

# TOWN OF OSCEOLA

## TOWN BOARD OF SUPERVISORS - REGULAR BOARD MEETING

### Monday, April 10, 2023 – 6:30 P.M.

Town Hall - 516 East Avenue North, Dresser WI

Virtual - Open Meeting via Microsoft Teams;

To join via Teams: See Meetings, Notices/Agendas on [www.townofosceola.com](http://www.townofosceola.com)

Agenda Can Change Up to 24 Hours Prior to Meeting

#### MEETING AGENDA

1. Call Meeting to Order
2. Verification of Meeting Posting
3. Pledge of Allegiance
4. Roll Call
5. Presentation and Approval of Bills *a-f*
6. Acceptance of Proposed Agenda
7. Approval of Minutes of Previous Meetings: 3/6/2023 Regular Town Bd. Mtg. *1-7*
8. Public Comment
9. Public Works Report *8-9*
10. Treasurer's Report *9a-9g*
11. Clerk's Report *10*
12. Old Business
  - a) Consider Dwight Lake Boat Landing Improvements
  - b) Consider 2023/24 Lawn Care Bids Received *11-14*
  - c) Consider Mailboxes Ordinance 23-01-01 *15-22*
  - d) Consider HVAC Improvements *23-24*
13. New Business
  - a) Consider Results of 2022 Audit
  - b) Consider Application for Retail Fireworks License *25-33*
  - c) Consider LRIP Road Bids Received *34-38*
  - d) Consider Install of LED Lighting in Town Shop and Town Hall Ceiling Fixtures
  - e) Consider Pleasant Prairie Cemetery Annual Meeting in Town Hall (Wed., Apr. 26, 6PM)
  - f) Consider Outcome of April Spring Election
  - g) Consider Plan Commission(PC) Member 3-Yr Appointments(Apr. '23-Apr. '26) and Consider Board Appointment to/for PC
  - h) Consider Operations for Annual Town Meeting
  - i) Consider 2023 Cemetery Funding Requests *39-57*
  - j) Consider New 2022-2023 Liquor and Operator Licenses *58*
  - k) Consider Review of Rural Mutual Insurance *59-63*
  - l) Consider ARPA Project & Expenditure Report (due 4/30/2023);
  - m) Consider Town Website Updates *64-66*
14. Chair's Report
15. Supervisors' Reports
  - a) Jon Cronick: Supervisor and Plan Commission Update, including 3/28/23 minutes *67-68*
  - b) Tony Johnson
  - c) Debbie Thompson
16. Committee Reports: Consideration/Review/Discussion
  - a) Finance
  - b) Media & Technology
  - c) Personnel: Including Employee Handbook Updates *69-105*
  - d) Public Works
17. Request for Future Meeting Agenda Items
18. Next Plan Commission Meeting – Tues., April 25, 2023
19. Next Town Board Meeting – Mon., May 1, 2023
20. Next Town Annual Meeting – Tues., April 18, 2023
21. Community Meetings Board Members Attend: Allied Emergency Services/Fire Board: Thurs., April 13, 6 PM (Alden Station)
22. Adjournment

Notice is hereby given that a quorum of the Town of Osceola Plan Commission may be present at this meeting of the Town Board of Supervisors scheduled as noted above to gather information about a subject over which they have recommendation-making responsibility. The Plan Commission will take no formal action at this meeting.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Clerk's office at (715)755-3060. AFFIDAVIT OF POSTING: I hereby certify that this notice has been posted at the Dresser Post Office, the Town Hall, the First National Community Bank, the Town Web Site, and the Town Facebook site.

/s/ Denise Skjerven, Clerk

**TOWN OF OSCEOLA**  
**Check Detail**  
 March 7 through April 10, 2023

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Type	Date	Num	Name	Account	Original Amount
Check	04/05/2023	AC	WI Dept of Justice	11110 · MidWest One Checking Account	-7.00
				Other/Background Checks	7.00
TOTAL					7.00
Check	03/08/2023	ACH	We Energies	11110 · MidWest One Checking Account	-554.43
				51612 · Gas Utilities	554.43
TOTAL					554.43
Check	03/10/2023	ACH	WI Dept of Justice	11110 · MidWest One Checking Account	-7.00
				Other/Background Checks	7.00
TOTAL					7.00
Liability Check	03/13/2023	ACH	AFLAC	11110 · MidWest One Checking Account	-257.32
				21590 · Short Term Disability	131.56
				21500 · Payroll Liabilities	125.76
TOTAL					257.32
Check	03/13/2023	ACH	E. O. Johnson Co.	11110 · MidWest One Checking Account	-427.62
				51425 · Office Supplies	427.62
TOTAL					427.62
Check	03/13/2023	ACH	Charter Communications	11110 · MidWest One Checking Account	-149.98
				51616 · Telephone/Internet	149.98
TOTAL					149.98
Liability Check	03/15/2023	ACH	IRS	11110 · MidWest One Checking Account	-4,052.90
				21500 · Payroll Liabilities	1,540.00
				21500 · Payroll Liabilities	1,018.30
				21500 · Payroll Liabilities	1,018.30
				21500 · Payroll Liabilities	238.15
				21500 · Payroll Liabilities	238.15
TOTAL					4,052.90
Check	03/15/2023	ACH	amazon	11110 · MidWest One Checking Account	-47.98
				Supplies	47.98
TOTAL					47.98
Check	03/15/2023	ACH	Compumatic Time Recorders Inc	11110 · MidWest One Checking Account	-49.95
				51422 · Employer Payroll Taxes	19.98
				Garage Expenses	19.98
				Supplies	9.99
TOTAL					49.95
Check	03/17/2023	ACH	Xcel Energy	11110 · MidWest One Checking Account	-158.49
				51611 · Electric Utilities	158.49
TOTAL					158.49
Check	03/28/2023	ACH	Kwik Trip	11110 · MidWest One Checking Account	-762.33

**TOWN OF OSCEOLA**  
**Check Detail**  
 March 7 through April 10, 2023

*b*

Type	Date	Num	Name	Account	Original Amount
				53241 · Fuel	762.33
TOTAL					762.33
Liability Check	03/31/2023	ACH	Wisconsin Retirement System	11110 · MidWest One Checking Account	-1,615.98
				21500 · Payroll Liabilities	413.60
				21500 · Payroll Liabilities	331.34
				21500 · Payroll Liabilities	82.26
				21500 · Payroll Liabilities	394.39
				21500 · Payroll Liabilities	334.57
				21500 · Payroll Liabilities	59.82
TOTAL					1,615.98
Liability Check	03/31/2023	ACH	Wisconsin Dept of Revenue	11110 · MidWest One Checking Account	-558.01
				21500 · Payroll Liabilities	558.01
TOTAL					558.01
Check	04/04/2023	ACH	Verizon	11110 · MidWest One Checking Account	-79.41
				53254 · PW Cell Phone	79.41
TOTAL					79.41
Check	04/06/2023	ACH	We Energies	11110 · MidWest One Checking Account	-514.11
				51612 · Gas Utilities	514.11
TOTAL					514.11
Check	04/06/2023	ACH	U W - Extension	11110 · MidWest One Checking Account	-20.00
				51421 · Dues & Training	20.00
TOTAL					20.00
Check	04/10/2023	ACH	UW-Green Bay	11110 · MidWest One Checking Account	-499.00
				51421 · Dues & Training	499.00
TOTAL					499.00
Paycheck	03/17/2023	18692	Carlson, Janice	11110 · MidWest One Checking Account	-762.27
				Treasurer Wages	955.93
TOTAL					762.27
Paycheck	03/17/2023	18693	Gaffney, Joseph J	11110 · MidWest One Checking Account	-1,510.61
				53255 · Full-Time PW Wages (Wages for Full Time	1,648.00
				Full Time PW OT Wages (Wages paid at 1.5 for O	96.72
				53246 · Supervisor PW Wages	384.62
TOTAL					1,510.61
Paycheck	03/17/2023	18694	Raddatz, Todd A	11110 · MidWest One Checking Account	-1,738.03
				53246 · Supervisor PW Wages	2,007.45
				53246 · Supervisor PW Wages	152.55
				53246 · Supervisor PW Wages	461.54
TOTAL					1,738.03
Paycheck	03/17/2023	18695	Skjerven, Denise K	11110 · MidWest One Checking Account	-804.19
				Clerk Wages	1,071.82
TOTAL					804.19

TOWN OF OSCEOLA  
Check Detail  
March 7 through April 10, 2023

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Type	Date	Num	Name	Account	Original Amount
Paycheck	03/31/2023	18696	Carlson, Janice	11110 · MidWest One Checking Account	-593.68
				Treasurer Wages	737.28
TOTAL					593.68
Paycheck	03/31/2023	18697	Gaffney, Joseph J	11110 · MidWest One Checking Account	-1,677.22
				53255 · Full-Time PW Wages (Wages for Full Time	1,489.79
				Full Time PW OT Wages (Wages paid at 1.5 for O	381.31
				53255 · Full-Time PW Wages (Wages for Full Time	156.15
				53246 · Supervisor PW Wages	384.62
TOTAL					1,677.22
Paycheck	03/31/2023	18698	Raddatz, Todd A	11110 · MidWest One Checking Account	-1,965.56
				53246 · Supervisor PW Wages	1,957.23
				53246 · Supervisor PW Wages	384.35
				53246 · Supervisor PW Wages	202.77
				53246 · Supervisor PW Wages	461.54
TOTAL					1,965.56
Paycheck	03/31/2023	18699	Skjerven, Denise K	11110 · MidWest One Checking Account	-827.63
				Clerk Wages	1,104.93
TOTAL					827.63
Paycheck	03/31/2023	18700	Brundage, James G	11110 · MidWest One Checking Account	-39.68
				51442 · Wages	39.68
TOTAL					39.68
Paycheck	03/31/2023	18701	Wallis, Terilyn K	11110 · MidWest One Checking Account	-44.38
				51442 · Wages	44.38
TOTAL					44.38
Check	04/07/2023	18702	Arden Specialty LLC	11110 · MidWest One Checking Account	-637.27
				53240 · Equipment Repairs & Maintenance	158.84
				53240 · Equipment Repairs & Maintenance	282.36
				53240 · Equipment Repairs & Maintenance	196.07
TOTAL					637.27
Check	04/07/2023	18703	Bakke Norman S.C	11110 · MidWest One Checking Account	-666.00
				Municipal Attorney Fees	666.00
TOTAL					666.00
Check	04/07/2023	18704	Bellin Health	11110 · MidWest One Checking Account	-45.00
				Garage Expenses	45.00
TOTAL					45.00
Check	04/07/2023	18705	Brothers Country Mart LLC	11110 · MidWest One Checking Account	-905.00
				53241 · Fuel	200.00
				53241 · Fuel	195.00
				53241 · Fuel	100.00
				53241 · Fuel	120.00
				53241 · Fuel	135.00



