin Information System for Local Roads (WISLR) update, mapping and assistance with the Town's bid processes at a cost of \$5,300. Delmore previously had informed the Town Board they could also provide services with culvert and signage reviews, and the Board decided at that time the information was presented to not pursue those additional services.

Because of the Town's recent occurrences with a couple of culvert failures, Lindh requested of Delmore to provide proposals for culvert inventory management services. Delmore provided two proposals: one in the amount of \$4,900.00 for culvert inventory and mapping, and another in the amount of \$8,200.00 for culvert assessment, inventory and mapping. Lindh was looking for the Board members' input on whether to pursue having Delmore assist in this manner. Lindh's view is that the Town could have its two full-time Public Works employees do a full review/assessment of the Town's culverts. Desmarais

suggested the Public Works Committee further discuss this topic and come back to the Board with go-forward recommendations. Chair Lindh will pursue this topic further with the Public Works Committee.

CONSIDER 2022-2023 LIQUOR, TOBACCO, VAPE, OPERATOR AND PROVISIONAL LICENSES (NEW AND RENEWALS)

MOTION BY EVERSON/THOMPSON TO APPROVE THE FOLLOWING 2022-2023 BEER AND LIQUOR LICENSES EFFECTIVE JULY 1, 2022 THROUGH JUNE 30, 2023:

CLASS "B" BEER LICENSES:

22-07 OSCEOLA ROD & GUN CLUB: PHILIP D. POINTS, AGENT

22-03 "SKOLHAUGEN": JAMES ROCHFORD, AGENT

"CLASS B" LIQUOR & CLASS "B" BEER LICENSES:

22-04 WOODHILL BAR & GRILL: SHAWN LIBERSKY, AGENT

22-05 FIESTA LOCA: GERMAN DURAN, AGENT

22-02 KROOKED KREEK GOLF COURSE: PATRICK HAYES, AGENT

"CLASS A" LIQUOR & CLASS "A" BEER LICENSES

22-01 DOLLAR GENERAL STORE #16020: CHERYL SCHULTZ, AGENT

22-06 BROTHERS COUNTRY MART: JON BLASER, AGENT

MOTION CARRIED.

MOTION BY EVERSON/DESMARAIS TO APPROVE THE FOLLOWING PROVISIONAL LICENSES WHICH EXPIRE 60 DAYS FROM ISSUANCE:

PROVISIONAL LICENSES:

21-62 CALLIE FRANCIS HALSTROM, WOODHILL BAR & GRILL

21-63 ELISABETH CHRISTINE MOLTER, KROOKED KREEK GOLF COURSE

21-64 JAMES ALDEN REISNER, KROOKED KREEK GOLF COURSE

21-65 KIMBERLY ANN MEADOR, WOODHILL BAR & GRILL

21-66 JEREMY LANCE PORTER, WOODHILL BAR & GRILL

21-67 NATALIA JEAN DOTY, BROTHERS COUNTRY MART

MOTION CARRIED.

MOTION BY EVERSON/DESMARAIS TO APPROVE THE FOLLOWING 2022-2023 OPERATORS' LICENSES EFFECTIVE JULY 1, 2022 THROUGH JUNE 30, 2023:

OPERATORS' LICENSES:

22-13 CHERYL SCHULTZ, DOLLAR GENERAL

22-15, CALLIE HALSTROM, WOODHILL BAR & GRILL

22-16 PATRICK HAYES, KROOKED KREEK GOLF COURSE

22-17 DONNA HAYES, KROOKED KREEK GOLF COURSE

22-18 DANIEL TORGERSON, KROOKED KREEK GOLF COURSE

22-19 ELISABETH MOLTER, KROOKED KREEK GOLF COURSE

22-20 MACKENZIE PIPPENGER, KROOKED KREEK GOLF COURSE
22-21 JAMES REISNER, KROOKED KREEK GOLF COURSE
22-22 JAMES ROCHFORD, JR, TROLLHAUGEN SKI RESORT, "SKOLHAUGEN"
22-23 CHELSEA KRUSE, TROLLHAUGEN SKI RESORT, "SKOLHAUGEN"
22-24 PETER FEHLEN, WOODHILL BAR & GRILL
22-25 SHAUNA FEHLEN, WOODHILL BAR & GRILL
22-26 PAIGE LIBERSKY, WOODHILL BAR & GRILL
22-27 TAYNA MADSEN, WOODHILL BAR & GRILL
22-28 KIMBERLY MEADOR, WOODHILL BAR & GRILL
22-29 TERESA MUSEUS, WOODHILL BAR & GRILL
22-30 JANELL TORGERSON, WOODHILL BAR & GRILL
22-31 BRIANA WEBSTER, WOODHILL BAR & GRILL
22-35 JEREMY PORTER, WOODHILL BAR & GRILL
22-36 KURTIS ANDRES, WOODHILL BAR & GRILL
22-32 ISAAC DURAN, FIESTA LOCA
22-33 JILL DURAN, FIESTA LOCA
22-34 YOLANDA COBIAN LOPEZ, FIESTA LOCA
22-37 BRIANA DURAN, FIESTA LOCA
22-38 BAILLIE DURAN, FIESTA LOCA
22-39 MARY BLASER, BROTHERS COUNTRY MART
22-40 NATALIA DOTY, BROTHERS COUNTRY MART
22-41 ALISHA PAULSON, BROTHERS COUNTRY MART
22-42 ERIK FANSLER, BROTHERS COUNTRY MART
22-43 KLARA FANSLER, BROTHERS COUNTRY MART
22-44 PHILIP POINTS, OSCEOLA ROD & GUN CLUB
22-45 JAMES (MIKE) BOHN, OSCEOLA ROD & GUN CLUB

MOTION CARRIED.