TOWN OF OSCEOLA  
Check Detail  
March 7 through April 10, 2023



Type	Date	Num	Name	Account	Original Amount
				53241 · Fuel	155.00
TOTAL					905.00
Check	04/07/2023	18706	CarQuest Osceola	11110 · MidWest One Checking Account	-190.42
				53240 · Equipment Repairs & Maintenance	76.20
				53240 · Equipment Repairs & Maintenance	114.22
TOTAL					190.42
Check	04/07/2023	18707	Connecting Point	11110 · MidWest One Checking Account	-562.10
				51435 · Website & Computer Expenses	468.50
				Computer/Emails	50.40
				Computer/Email	43.20
TOTAL					562.10
Check	04/07/2023	18708	CWS Security	11110 · MidWest One Checking Account	-324.00
				Bldg Repairs & Maint	324.00
TOTAL					324.00
Check	04/07/2023	18709	Dresser Water & Sewer Utilities	11110 · MidWest One Checking Account	-86.20
				Sanitation Expenses	86.20
TOTAL					86.20
Check	04/07/2023	18710	Dresser Trap Rock, Co.	11110 · MidWest One Checking Account	-8,104.44
				Highway Construction	5,029.44
				Highway Construction	3,075.00
TOTAL					8,104.44
Check	04/07/2023	18711	Industrial Safety, Inc.	11110 · MidWest One Checking Account	-395.74
				Garage Expenses	242.74
				Bldg Repairs & Maint	153.00
TOTAL					395.74
Check	04/07/2023	18712	Jones, Jolene	11110 · MidWest One Checking Account	-305.00
				51435 · Website & Computer Expenses	187.50
				51435 · Website & Computer Expenses	97.50
				51435 · Website & Computer Expenses	20.00
TOTAL					305.00
Check	04/07/2023	18713	Monarch Paving Co.	11110 · MidWest One Checking Account	0.00
TOTAL					0.00
Check	04/07/2023	18714	Mork, Lee	11110 · MidWest One Checking Account	-108.00
				Gopher Bounty Expenses	108.00
TOTAL					108.00
Check	04/07/2023	18715	Rural Mutual Insurance Co.	11110 · MidWest One Checking Account	-46.00
				Insurance	46.00
TOTAL					46.00
Check	04/07/2023	18716	Sun, The	11110 · MidWest One Checking Account	-611.33

TOWN OF OSCEOLA  
Check Detail  
March 7 through April 10, 2023

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Type	Date	Num	Name	Account	Original Amount
				Publications	97.50
				Publications	97.50
				Publications	102.38
				Publications	97.50
				Publications	60.45
				Publications	156.00
TOTAL					611.33
Check	04/07/2023	18717	West WI Inspection Agency	11110 · MidWest One Checking Account	-1,644.26
				52400 · Building Inspection Expense	1,644.26
TOTAL					1,644.26
Check	04/07/2023	18718	WTA	11110 · MidWest One Checking Account	-1,290.00
				Dues & Training	1,290.00
TOTAL					1,290.00
Check	04/07/2023	18719	MTAW	11110 · MidWest One Checking Account	-60.00
				51421 · Dues & Training	60.00
TOTAL					60.00
Check	04/07/2023	18720	USPS	11110 · MidWest One Checking Account	-94.00
				Postage	94.00
TOTAL					94.00
Check	04/07/2023	18721	Sun, The	11110 · MidWest One Checking Account	-69.00
				Publications	69.00
TOTAL					69.00
Check	04/07/2023	18722	Dresser Food & Liquor Inc.	11110 · MidWest One Checking Account	-607.00
				53241 · Fuel	100.00
				53241 · Fuel	205.00
				53241 · Fuel	171.00
				53241 · Fuel	131.00
TOTAL					607.00
Check	04/09/2023	18723	Polk County Highway Dept.	11110 · MidWest One Checking Account	-5,109.46
				53248 · Road Maintenance & Repair	5,109.46
TOTAL					5,109.46
Check	04/09/2023	18724	Command Central	11110 · MidWest One Checking Account	-55.95
				Supplies	55.95
TOTAL					55.95
Check	04/09/2023	18725	Waterman Sanitation	11110 · MidWest One Checking Account	-20.00
				Sanitation Expenses	20.00
TOTAL					20.00
Paycheck	04/10/2023	18726	Cronick, Jon M	11110 · MidWest One Checking Account	-269.36
				Board Salaries	291.67

TOWN OF OSCEOLA  
Check Detail  
March 7 through April 10, 2023

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	Type	Date	Num	Name	Account	Original Amount
TOTAL						269.36
	Paycheck	04/10/2023	18727	Johnson, Tony A	11110 · MidWest One Checking Account	-269.36
					Board Salaries	291.67
TOTAL						269.36
	Paycheck	04/10/2023	18728	Lindh, Dale A	11110 · MidWest One Checking Account	-269.36
					Board Salaries	291.67
TOTAL						269.36
	Paycheck	04/10/2023	18729	Thompson, Debbie L	11110 · MidWest One Checking Account	-269.36
					Board Salaries	291.67
TOTAL						269.36
	Check	04/10/2023	18730	Osceola Medical Center	11110 · MidWest One Checking Account	-68.00
					Garage Expenses	68.00
TOTAL						68.00
	Check	04/10/2023	18731	H & L Mesabi	11110 · MidWest One Checking Account	-1,116.00
					53240 · Equipment Repairs & Maintenance	1,116.00
TOTAL						1,116.00
	Check	04/10/2023	18732	Monarch Paving Co.	11110 · MidWest One Checking Account	-338.34
					53248 · Road Maintenance & Repair	195.52
					53248 · Road Maintenance & Repair	142.82
TOTAL						338.34

Approval of March ACH payments and Checks number 18692 -18732 in the amount of \$44,265.74

Jon Cronick \_\_\_\_\_

Tony Johnson \_\_\_\_\_

Dale Lindh \_\_\_\_\_

Debbie Thompson \_\_\_\_\_

**TOWN OF OSCEOLA**  
**BOARD OF SUPERVISORS MEETING**  
**Monday, March 6, 2023 — 6:30 p.m.**

Meeting Minutes

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Monday, March 6, 2023, at 6:30 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

**CALL TO ORDER:** Chair Lindh called the regular meeting to order at 6:30 p.m.

**VERIFICATION OF MEETING POSTING:** Clerk Skjerven confirmed that the notice was posted at the Town Hall, Dresser Post Office, the First National Community Bank, the Town Web site and the Town Facebook site.

**PLEDGE:** Lindh led the Pledge of Allegiance to the United States Flag.

**PRESENT:** Chair Lindh, Supervisors Cronick, Johnson and Thompson

**ABSENT:** None

**PUBLIC ATTENDEES:** Clerk Skjerven, Treasurer Carlson, Lanette and Warren Johnson, Lucas Chapman (Fahrner Asphalt Sealers), Donna and Jim Berg, Scott Williamson (Williamson lawn care), and Dianne and Merle Aarthun. There were six virtual attendees: Tyler Dye (Lakefront mowing services), Mark Skjerven, Ed Everson, Nealy Corcoran, Teri Wallis, and Bob Wright.

**CHECK PRESENTATION AND APPROVAL OF BILLS**

A packet of check detail was provided at the meeting by Treasurer Carlson for the period February 7, 2023 through March 6, 2023. Carlson mentioned the primary reasons for the \$1.7 million total this month is due to the payments to the three schools (Osceola, St. Croix Falls, and Northwoods) and to Polk County for the taxes collected through the end of January. And, the Town also made a payment of \$50,308.15 toward the fire station loan.

**MOTION BY THOMPSON/JOHNSON TO APPROVE THE TREASURER'S LIST OF CHECKS AND AUTOMATED PAYMENTS FOR THE PERIOD FEBRUARY 7, 2023 THROUGH MARCH 6 2023: CHECK NUMBERS 18643 THROUGH 18691 AND ACH PAYMENTS FROM FEBRUARY 7, 2023 THROUGH MARCH 6, 2023 FOR A TOTAL OF \$1,766,955.29 AS PRESENTED. MOTION CARRIED.**

**ACCEPTANCE OF PROPOSED AGENDA**

Cronick proposed a change to the proposed agenda, to move agenda items 12(b) and 12(c) to be discussed after the current agenda item 6, 'Acceptance of Proposed Agenda'.

**MOTION BY CRONICK/LINDH TO APPROVE THE AGENDA WITH THE EXCEPTION OF MOVING ITEMS 12(B) AND 12(C) TO COME AFTER AGENDA ITEM 6. MOTION CARRIED.**

**CONSIDER BIDS RECEIVED FOR 2023 ROAD IMPROVEMENT PROJECTS**

Two bids were received and opened for road improvement chipseal/fog on: Ravine Drive from TN Rd. 51 to Termini; 94<sup>th</sup> Ave. from Termini to 240<sup>th</sup> St.; 94<sup>th</sup> Ave. from 240<sup>th</sup> St. to Termini; 120<sup>th</sup> Ave. from 210<sup>th</sup> St. to 216<sup>th</sup> St.; 195<sup>th</sup> St. from Cty Road F to 110<sup>th</sup> Ave.; 240<sup>th</sup> St. from Highway 35 to Termini. All



road projects are to be completed by September 30, 2023. A fine of \$500.00 per day will be assessed until project is completed. Chip sealing roads to be swept prior to beginning work and one week after the work is completed. All roads and bar seals to be double rolled with rubber tire rollers. Bidder must supply all road signs and traffic control according to MUTCD and WI law while performing work. Town of Osceola provides the cover aggregate.

The first bid opened was from Scott Construction (Lake Delton, WI), the bid included a Certificate of Liability Insurance, and Scott Construction quoted a total proposal of \$97,755.00, \$123,895.00 with fog. The second bid opened was from Fahrner (Eau Claire, WI), the bid included a Certificate of Liability Insurance, and Fahrner quoted a total proposal of \$81,969.00, \$97,991.00 with fog.

MOTION BY CRONICK/JOHNSON TO ACCEPT THE FAHRNER ROAD BID FOR A TOTAL OF \$97,991.00, NOT INCLUDING TRAP ROCK, FOR CHIP SEAL AND FOG SEAL ROAD PROJECTS ON RAVINE DRIVE FROM TN RD. 51 TO TERMINI; 94TH AVE. FROM TERMINI TO 240TH ST.; 94TH AVE. FROM 240TH ST. TO TERMINI; 120TH AVE. FROM 210TH ST. TO 216TH ST.; 195TH ST. FROM CTY ROAD F TO 110TH AVE.; 240TH ST. FROM HIGHWAY 35 TO TERMINI. MOTION CARRIED.

#### **CONSIDER 2023/24 LAWN CARE BIDS**

Two bids were received for 2023 and 2024 (two seasons) for lawn care/mowing services—including mowing, weed whipping, and blowing—at the following locations: 516 East Ave. North, Dwight Lake, Sand Lake, and Horse Lake.

The first bid opened was from Scott Williamson, at a proposal of \$125.00 a mowing at the requested four locations. A Certificate of Liability Insurance document was not included with the bid. Chair Lindh asked Scott Williamson to provide a Certificate of Liability Insurance document before the April Town Board meeting.

The second bid opened was from Lakefront Lawn & Dock Services, at a proposal of \$170.00 a mowing at the requested four locations. A Certificate of Liability Insurance was included.

MOTION BY CRONICK/JOHNSON TO TABLE THE DECISION ON LAWN CARE BIDS UNTIL THE APRIL TOWN BOARD MEETING TO GIVE SCOTT WILLIAMSON THE OPPORTUNITY TO SUBMIT A CERTIFICATE OF LIABILITY INSURANCE DOCUMENT. MOTION CARRIED.

#### **MEETING MINUTES**

Lindh reminded everyone that the February 13, 2023 Special Town Board meeting was held to reappoint Johnson as a Town Board Supervisor because at the December 12, 2022 regular Town Board meeting Clerk Skjerven and Treasurer Carlson were inadvertently not included in the vote appointment roll call, and both Skjerven and Carlson were now included in the vote roll call for Johnson's appointment at the February 13, 2023 Special Town Board meeting. And, a ratification of votes was approved to reapprove and reaffirm the Board actions taken at previous meetings.

MOTION BY THOMPSON/JOHNSON TO APPROVE THE 2/6/2023 AND 2/13/2023 SPECIAL TOWN BOARD MEETING MINUTES AND THE 2/6/2023 REGULAR TOWN BOARD MEETING MINUTES. MOTION CARRIED.

#### **PUBLIC COMMENT**

Warren Johnson spoke about the topic of solar farms being placed more and more in communities, and he dislikes how solar farms are replacing land used to grow crops or raise livestock. His view is that diesel fuel determines cost of food in the grocery stores, that the cost of electricity will escalate with



more and more solar farms, and that use of solar panels on personal homes and businesses, and on non-crop or livestock land is acceptable, but to use it widely on land used for food is not acceptable. Johnson asked the Board to consider the implications of granting solar farms to be built on food-producing land as this topic becomes more prevalent.

Lanette Johnson first thanked the Board for their membership on the Board. Johnson went on to ask the Board to become more aware of the challenges facing the Wisconsin school districts coming up over the next few years: The State of Wisconsin is looking at declining enrollment. For instance, for the 2020/21 school year, the State of Wisconsin school enrollment saw a 2.9% decrease overall. That is the largest percentage decline over the last 25 years. There are projections that by 2030, there could be another 4% decrease in enrollment. Currently, funding for schools is based on number of children enrolled. Fiscal cliff also affects decreased funding, and pandemic relief to the school systems is ending. Johnson asked the Board to work closely with the school systems and plan strategically with the school districts when considering referendums to take into account both school system and Town need areas that impact Town residents from a financial perspective.

#### **PUBLIC WORKS REPORT**

Raddatz was unable to be present for the meeting. Lindh read the report of work efforts submitted by Raddatz for February, which included:

- Filling potholes.
- Replaced leaking hydraulic hose on grader.
- Scraped slush from roadways.
- Continues to wing out drifted areas.
- Both Raddatz and Gaffney took a two-day online highway safety course.
- Worked on road plan.
- Worked on shoulder machine.
- Plowed and sanded roads.
- Hauled and mixed sand.
- Cut up downed trees.

#### **TREASURER'S REPORT**

Treasurer Carlson informed the Board of the bank balances as of March 2, 2023: General Fund \$319,519.02; General Money Market Account \$238,648.33; Tax Receipt Account \$557,621.30; Dresser Traprock Assurance \$15,077.83; ARPA \$294,264.83; and Public Works Capital \$101,341.35, totaling \$1,526,472.66. Carlson will be paying the week of February 13<sup>th</sup> the school districts, Polk County, and Northwoods Technical College the collected property taxes due each.

Carlson also shared with the Board the latest 2023 Profit and Loss Budget vs. Actual report as of March 6<sup>th</sup>, 2023, and Carlson pointed out on the Revenue portion that \$50,308.15 was received (and earlier mentioned while going through the check detail the loan payment made in a similar amount), under Municipal Services an amount of \$17,879.01 was received—mostly from Polk County—for the culvert work done on 90<sup>th</sup>, and year-to-date interest income of \$13,379.78 as compared to the budgeted amount of \$5,000.00. On the expense portion, Carlson informed the Board to look at anything over 16%, but to keep in mind that there items only paid once a year.

Lindh asked Carlson if she is now using her new laptop and has everything transferred over from her former laptop. Carlson confirmed she is now fully using her new laptop and the former laptop will start to be used exclusively for Teams meetings.

MOTION BY CRONICK/THOMPSON TO APPROVE THE TREASURER'S REPORT AS PRESENTED. MOTION CARRIED.

#### **CLERK'S REPORT**

Clerk Skjerven gave a report out of work activities during the month of February, involving: Creation of two draft ordinances that will be discussed further on the agenda. There were four meetings held during February.

Skjerven received two public records requests, had two ads placed for lawn care and road bids; Skjerven made updates to the Town's website regarding minor modifications to the now called 'Forms/Applics/Ordinances' section and updates to the Elections section, and meeting notices and minutes. Skjerven continues to receive permit requests for burning (there were 24 requests as of the end of February). Skjerven attended one online Webinar held by the Wisconsin Ethics Commission regarding the Spring Election Cycle. Related to elections, Skjerven shared statistics from the Spring Primary held on February 21<sup>st</sup>:

296 voters; only used ICE paper ballot machine

Called in results at approximately 8:25 p.m.

27 absentee ballots

82 hand count paper ballots (ran out of printed paper ballots)

6 election day registrations

Returned all applicable election materials to Polk County

#### **OLD BUSINESS**

##### **CONSIDER DWIGHT LAKE BOAT LANDING IMPROVEMENTS**

Supervisor Cronick mentioned the Town is waiting to hear back on the grant submission. State grants should be awarded in April. Materials for the project will be ordered after grant notification is received.

##### **CONSIDER MAILBOXES DRAFT ORDINANCE 23-01-01 AND RESOLUTION 23-03-06 AMENDMENT OF FEE SCHEDULE**

Skjerven indicated what was included in the Board packet on the draft Ordinance 23-01-01 was a template of an Ordinance used by another local community and redlined with commentary received by the Town's Attorney. The Board discussed the redlined comments and questions on the draft Ordinance, and asked Skjerven to update the draft Ordinance based on discussions held, and bring an updated draft Ordinance to the Board at the April regular Town Board meeting.

The Board discussed changes to Resolution 23-03-06 Amendment of Fee Schedule, along with the Fee Schedule that would be effective March 6, 2023 and would include the fee amount of \$110.00 as the cost for the purchase of a swing-arm mailbox.

MOTION BY THOMPSON/JOHNSON TO ACCEPT RESOLUTION 23-03-06 AMENDMENT OF THE FEE SCHEDULE EFFECTIVE MARCH 6, 2023 TO INCLUDE THE FEE AMOUNT OF \$110.00 AS THE COST FOR THE PURCHASE OF A SWING-ARM MAILBOX POST. AYES: CRONICK/THOMPSON/JOHNSON/LINDH; NAYS: NONE. MOTION CARRIED.



**CONSIDER RESOLUTION 23-02-06 TO REMOVE EXT. FROM 94<sup>TH</sup> AVE. AS TOWN ROAD**

Lindh shared with the Board included in the packet is similar information as what was presented and discussed at the February Town Board meeting. However, after further investigations done by Lindh, the mapping image sent by Delmore to WISLR was incorrect. Lindh showed a small portion of a .05 length of road that shows on the State of Wisconsin Town Plat Record map which is incorrect. Instead, the 94<sup>th</sup> Ave. roadway between properties 2360 and 2358 is the proper roadway.

MOTION LINDH/JOHNSON TO PROCEED IN NOT MAKING ANY ROAD UPDATES RELATED TO THE REMOVAL OF THE EXTENSION FROM 94<sup>TH</sup> AVE. AS A TOWN ROAD AS DELMORE WAS MISTAKEN IN WHAT WAS SET UP IN WISLR. MOTION CARRIED.

Lindh will update the form requested by the Wisconsin Department of Transportation indicating no modifications are being made at this time related to the 94<sup>th</sup> Avenue Town road.

**CONSIDER HVAC IMPROVEMENTS (WITH POSSIBLE GRANT ASSISTANCE)**

Cronick gave an update indicating there is no grant assistance available after investigating further with Treasurer Carlson. One proposal was received from Benck Mechanical from Neal Gustafson. Cronick suggested an ad be drafted in readiness to be placed for bids to provide the needed HVAC improvements. Lindh will work with Cronick to draft a bid ad before the April regular Town Board meeting and will bring the draft ad to the Board for discussion at the April regular Town Board meeting.

**CONSIDER 2022 AUDITING SERVICES MANAGEMENT SERVICES AGREEMENT AND STATEMENT OF WORK (FOR YEAR ENDED 12/31/2022)**

Carlson went over the Master Services Agreement(MSA) (dated January 2, 2023) as provided by CliftonLarsonAllen LLP, the Town's auditing services firm. The MSA is the overarching terms that apply to the initial and each subsequent statement of work(SOW), covering such items as how disputes are settled, payments for services, etc. The MSA shall continue for five years from January 2, 2023, unless terminated earlier by giving appropriate notice. Either party may terminate the MSA at any time giving 30 days written notice to the other party.

The Statement of Work(SOW) (dated January 2, 2023) covers the terms and objectives of the engagement and the nature and limitations of the services CLA will provide for the year ended December 31, 2022, and the fees amount of \$5,775.00 for CLA's services.

MOTION CRONICK/THOMPSON TO APPROVE THE 2022 AUDITING SERVICES MASTER SERVICES AGREEMENT AND STATEMENT OF WORK FOR THE YEAR ENDED DECEMBER 31, 2022 FROM CLIFTONLARSONALLEN AT A COST OF \$5,775.00. MOTION CARRIED

**CONSIDER AUTHORIZATION OF SEASONAL WEIGHT RESTRICTIONS ON ALL TOWN ROADS**

As of the time of the Town Board meeting, Polk County Highway Department had not issued a notice as to when temporary seasonal road restrictions would be in effect. The Board went over the draft of the Town's notice that would intended be used once such notification from Polk County Highway Department is received.