MOTION BY EVERSON/DESMARAIS TO APPROVE THE FOLLOWING 2022-2023 TOBACCO PRODUCTS
RETAIL LICENSES EFFECTIVE JULY 1, 2022 THROUGH JUNE 30, 2023:

22-75

DOLLAR GENERAL STORE #16020

c/o CHERYL SCHULTZ, AGENT

22-76

KROOKED KREEK GOLF COURSE

c/o PATRICK HAYES, AGENT

22-77

WOODHILL BAR & GRILL

c/o SHAWN LIBERSKY, AGENT

22-78

BROTHERS COUNTRY MART

c/o JON BLASER

MOTION CARRIED.

*NOTE: Notification was given to Clerk Skjerven on Thursday afternoon, June 23, 2022, of Agent Cheryl Schultz's resignation from Dollar General. Skjerven is working closely with Dollar General to get a successor Agent assigned as quickly as possible.

CONSIDER NEW 2022-2023 ELECTION INSPECTOR APPOINTMENTS

Clerk Skjerven shared with the Board the name of a recent election inspector appointment done in March 2022: Cindy Heidelberger. Heidelberger did work at the April/Spring 2022 election. Skjerven also informed the Board of Jim Brundage's appointment done in May as a Chief Election Inspector. Brundage was already approved in December 2021 as a Chief Election Inspector-In-Training. Brundage has met the training requirements and has been very involved in elections thus far in 2022. Skjerven pointed out also that Teri Wallis has met the Wisconsin statute requirements to be named a Chief Election Inspector. All agreed with the importance in having a strong partnership and coordination amongst the Chief Election Inspectors when the Town has multiples of the Chief Election Inspector role.

CONSIDER DESIGNATION OF SECOND CHAIR FOR CHAIR ABSENCES

Chapter 2, Section 2.04 Presiding Officer was also discussed by the Board at this time. This section previously stated If the Chairman is absent at the designated time of any meeting, the First Supervisor shall call the meeting to order and serve as Chairman for that meeting. The Board suggested making a change to state a Supervisor designated by the Chair shall call the meeting to order, etc. Further discussion took place by the Board on various options to appoint a designated Supervisor and a designated Alternate (for quorum purposes), suggesting the designated Supervisor and designated Alternate be named at the Organizational Meeting of the Board in either April or May each year.

In the interim of updating the Chapter 2: Governing Body Ordinance, Chair Lindh designated the first alternate for Chair absences be named as Supervisor Everson, and that Supervisor Desmarais be named as the second alternate for Chair absences. All Board members agreed with the Chair's designations.

CONSIDER DATE FOR JULY TOWN BOARD MEETING

With Monday, July 4th being a holiday, the July Town Board meeting will be held on the next business day, which is Tuesday, July 5th.

CHAIRMAN'S REPORT

Lindh reported he has been contacted by many Town residents on an enormous amount of waste blown around at the WasteManagement site on Oak Drive. Lindh contacted WasteManagement and the company indicated they are in the process of hiring temporary workers to pick up the trash. The temporary workers did not show up to complete the work effort; accordingly, management stepped in to pick up the trash. Trash was unfortunately blown into the wooded area, and Lindh was told by WasteManagement management that work efforts would be underway to clear that trash placed in the wooded area.

SUPERVISOR'S REPORT/CRONICK

Nothing to report

SUPERVISOR'S REPORT/DESMARAIS (including Plan Commission update)

Nothing to report. Desmarais was not able to attend the May 24th Plan Commission meeting, but minutes were included with the Board meeting packet and the Plan Commission will seek to approve the minutes at the June 28th Plan Commission meeting.

SUPERVISOR'S REPORT/EVERSON

Nothing to report.

SUPERVISOR'S REPORT/THOMPSON

Nothing to report.

FUTURE AGENDA ITEMS

- Old Business:
 - Consider Dwight Lake Boat Landing Improvements
 - Consider Local Roads Improvement Plan(LRIP) and General Road Improvement Bids
 - Consider Chapter 2: The Governing Body Ordinance
 - Consider Records Retention Plan
 - Consider Review of Town's Ordinances
 - Consider Updates to Ordinance Chapter 3
- New Business:
 - Consider Culvert Review Assessment by Public Works
 - Consider Lakeland Communications Broadband Grant Application Decision
 - Consider Account Options for ARPA Funds Received

NEXT PLAN COMMISSION MEETING

June 28, 2022, 6:00 p.m.

NEXT TOWN BOARD MEETING

July 5, 2022, 6:30 p.m.

COMMUNITY MEETINGS BOARD MEMBERS ATTEND

None during June.

ADJOURN

MOTION BY THOMPSON/DESMARAIS TO ADJOURN THE TOWN BOARD MEETING MONDAY, JUNE 6, 2022. MOTION CARRIED. The meeting adjourned at 9:34 p.m.

To be approved: July 5, 2022

Approved:

7/5/22
Denise Skjerven
Denise Skjerven, Town Clerk