#### **CONSIDER COMPREHENSIVE PLAN DATA UPDATES**

Cronick reported that at the February 28, 2023 Plan Commission meeting the group addressed the potential costs of updates, and Cronick communicated to the Plan Commission members that although updates were made to the Comprehensive Plan in 2020, those updates were never brought forth to the Town Board for approval. The Plan Commission would like to have Stevens Engineering assist with updates to three sections of the Comprehensive Plan that are more directly tied to the 2020 Census data updates, at a cost of approximately \$875.00 per section, \$2,625.00 in total. The Plan Commission members would review the remaining other sections not covered by Stevens Engineering for desired updates. The three sections being asked by the Plan Commission for Stevens Engineering to update include: (1) Section 2 – Economic Development; (2) Section 3 – Housing; and (3) Section 7 – Issues and Opportunities. Nothing was budgeted in the Town's 2023 budget for these costs, but there is a statute requirement to keep the Comprehensive Plan updated every ten years.

MOTION LINDH/THOMPSON TO CONTRACT WITH STEVENS ENGINEERING TO UPDATE SECTIONS 2, 3, AND 7 OF THE TOWN'S COMPREHENSIVE PLAN AT A COST OF UP TO \$3,000.00. MOTION CARRIED.

Cronick will ask Plan Commission member Dan Tronrud to have Stevens Engineering provide an updated proposal agreement.

#### **CONSIDER APRIL REGULAR TOWN BOARD MEETING DATE CHANGE**

The Board discussed holding the April regular Town Board meeting on Monday, April 10<sup>th</sup> versus Monday, April 3<sup>rd</sup> due to the Spring Election occurring on Tuesday, April 4<sup>th</sup>.

MOTION THOMSON/CRONICK TO MOVE THE APRIL REGULAR TOWN BOARD MEETING FROM MONDAY, APRIL 3<sup>RD</sup> TO MONDAY, APRIL 10<sup>TH</sup>. MOTION CARRIED.

#### **CHAIR'S REPORT**

Lindh reminded everyone that in April two Plan Commission members will be appointed for a new three-year period, along with appointment of the Board Plan Commission representative. Application forms are available on the Town's website and at the Town Hall.

#### **SUPERVISOR'S REPORT/CRONICK (including Plan Commission update)**

The Plan Commission members discussed at the February meeting what was needing to be done regarding updates to the Town's Comprehensive Plan to get it approved.

#### **SUPERVISOR'S REPORT/JOHNSON**

Johnson attended the Polk County Conservation meeting, where a topic of discussion was a solar and wind ordinance for Polk County. Johnson shared with the Board a letter that a Town resident had sent to Polk County about the ordinance, where the resident addressed his concerns for placement of large solar farms and the impact to the environment and potential long-term costs for Polk County and/or the landowner for cleanup. Meeting highlights Johnson shared were: 1-5 megawatts is considered a 'small sized farm'; 5-15 megawatts is considered a 'medium sized farm'; large solar farms often times have battery units as well; fire departments have to be trained to handle fire situations that may occur on a solar farm; Polk County is still drafting the ordinance and Johnson will keep the Board informed of progress on this topic area. Lindh asked Johnson to also keep the Plan Commission members informed as much as possible on this topic.



#### **SUPERVISOR'S REPORT/THOMPSON**

Nothing to report.

#### **COMMITTEE REPORTS: CONSIDERATION/REVIEW/DISCUSSION**

Finance: Nothing to report.

Media & Technology: Teams meeting virtual recordings will now be uploaded and posted to the Town's meeting web page area. There will be a dedicated laptop only to be used for Teams meetings.

Personnel Committee: The Town's attorney is reviewing the final draft of the Employee Handbook.

Public Works: Nothing to report.

#### **REQUEST FOR FUTURE MEETING AGENDA ITEMS**

- Old Business:
  - Consider Dwight Lake Boat Landing Improvements
  - Consider LRIP Road Project Bids Received
  - Consider 2023/24 Lawn Care Bids Received
  - Consider HVAC Improvements Ad
  - Consider Mailbox Ordinance
- New Business:
  - Consider Renewal of Property Insurance
  - Consider Plan Commission Member Appointments

#### **NEXT PLAN COMMISSION MEETING**

Tues., March 28, 2023, 6:00 p.m.

#### **NEXT TOWN BOARD MEETING**

Mon., April 10, 2023, 6:30 p.m.

#### **NEXT ANNUAL TOWN MEETING**

Tues., April 18, 2023, 6:30 p.m., at Town Hall

#### **COMMUNITY MEETINGS BOARD MEMBERS ATTEND**

- None at this time

#### **ADJOURN**

MOTION BY CRONICK/THOMPSON TO ADJOURN THE TOWN BOARD MEETING MONDAY, MARCH 6, 2023. MOTION CARRIED. The meeting adjourned at 8:00 p.m.

**To be approved:** April 10, 2023

Approved: \_\_\_\_\_

\_\_\_\_\_  
Denise Skjerven, Town Clerk



March 23

# Town of Osceola

## Public works report

- 1.Haul sand and mix and plow snow**
- 2.Replace cutting edges on front blade and wing on Mack and wing edges on international.**
- 3.Build new clevis for wing mount on grader**
- 4.Service shouldering machine for upcoming season**
- 5.Meet with Fahrner and Scott company about road work**
- 6.3/12/23 9:43pm to 1am called in for structure fire on 120<sup>th</sup> and 210<sup>th</sup> needed to be sanded around fire trucks and from 110th to town line and wing out snow drifts on detour route.**
- 7. Repair hydraulic oil leak on Mack and refill oil**
- 8.Put out road posted signs**
- 9. Attend MSHA class at Garfield shop**
- 10.Mount new front lights on International**
- 11.Pulled fuel transfer tank out got working for equipment**
- 12. Order filters and do a service on Mack.**
- 13.3/17/23 1713 Come in to plow off drifts, 1750 Polk County called wanting sand at accident on 240th at 550 plow drifts until 2103pm.**
- 14. 3/18/23 sat 850am come in to plow drifts done at 1125am**

**15. Scrape along guardrails on 90<sup>th</sup>**

**16. Plow open spot for piling fa2 at trap rock extra lot for chip sealing**

**17. Work on boom on patcher and service for upcoming season.**

**18. Haul fa2 from traprock for chip seal stockpile**

**19. Work on filling potholes**

**20. Get quotes on a batwing mower for mowing ditches**

**21. Meet with Village of Osceola about Simmon drive project**

**22. Call international about problem with international and make appointment for shop.**

**23. Repair broken post on stop sign on 230<sup>th</sup> and 90<sup>th</sup>**

**24. Order cutting edges for grader and snowplows to have back in inventory**

**25. Answered calls complaining about burning garbage over the last month (plastic and rubber smell)**

## Accounts

### Checking

<u>ARPA</u>	Current balance	Available balance
	<b>\$295,268.77</b>	<b>\$295,268.77</b>
<u>GENERAL FUND</u>	Current balance	Available balance
	<b>\$28,676.60</b>	<b>\$28,676.60</b>
<u>GENERAL MONEY MARKET ACC</u>	Current balance	Available balance
	<b>\$291,225.71</b>	<b>\$334,375.06</b>
<u>PUBLIC WORKS CAPITAL</u>	Current balance	Available balance
	<b>\$101,687.10</b>	<b>\$101,687.10</b>
<u>TAX RECEIPT ACCOUNT</u>	Current balance	Available balance
	<b>\$463,573.22</b>	<b>\$463,573.22</b>
<b>Total</b>	<b>\$1,180,431.40</b>	<b>\$1,223,580.75</b>

### Savings

<u>DRESSER TRAPROCK ASSURANCE</u>	Current balance	Available balance
	<b>\$15,081.67</b>	<b>\$15,081.67</b>
<b>Total</b>	<b>\$15,081.67</b>	<b>\$15,081.67</b>

TOWN OF OSCEOLA  
Profit & Loss Budget vs. Actual  
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Income				
Fines, Forfeits & Penalties				
Fines & Violations	8.00			
Fines, Forfeits & Penalties - Other	6.21			
Total Fines, Forfeits & Penalties	14.21			
Intergovernmental Revenue				
Allied Fire Assoc Reimb	50,308.15			
Fire Insurance Dues	0.00	14,000.00	-14,000.00	0.0%
Municipal Services	17,879.01	110.00	17,769.01	16,253.65%
T.R.I.P./T.R.I Payments	0.00	18,013.00	-18,013.00	0.0%
41005 · Forest Crop/MFL Aid	0.00	400.00	-400.00	0.0%
41007 · Highway Aids	43,149.35	172,597.00	-129,447.65	25.0%
41008 · In Lieu of Tax - DNR Land	390.68	3,800.00	-3,409.32	10.28%
41010 · State Shared Revenue	0.00	37,211.00	-37,211.00	0.0%
45011 · County-Rural Fire Numbers	900.00			
Intergovernmental Revenue - Other	0.00	330.00	-330.00	0.0%
Total Intergovernmental Revenue	112,627.19	246,461.00	-133,833.81	45.7%
Licenses & Permits				
Driveway Permits	0.00	400.00	-400.00	0.0%
Liquor & Related Licenses	0.00	4,000.00	-4,000.00	0.0%
44145 · Dog Licenses	1,665.00	1,500.00	165.00	111.0%
44300 · Building Permits & Fees	2,352.08	19,000.00	-16,647.92	12.38%
Total Licenses & Permits	4,017.08	24,900.00	-20,882.92	16.13%
Miscellaneous Revenue				
48100 · Interest Income	17,391.42	5,000.00	12,391.42	347.83%
48111 · Miscellaneous Income	-8.00			
Total Miscellaneous Revenue	17,383.42	5,000.00	12,383.42	347.67%
Mobile Home Fees				
41141 · MH Lottery Credit	95.28			
Mobile Home Fees - Other	129.29	148.00	-18.71	87.36%
Total Mobile Home Fees	224.57	148.00	76.57	151.74%
Tax Collections				

TOWN OF OSCEOLA  
Profit & Loss Budget vs. Actual  
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Forest Crop/MFL Taxes	4,828.28	250.00	4,578.28	1,931.31%
Personal Property Taxes	7,463.83			
Special Charges	1,027.14			
41224 · Property Taxes	3,420,129.70	835,324.00	2,584,805.70	409.44%
Total Tax Collections	3,433,448.95	835,574.00	2,597,874.95	410.91%
Tax Collections - Other				
Property Tax Settlement-Schools	-1,870,264.70			
Property Tax Settlement-VoTech	-72,758.82			
41225 · Lottery Credit	-208.57			
41228 · Tax Collection Overpayments	-1,095.90			
41229 · Property Tax Settlement-County	-945,482.98			
Total Tax Collections - Other	-2,889,810.97			
450102 · Intergovernmental Charges				
Fire Assoc. Loan Repayment	0.00	50,308.00	-50,308.00	0.0%
Total 450102 · Intergovernmental Charges	0.00	50,308.00	-50,308.00	0.0%
Total Income	677,904.45	1,162,391.00	-484,486.55	58.32%
Gross Profit	677,904.45	1,162,391.00	-484,486.55	58.32%
Expense				
Animal Warden				
Animal Warden Wages	75.00	500.00	-425.00	15.0%
Mileage & Expenses	36.68	400.00	-363.32	9.17%
54904 · Dog License to County	0.00	700.00	-700.00	0.0%
Total Animal Warden	111.68	1,600.00	-1,488.32	6.98%
Assessment of Property				
Assessor's Contract	16,288.00	39,720.00	-23,432.00	41.01%
Publications	0.00	200.00	-200.00	0.0%
Total Assessment of Property	16,288.00	39,920.00	-23,632.00	40.8%
Audit Services	0.00	5,775.00	-5,775.00	0.0%
Building Expenses				
Bldg Repairs & Maint	664.84	2,500.00	-1,835.16	26.59%
Insurance	46.00	1,200.00	-1,154.00	3.83%
Operating Supplies	17.91	200.00	-182.09	8.96%



TOWN OF OSCEOLA  
Profit & Loss Budget vs. Actual  
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Sanitation Expenses	192.40	1,000.00	-807.60	19.24%
Water & Sewer Utilities	86.20	1,000.00	-913.80	8.62%
51611 · Electric Utilities	441.83	2,200.00	-1,758.17	20.08%
51612 · Gas Utilities	2,335.15	2,600.00	-264.85	89.81%
51616 · Telephone/Internet	429.94	3,000.00	-2,570.06	14.33%
Total Building Expenses	4,214.27	13,700.00	-9,485.73	30.76%
Capital Improvement				
Highway Cap Improve	0.00	5,000.00	-5,000.00	0.0%
Capital Improvement - Other	0.00	15,000.00	-15,000.00	0.0%
Total Capital Improvement	0.00	20,000.00	-20,000.00	0.0%
Clerk & Treasurer				
Clerk Wages	9,217.36	28,008.00	-18,790.64	32.91%
D-C/T Employee Health Insurance	0.00			
Deputy Clerk/Treasurer Monthly	0.00			
Insurance	0.00	2,500.00	-2,500.00	0.0%
Mileage & Expenses	0.00	1,000.00	-1,000.00	0.0%
Postage	198.20	1,200.00	-1,001.80	16.52%
Treasurer Wages	8,470.25	20,276.00	-11,805.75	41.78%
Treasurer/Tax Collection	0.00	2,500.00	-2,500.00	0.0%
51421 · Dues & Training	644.00	2,000.00	-1,356.00	32.2%
51422 · Employer Payroll Taxes	19.98	3,885.00	-3,865.02	0.51%
51425 · Office Supplies	881.09	3,500.00	-2,618.91	25.17%
51429 · Retirement	626.78	1,905.00	-1,278.22	32.9%
51435 · Website & Computer Expenses	4,326.17	8,000.00	-3,673.83	54.08%
Total Clerk & Treasurer	24,383.83	74,774.00	-50,390.17	32.61%
Consulting Fees	0.00	425.00	-425.00	0.0%
Debt Service				
58100 · Fire Station Principal Payment	43,458.70	50,308.00	-6,849.30	86.39%
58101 · Fire Station Interest Payment	6,849.45			
Total Debt Service	50,308.15	50,308.00	0.15	100.0%
Elections				
Annual Machine Fees	2,009.84	1,595.00	414.84	126.01%

TOWN OF OSCEOLA  
Profit & Loss Budget vs. Actual  
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Publications	339.40	425.00	-85.60	79.86%
Supplies	268.91	1,000.00	-731.09	26.89%
51442 - Wages	3,237.87	4,500.00	-1,262.13	71.95%
Total Elections	5,856.02	7,520.00	-1,663.98	77.87%
Gopher Bounty Expenses	108.00	1,800.00	-1,692.00	6.0%
Legal Fees				
Legal Fees Municode	2,237.25	4,475.00	-2,237.75	49.99%
Municipal Attorney Fees	490.25	7,000.00	-6,509.75	7.0%
Other/Background Checks	14.00	100.00	-86.00	14.0%
Total Legal Fees	2,741.50	11,575.00	-8,833.50	23.69%
Local Cemetary Funding	0.00	2,000.00	-2,000.00	0.0%
Park Expenses				
Park Expenses - Misc & Other	0.00	4,000.00	-4,000.00	0.0%
Total Park Expenses	0.00	4,000.00	-4,000.00	0.0%
Planning Commission				
Computer/Emails	204.00	1,440.00	-1,236.00	14.17%
Per Diems				
Planning Commission	275.00			
Per Diems - Other	0.00	1,800.00	-1,800.00	0.0%
Total Per Diems	275.00	1,800.00	-1,525.00	15.28%
Postage Office Supplies & Pub	0.00	500.00	-500.00	0.0%
Publications	0.00	100.00	-100.00	0.0%
51601 - Employer Payroll Taxes	0.00	138.00	-138.00	0.0%
Total Planning Commission	479.00	3,978.00	-3,499.00	12.04%
Public Safety				
Ambulance Contract (Osceola)	30,030.00	30,030.00	0.00	100.0%
Ambulance Contract (St. Croix)	4,205.00	5,177.00	-972.00	81.23%
Fire Department Contract	0.00	149,751.00	-149,751.00	0.0%
Fire Dues to Department	0.00	14,000.00	-14,000.00	0.0%
Total Public Safety	34,235.00	198,958.00	-164,723.00	17.21%
Public Works				
Adopt-A-Town Road	0.00	120.00	-120.00	0.0%

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TOWN OF OSCEOLA  
Profit & Loss Budget vs. Actual  
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Capital Highway Equipment	0.00	50,000.00	-50,000.00	0.0%
Dues & Training	310.00	300.00	10.00	103.33%
Full Time PW OT Wages (Wages paid at 1.5 for OT hours)	1,314.25			
Garage Expenses	7,740.42	3,500.00	4,240.42	221.16%
Highway Construction	8,104.44	404,436.00	-396,331.56	2.0%
53240 · Equipment Repairs & Maintenance	2,722.60	8,000.00	-5,277.40	34.03%
53241 · Fuel	8,499.21	20,000.00	-11,500.79	42.5%
53244 · Insurance	0.00	10,500.00	-10,500.00	0.0%
53246 · Supervisor PW Wages	24,890.30	66,200.00	-41,309.70	37.6%
53247 · Retirement	2,711.28	8,404.00	-5,692.72	32.26%
53248 · Road Maintenance & Repair	14,627.72	25,000.00	-10,372.28	58.51%
53252 · Employer Payroll Taxes	0.00	9,455.00	-9,455.00	0.0%
53253 · Part-Time PW Wages	0.00	1,000.00	-1,000.00	0.0%
53254 · PW Cell Phone	316.82	1,200.00	-883.18	26.4%
53255 · Full-Time PW Wages (Wages for Full Time Employee)	13,259.26	56,400.00	-43,140.74	23.51%
53272 · Short Term Disability	556.14	1,584.00	-1,027.86	35.11%
Total Public Works	85,052.44	666,099.00	-581,046.56	12.77%
Town Board				
Board Salaries	4,666.72	17,500.00	-12,833.28	26.67%
Computer/Email	173.40	1,200.00	-1,026.60	14.45%
Dues & Training	2,061.25	1,420.00	641.25	145.16%
Insurance	-78.00	2,000.00	-2,078.00	-3.9%
Office Supplies	295.00	500.00	-205.00	59.0%
Publications	736.88	2,000.00	-1,263.12	36.84%
51117 · Employer Payroll Taxes	0.00	1,339.00	-1,339.00	0.0%
Total Town Board	7,855.25	25,959.00	-18,103.75	30.26%
51800 · Payroll Expenses	5,444.73	0.00	5,444.73	100.0%
52400 · Building Inspection Expense	2,102.08	19,000.00	-16,897.92	11.06%
59998 · Reserve for Contingencies	0.00	15,000.00	-15,000.00	0.0%
Total Expense	239,179.95	1,162,391.00	-923,211.05	20.58%
Net Income	438,724.50	0.00	438,724.50	100.0%

TOWN OF OSCEOLA  
Profit & Loss Budget vs. Actual  
January through December 2023

Jan - Dec 23	Budget	\$ Over Budget	% of Budget
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## HIGHLIGHTS OF CLERK ACTIVITIES DONE THIS MONTH:

### MARCH:

TASKS	#	FURTHER COMMENTS
Ordinances/ Resolutions	1	23-01-01 Mailboxes (FINAL)
Building Permits	0 1	Alterations to existing property New construction
Driveway Permits	0 0	With new construction Stand Alone
Meetings and Minutes	2	3/6 Regular Town Board 3/28 Plan Commission (mtg agenda packet and posting)
Public Records Requests	3	Building permit issued for Horse Lake Lane property Number of Delinquent property tax payments Minutes of 3/6 TBM, and 2/28 and 3/28 PCM
Ads	6	Road bids (non-LRIP and LRIP) Shared Absentee Ballot Election 'Key Dates' Weight Restrictions Liquor License
Town's Web Page (and Town Facebook site)		Home Page Expanded Community tab to include 'Links and News' and 'Recreation' Cleaned up look/formatting of links, colors, spacing, text size Removed expired special notices Meeting Notices and Minutes
Form Updates		
Public Walk-in/calls		burning permits (32 thus far)
Training	2	Webinars by Wisc. Elections Commission (re Conducting a Recount; and, What to Know for the April Election)
Elections		Prepared for April Spring Election: - confirmed election inspectors to work - prepared ballots for pre-LAT and public test - held pre-LAT March 27 (will be swapping out one ICX) - held public test March 31



## Lakefront Lawn & Dock Services LLC

Tyler Dye  
1913 State Road 35  
Somerset WI, 54025



715-294-0016

[Lakefront.service1@gmail.com](mailto:Lakefront.service1@gmail.com)

### 2023 & 2024 Lawn Mowing Bid

#### Service Locations

1. Dwight Lake Landing \$40 / Time
2. Sand Lake Landing - \$60 / Time
3. Horse Lake Landing - \$25/ Time
4. Town of Osceola Hall - \$45 / Time

**Total: \$170 per time for all 4**

We treat every property like it is our own. You will be satisfied with every service that we have to offer.

Lawn gets mowed once a week or every other week depending on the growth of grass starting spring of 2023, until fall of 2024.

Price does not include spring or fall clean up or trimming of any trees or bushes. Services available starting at \$50/hr.



LAKEFRO-01

TLEAVENS

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> SF Insurance Group LLC PO Box 537 Osceola, WI 54020	<b>CONTACT</b> <b>Tristan Divine</b>		
	<b>PHONE</b> (A/C, No, Ext): (715) 294-5981	<b>FAX</b> (A/C, No):	
	<b>E-MAIL ADDRESS:</b> tdivine@sfinsurancegroup.com		
<b>INSURED</b>  Lake Front Lawn And Dock Services LLC PO Box 121 Centuria, WI 54824	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A : Auto-Owners Insurance</b>		<b>18988</b>
	<b>INSURER B :</b>		
	<b>INSURER C :</b>		
	<b>INSURER D :</b>		
	<b>INSURER E :</b>		
<b>INSURER F :</b>			

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: <b>General Aggregate</b>			61299605	4/1/2023	4/1/2024	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
								\$
								\$
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

Town of Osceola 516 East Ave N Dresser, WI 54009	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b>  <i>Christa McKenzie</i>

February 23, 2023

PROPOSAL FOR LAWN CARE/MOWING TOWN OF OSCEOLA 2023-24

LOCATIONS:

516 EAST AVE NORTH, DRESSER, DWIGHT LAKE, HORSE LAKE, SAND LAKE

We would like to propose a bid of \$125/a mowing for all of the above locations. Services would include mowing, weed whipping, and blowing. We will provide services when grass height is deemed long and support our community to keep these areas looking clean.

Thank you for your consideration-

Scott Williamson (715-417-1622)

A handwritten signature in blue ink, appearing to read "Scott Williamson", with a long horizontal flourish extending to the right.





SCOTWIL-01

JSWENSON

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/16/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Noah Insurance Group Inc. 102 Cascade St. PO Box 699 Osceola, WI 54020	CONTACT NAME: Jodi Swenson	
	PHONE (A/C, No, Ext): (715) 294-2510 FAX (A/C, No): (877) 662-4329	
	E-MAIL ADDRESS: jodi@noahinsurancegroup.com	
INSURED  Scott Williamson & Kasey Williamson 500 Kreekview Drive Osceola, WI 54020	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Auto-Owners Insurance	18988
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			61372549	4/1/2023	4/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

For Informational Purposes

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

RECEIVED  
MAR 17 2023  
TOWN OF OSCEOLA



TOWN OF OSCEOLA  
POLK COUNTY WISCONSIN

ORDINANCE # 23-01-01

MAILBOXES

The Town Board of Supervisors of the Town of Osceola, Polk County, Wisconsin, hereby ordains as follows:

SECTION I: PURPOSE.

The purpose of this ordinance is to regulate and control new **and replacement** mailbox post installations within the Town of Osceola in order to promote public health, safety, general welfare, convenient mail delivery, and to accommodate snow removal and road maintenance. This can be accomplished by requiring proper placement of all new and replacement mailbox posts using the following standards.

SECTION II: DEFINITIONS.

Mailbox: A receptacle ~~and post that holds it,~~ that complies with current US Postal **Service** standards.

SECTION III: MAILBOX STANDARDS.

As of the effective date of this Ordinance, the placement and replacement of mailboxes shall meet the following standards:

- ~~The B~~bottom of ~~the~~ mailbox shall be **412 to 485 inches** from the road surface ~~to the bottom of the box.~~
- ~~There shall be~~ 40 inches of minimum clearance from the road surface under the lateral support, ~~and there shall be with~~ no bracing under ~~the~~ lateral support on ~~the~~ roadside of ~~the~~ post.
- ~~The front of the mailbox shall be S~~et back ~~to front of mailbox shall be~~ 0 to 12 inches from the shoulder ~~and, shall not be~~ closer than 24 inches to the edge of the road surface.
- The post shall be set back a minimum of 36 inches from the front of the mailbox.
- ~~The i~~deal ~~post~~ distance from road center ~~to the post~~ is 17 feet, ~~and the post shall not be~~ closer than 5 feet from ~~the~~ road edge ~~to post.~~
- Wood posts ~~(or similar material)~~ shall not be larger than 4 inches by 4 inches.
- Steel posts ~~(or similar material)~~ shall not be larger than 2-inch diameter standard pipe.
- Telephone/~~p~~Power poles, heavy metal posts, concrete posts, antique farm equipment, or other similar items are prohibited ~~from being used as mailbox posts.~~
- Mailboxes shall not be closer than **200, 150 feet** to another mailbox, ~~and if mailboxes need to be closer than 200, 150 feet, they shall share a support when closer than 200 feet.~~
- Mailbox supports shall be designed so that, if struck, it will bend or fall away from the striking vehicle to prevent severe damage to the vehicle or injury to the traveling public.
- ~~All mailboxes shall be located on one side of the road only as per the local Postmaster General.~~
- ~~Mailboxes shall not be located within the circle of a cul de sac; they shall be placed along the straight portion of the road immediately preceding or immediately following the cul de sac as determined by the Town of Osceola local Postmaster General.~~
- ~~and~~
- Any newspaper boxes shall be attached to ~~the~~ mailbox support, not on a separate post, maintaining 40 inches minimum clearance measured from ~~the~~ road surface.

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SECTION IV: MAILBOX RECOMMENDATIONS.

At this time, the Town of Osceola is not regulating the size or type of mailbox, so long as it is approved by the Postmaster General. ~~Nonetheless, the Town would like to offer~~suggests the following suggestions:

- A plastic mailbox can become brittle in the winter;
- Certain color mailboxes are harder to see than others at certain times of the year, such as white in the winter against the snow;
- Oversized mailboxes may collapse from the weight of the snow;
- Decorative mailboxes, such as fish, dogs, tractors, etc., are more prone to damage.

#### SECTION V: PERMIT REQUIRED.

Prior to installation of any mailbox, you must obtain a mailbox ~~permit which~~permit, which needs to be approved by ~~the designated town official~~the Town's Public Works Department who will inspect the location and type of mailbox. ~~At this time, there will be no a charge for this permit~~purchase of a swinging arm mailbox per the fee schedule.

#### SECTION VI: SALE AND INSTALLATION OF MAILBOXES BY TOWN.

- The Town of Osceola will sell & install a swinging arm mailbox post that meets the requirement of the Ordinance for a fee amount as noted in the Fee Schedule. Contact the Town Clerk to order one.

#### SECTION VII: MAINTENANCE/ALTERATION AND RELOCATION OF MAILBOXES.

~~For purposes of public safety, the Town of Osceola may require a resident to repair, alter, replace, or relocate mailboxes and mailbox supports in accordance to meet the requirements of with this Ordinance. If the resident fails to take the required action, the Town may do so at the resident's expense. Mailbox supports shall be designed so that if struck, it will bend or fall away from the striking vehicle to prevent severe damage to the vehicle or injury to the traveling public.~~

~~The issue of public safety will be the basis of the Town of Osceola taking action to have individuals repair, replace, or relocate mailboxes or mailbox supports.~~

~~All mailboxes shall be located on one side of the road only and shall share supports as determined by the Town of Osceola.~~

~~Mailboxes shall not be located within the circle of a cul-de-sac, they shall be placed along the straight portion of the road immediately preceding or immediately following the cul-de-sac as determined by the Town of Osceola.~~

#### SECTION VIII: TOWN RESPONSIBILITIES FOR DAMAGE.

The Town of Osceola will not be responsible for repair or replacement of mailboxes not meeting the aforementioned standards if or when such mailboxes are damaged in the course of lawful and necessary Town activities.

Claims for damaged mailboxes and/or posts that occur as a result of Town action must be made in writing to the Town Clerk within seven days of the alleged event ~~to the Town~~.

It is the intention of this ordinance that if a mailbox is accidentally significantly damaged and deemed inoperable in the process of removing

snow, mowing the right of way, graveling the shoulder, or any other act of maintaining the right of way,

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the ~~T~~town will provide a swinging arm mailbox post and/or mailbox or reimburse owner for same. In no instance is the ~~T~~town responsible for replacing mailboxes or posts of like kind; the Town shall ~~but~~ only be responsible for replacing such damaged mailbox with ~~a~~ swinging mailbox post and standard mailbox~~es~~ or the equivalent retail value thereof.

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If the Town accepts responsibility to repair the mailbox, the Public Works Department will temporarily repair or provide for a temporary mailbox within forty-eight (48) hours of receipt of notice and acknowledgement that the Town is responsible for the damage. Permanent mailbox repairs will be made in the Spring when the frost has left the ground.

As an example, if the snowplow blade strikes a mailbox, the Town will replace it; however, if snow exiting a snowplow blade knocks a post over due to a rotted or weakened post, the Town will not be responsible for its replacement.

Keeping snow and ice away from the front of the mailbox will help the plows safely remove snow.

~~As examples, if the snowplow blade strikes a mailbox the Town will replace it; however, if snow exiting a snowplow blade knocks a post over due to a rotted or weakened post the Town will not be responsible for its replacement.~~

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~~If the Town accepts responsibility to repair the mailbox, the Public Works Department will temporarily repair or provide for a temporary mailbox within forty-eight (48) hours of receipt of notice and acknowledgement that the Town is responsible for the damage. Permanent mailbox repairs will be made in the spring when the frost has left the ground.~~

#### SECTION ~~VIII~~~~IX~~~~XVI~~: VIOLATION AND PENALTIES.

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Anyone who fails to comply with the provisions in this ~~O~~rdinance may be subject to a fine and may be ordered to remove and replace their mailbox to meet the provisions of this ~~e~~Ordinance at the violator's expense.

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#### SECTION ~~IX~~~~VII~~: EFFECTIVE DATE.

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This ordinance shall become effective upon its publication and/or posting in the manner set forth in s. 60.80, Wis. Stats.

Passed this 6<sup>th</sup> 10<sup>th</sup> Day of ~~March~~ April, 2023

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By the Town Board of the Town of Osceola

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\_\_\_\_\_  
Dale Lindh, Chair

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\_\_\_\_\_  
Jon Cronick, Supervisor

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\_\_\_\_\_  
Tony Johnson, Supervisor

\_\_\_\_\_  
Debbie Thompson, Supervisor

ATTEST:

\_\_\_\_\_  
Denise Skjerven, Clerk

\_\_\_\_ Voice Vote  
\_\_\_\_ Roll Call Vote  
\_\_\_\_ Ayes; \_\_\_\_ Nays; \_\_\_\_ Absent/Abstain



TOWN OF OSCEOLA  
POLK COUNTY WISCONSIN

**ORDINANCE # 23-01-01**

**MAILBOXES**

The Town Board of Supervisors of the Town of Osceola, Polk County, Wisconsin, hereby ordains as follows:

**SECTION I: PURPOSE.**

The purpose of this ordinance is to regulate and control new and replacement mailbox post installations within the Town of Osceola in order to promote public health, safety, general welfare, convenient mail delivery, and to accommodate snow removal and road maintenance. This can be accomplished by requiring proper placement of all new and replacement mailbox posts using the following standards.

**SECTION II: DEFINITIONS.**

Mailbox: A receptacle that complies with current US Postal Service standards.

**SECTION III: MAILBOX STANDARDS.**

As of the effective date of this Ordinance, the placement and replacement of mailboxes shall meet the following standards:

- The bottom of the mailbox shall be 41 to 45 inches from the road surface.
- There shall be 40 inches of minimum clearance from the road surface under the lateral support, and there shall be no bracing under the lateral support on the roadside of the post.
- The front of the mailbox shall be set back 0 to 12 inches from the shoulder and shall not be closer than 24 inches to the edge of the road surface.
- The post shall be set back a minimum of 36 inches from the front of the mailbox.
- The ideal distance from road center to the post is 17 feet, and the post shall not be closer than 5 feet from the road edge.
- Wood posts (or similar material) shall not be larger than 4 inches by 4 inches.
- Steel posts (or similar material) shall not be larger than 2-inch diameter standard pipe.
- Telephone/power poles, heavy metal posts, concrete posts, antique farm equipment, or other similar items are prohibited from being used as mailbox posts.
- Mailboxes shall not be closer than 150 feet to another mailbox, and if mailboxes need to be closer than 150 feet, they shall share a support.
- Mailbox supports shall be designed so that, if struck, it will bend or fall away from the striking vehicle to prevent severe damage to the vehicle or injury to the traveling public.
- All mailboxes shall be located as per the local Postmaster General.
- Mailboxes shall not be located within the circle of a cul de sac; they shall be placed along the straight portion of the road immediately preceding or immediately following the cul de sac as determined by the local Postmaster General.
- Any newspaper boxes shall be attached to the mailbox support, not on a separate post, maintaining 40 inches minimum clearance measured from the road surface.

**SECTION IV: MAILBOX RECOMMENDATIONS.**

At this time, the Town of Osceola is not regulating the size or type of mailbox, so long as it is approved by the Postmaster General. Nonetheless, the Town suggests the following:

- A plastic mailbox can become brittle in the winter.
- Certain color mailboxes are harder to see than others at certain times of the year, such as white in the winter against the snow.
- Oversized mailboxes may collapse from the weight of the snow.
- Decorative mailboxes, such as fish, dogs, tractors, etc., are more prone to damage.

#### **SECTION V: PERMIT REQUIRED.**

Prior to installation of any mailbox, you must obtain a mailbox permit, which needs to be approved by the Town's Public Works Department who will inspect the location and type of mailbox. There will be a charge for the purchase of a swinging arm mailbox per the fee schedule.

#### **SECTION VI: SALE AND INSTALLATION OF MAILBOXES BY TOWN.**

The Town of Osceola will sell & install a swinging arm mailbox post that meets the requirement of the Ordinance for a fee amount as noted in the Fee Schedule. Contact the Town Clerk to order one.

#### **SECTION VII: ALTERATION AND RELOCATION OF MAILBOXES.**

For purposes of public safety, the Town of Osceola may require a resident to alter, replace, or relocate mailboxes and mailbox supports to meet the requirements of this Ordinance.

#### **SECTION VIII: TOWN RESPONSIBILITIES FOR DAMAGE.**

The Town of Osceola will not be responsible for repair or replacement of mailboxes not meeting the aforementioned standards if or when such mailboxes are damaged in the course of lawful and necessary Town activities.

Claims for damaged mailboxes and/or posts that occur as a result of Town action must be made in writing to the Town Clerk within seven days of the alleged event. If a mailbox is accidentally significantly damaged and deemed inoperable in the process of removing snow, mowing the right of way, graveling the shoulder, or any other act of maintaining the right of way, the Town will provide a swinging arm mailbox post and/or mailbox or reimburse owner for same. In no instance is the Town responsible for replacing mailboxes or posts of like kind; the Town shall only be responsible for replacing such damaged mailbox with a swinging mailbox post and standard mailbox or the equivalent retail value thereof.

If the Town accepts responsibility to repair the mailbox, the Public Works Department will temporarily repair or provide for a temporary mailbox within forty-eight (48) hours of receipt of notice and acknowledgement that the Town is responsible for the damage. Permanent mailbox repairs will be made in the Spring when the frost has left the ground.

As an example, if the snowplow blade strikes a mailbox, the Town will replace it; however, if snow exiting a snowplow blade knocks a post over due to a rotted or weakened post, the Town will not be responsible for its replacement.

Keeping snow and ice away from the front of the mailbox will help the plows safely remove snow.

#### **SECTION IX: VIOLATION AND PENALTIES.**

Anyone who fails to comply with the provisions in this Ordinance may be subject to a fine and may be

ordered to remove and replace their mailbox to meet the provisions of this Ordinance at the violator's expense.

**SECTION X: EFFECTIVE DATE.**

This ordinance shall become effective upon its publication and/or posting in the manner set forth in s. 60.80, Wis. Stats.

Passed this 10<sup>th</sup> Day of April, 2023

By the Town Board of the Town of Osceola

\_\_\_\_\_  
Dale Lindh, Chair

\_\_\_\_\_  
Jon Cronick, Supervisor

\_\_\_\_\_  
Tony Johnson, Supervisor

\_\_\_\_\_  
Debbie Thompson, Supervisor

**ATTEST:**

\_\_\_\_\_  
Denise Skjerven, Clerk

\_\_\_\_ Voice Vote  
\_\_\_\_ Roll Call Vote  
\_\_\_\_ Ayes; \_\_\_\_ Nays; \_\_\_\_ Absent/Abstain

516 East Avenue North  
P. O. Box 216  
Dresser, WI 54009-0216  
Office: 715-755-3060

# TOWN OF OSCEOLA

Polk County, Wisconsin  
[www.townofosceola.com](http://www.townofosceola.com)

## REQUEST FOR SWINGING ARM MAILBOX POST

\$110.00 Fee Required with Request Application

The following is a record for purchase / installation of a swinging arm mailbox post within the Town of Osceola:

Individual(s) Requesting a Mailbox Post

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Request Received: Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Received by: \_\_\_\_\_

Submitted request to Public Works: Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Installed On: Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Installed by: \_\_\_\_\_

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**DRAFT**

**REQUEST FOR BIDS**  
**HVAC Upgrades**  
**Town of Osceola, Polk County, WI**

NOTICE IS HEREBY GIVEN the Town of Osceola is accepting bids for The Town of Osceola Town Hall HVAC upgrades.

The project includes replacement of furnace/air handler, air conditioning coil and air conditioning condensation unit.

Bid documents and drawings will be available at the Town Hall. Pre-Bid walk throughs can be scheduled with Public Works Supervisor, Todd Raddatz, at [publicworks@townofosceola.com](mailto:publicworks@townofosceola.com).

Bids to be considered must be sealed and received by the Town at the Town Hall located at 516 East Avenue North, Dresser WI 54009 by 2:00 p.m. on Monday, June 5, 2023. Bids should include a Certificate of Liability Insurance. Bids will be opened at the next Regular Town Board meeting.

The Town of Osceola reserves the right to reject any and all bids, to waive irregularities and informalities therein, and to award the contract in the best interests of the Town.

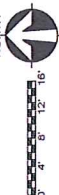
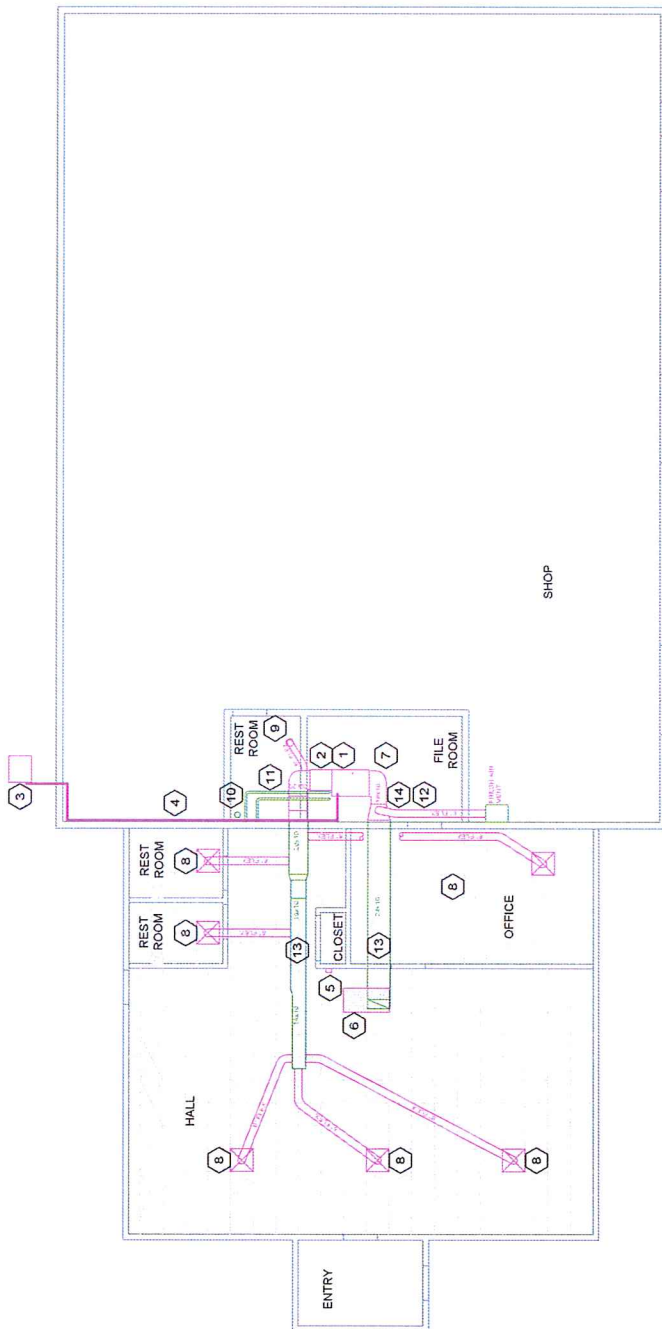
Denise Skjerven, Clerk

SCOPE OF WORK

CONTRACTOR TO PROVIDE PROFESSIONAL REPLACEMENT, INSTALLATION AND START UP OF THE NEW HVAC EQUIPMENT. DUCTWORK IN THE SHOP AREA TO BE SEALED OFF. EXISTING HARD DUCTWORK TO BE REMOVED AND REPLACED WITH NEW FLEXIBLE DUCT. SOLED EXISTING FLEXIBLE DUCT AND SOOT STAINED CEILING DIFFUSER IN THE OFFICE AND HALL.

NOTE LEGEND

1. REPLACE EXISTING FURNACE WITH NEW CARRIER 80,000 BTU, 96%, 2-STAGE NATURAL GAS FURNACE
  2. REPLACE EXISTING AIR CONDITIONING COIL WITH A NEW CARRIER 4-TON, CASED, HORIZONTAL, AIR CONDITIONING COIL
  3. REMOVE EXISTING A/C CONDENSATION UNIT WITH A NEW 4-TON SYSTEM, OUTDOOR A/C CONDENSING UNIT WITH NEW 36" x 36" EQUIPMENT PAD
  4. REPLACE EXISTING AC LINE SET WITH NEW LINES
  5. REPLACE EXISTING THERMOSTAT WITH NEW HONEYWELL T6 PROGRAMMABLE THERMOSTAT
  6. REPLACE EXISTING CEILING GRILL WITH NEW 24" x 48" FILTER RETURN GRILL FOR DROP CEILING
  7. REPLACE EXISTING DUCT WORK WITH NEW, SEALED, RETURN AIR SUPPLY DUCTS AND TRANSITIONS IN THE REST ROOM AND OFFICE
  8. REPLACE EXISTING DUCT WORK AND PROVIDE NEW INSULATED FLEXIBLE DUCT ABOVE THE DROP CEILING IN THE OFFICE AND HALL AREA AND (6) NEW 3-CONE, DROP IN, CEILING DIFFUSERS
  9. REPLACE EXISTING DUCT WORK AND PROVIDE NEW INSULATED FLEXIBLE DUCT ABOVE THE HARD CEILING IN THE REST ROOM AND (1) CEILING DIFFUSER
  10. EXIST REST ROOM FLEXIBLE EXHAUST TO REMAIN
  11. RECONNECT EXISTING SUPPLY AND VENT LINES TO NEW FURNACE
  12. REPLACE EXISTING FREE AIR SUPPLY WITH NEW INSULATED FLEXIBLE DUCT
  13. CLEAN INSIDE OF EXISTING RIGID IN OFFICE AND HALL AREAS
  14. REPLACE EXISTING FURNACE FILTER BOX WITH NEW SEALED FILTER BOX.
- \* CONTRACTOR TO VERIFY NEW DUCTWORK SIZES.



1 HVAC UPGRADE PLAN  
SCALE: 1/8" = 1'-0"

GENERAL NOTES

1. CONTRACTOR IS RESPONSIBLE FOR REMOVAL AND RE-INSTALLING OF EXISTING CEILING TILE FOR THE INSTALLATION OF NEW DUCTWORK, EQUIPMENT, ETC. ANY CEILING TILE OR GRID DAMAGED DURING CONSTRUCTION SHALL BE REPLACED WITH NEW BY THIS CONTRACTOR.
2. ALL WORK SHALL CONFORM TO APPLICABLE STATE AND LOCAL CODES, ORDINANCES, REGULATIONS AND / OR STANDARDS.



2 SITE PLAN  
NOT TO SCALE

REVISIONS		PROJECT INFORMATION	
DATE	REV	CONTRACT #	PROJECT DESCRIPTION
	1	519 EAST AVE N	TOWN OF OSCEOLA
	2	PROJECT DESIGNER	DRESSER, WI 54009
	3	DL	AREA HVAC UPGRADE
	4	APPROVAL OF:	
	5	SCALE	AS NOTED
	6		
		SHEET #	
		1	

# TOWN OF OSCEOLA

## APPLICATION FOR RETAIL FIREWORKS LICENSE

Date \_\_\_\_\_

**\$200.00 Fee Required with Application**

The undersigned hereby makes application on behalf of him/herself, a partnership, or a corporation for a license to operate a retail fireworks business under Ordinance Chapter 11 Public Health, section 11.02 of the Town of Osceola and agrees that there will be compliance with all laws, resolutions, ordinances, and regulations, Federal, State, and local, affecting the operation of a retail fireworks business and to specifically comply with all of the provisions of the Ordinance regulating the sale of fireworks within the Town of Osceola if such license is granted.

**Business:**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Term of License (Dates):** \_\_\_\_\_

**Federal Permit No.:** \_\_\_\_\_ **State Permit No.** \_\_\_\_\_

**Distance and direction from nearest fireworks vendor and /or operation:**

\_\_\_\_\_

**Distance and direction from roadways and highways:** \_\_\_\_\_

\_\_\_\_\_

**Description of building construction:** \_\_\_\_\_

\_\_\_\_\_

**Has the applicant(s) and or agent every been convicted of a fireworks violation?** YES \_\_\_\_\_ NO \_\_\_\_\_

If "YES", describe on back of application.

Attachments:

Disclaimer form: YES/NO

Product and/or premises insurance form: YES/NO

*Signature of Applicant* \_\_\_\_\_



- (l) The Town requires that any person authorized by the appropriate permit shall not open burn or authorize any other person to open burn at the waste facility or at the recycling operation.
- (6) **ENFORCEMENT.** In the event the Town Board determines that any person, firm or corporation has violated, neglected or tried to willfully circumvent the intent of this section, refused to comply or resisted enforcement, the Town may require the applicant/permittee to reimburse the Town of any costs and expenses, including reasonable attorney fees, incurred by the Town, its officers, its employees or its agents in order to insure compliance of this section.
- (a) Notice to Owner. If the inspecting officer determines that a violation of this section exists within the Town, notice may be served by the inspecting officer on the person causing such violation or on the owner of the premises where such violation occurred and a copy of such notice shall be posted on the premises. Such notice shall direct the owner or person causing the violation to occur to correct this violation within a period of not less than 5 days.
- (b) Injunctive Relief. The Town Board may authorize the commencement of appropriate legal action or proceedings, including injunctive relief, to prohibit the owner, resident, agent or occupant of the premises from operating the landfilling/transporting/recycling business which is in violation of this section.
- (c) Penalty. Except as otherwise provided, in addition to the revocation or suspension of any permit issued under this section, any person found to be in violation of any provision of this section shall be subject to the maximum penalty as provided in §25.04 of this Code of Ordinances.
- (d) Validity. Should any section, clause, or provision of this section be declared by the courts to be invalid, the same shall not affect the validity of this section as a whole or any part thereof; other than the part so declared to be invalid.

## **11.02 REGULATION OF FIREWORKS SALES AND USE. (Cr. Res. #1-94)**

- (1) **PURPOSE.** To Promote the general Health, safety and welfare of our citizens.
- (2) **DEFINITIONS.** In order to clarify this section the term “*Fireworks*” has the following meaning:  
Anything manufactured, processed or packaged for exploding, emitting sparks or combustion which does not have another common use, but does not include any of the following:



- (a) Fuel or lubricant.
- (b) A firearm cartridge or shotgun shell.
- (c) A flare used or possessed or sold for use as a signal in an emergency or in the operation of a railway, aircraft, watercraft or motor vehicle.
- (d) A match, cigarette lighter, stove, furnace, candle, lantern or space heater.
- (e) A cap containing not more than  $\frac{1}{4}$  grain of explosive mixture, if the cap is used or possessed or sold for use in a device which prevents direct bodily contact with a cap when it is in place for explosion.
- (f) A toy snake which contains no mercury.
- (g) A model rocket engine
- (h) Tobacco and tobacco product.
- (i) A sparkler on a wire or wood stick not exceeding 36 inches in length or 0.25 inch in outside diameter which does not contain magnesium, chlorate or per chlorate .
- (j) A device designed to spray out paper confetti or streamers and which contains less than  $\frac{1}{4}$  of explosive mixture.
- (k) A device designed to produce an audible sound but NOT explode, spark, move or emit an external flame after ignition and which does not exceed 3 grams in total weight.
- (l) A device that emits smoke with no external flame and does not leave the ground.
- (m) A cylindrical fountain not exceeding 100 grams in total weight with an inside tube diameter not exceeding 0.75 inch, designed to sit on the ground and emit only sparks and smoke.
- (n) A cone fountain not exceeding 75 grams in total weight, designed to sit on the ground and emit only sparks and smoke.
- (3) PERMIT REQUIRED. Every person, pursuant to §§66.052 and 167.10, Wis. Stats. and this section, in the Town who sells, possesses or uses fireworks in the Town shall seek and obtain a fireworks permit or license form the Town.

(a) Fireworks sales.

1. *Application.* The application for a license to sell fireworks in the Town shall be made to the Town Clerk/Treasurer, who shall issue the permit with approval from the Town Board. The application must be made in writing and include:

- a. The name, age, address and telephone number of the applicant;
- b. If a firm or corporation, the CEO or president's name and telephone number;
- c. A legal description and address of the desired location for each proposed sales outlet;
- d. Proof of product liability in the minimum amount of \$500,000;
- e. Proof of premise liability in the minimum amount of \$100,000;
- f. A disclaimer stating the Town is waived of any liability in the business of retailing and wholesaling of fireworks;
- g. A license fee of \$200 for each proposed sales outlet.

(b) Fireworks use.

1. *Application.* The application for the use, lighting or exploding of fireworks in the Town shall be made to the Town Clerk/Treasurer, who shall issue or not issue the fireworks permit. The application must be received at least 10 days prior to the date desired for issuance. The application shall be made in writing and include:

- a. The name, age, address and telephone number;
- b. The intended location of the use, lighting or exploding of the fireworks;
- c. The purpose for which the fireworks is to be used;
- d. Proof of a liability insurance policy in the amount of \$1,000,000, with the Town listed as the insured; and
- e. A permit fee of \$25.

(4) GENERAL REGULATIONS.

- (a) The Town prohibits the mishandling and misuse of any fireworks. The following actions are mishandling and misuse of fireworks;
1. The throwing by any person of ignited or non-ignited fireworks;
  2. The intentional igniting or discharging in any way of fireworks within 1000' of a nursing home, library, hospital, jail, medical clinic, day care center, school, service station or other premises where gasoline or other volatile materials are stored;
  3. The intentional igniting or discharging of fireworks from a motor vehicle or boat regardless if the motor vehicle or boat is moving;
  4. The Town adopts by reference §167.10, Wis. Stats.
- (b) Any permit issued by the Town for the use, lighting or exploding of fireworks will expire 10 days from the date of issuance, and is only valid for the indicated time and date, and to the person or persons stated on the permit.
- (c) Any license issued by the Town for the sale of fireworks will expire one year after the date of issuance, and is renewable annually upon reapplying.
- (d) The Town prohibits the sale of all fireworks from any structure other than a metal clad or cement building, no less than 500' from any other structure.
- (e) The Town shall require any person, firm or corporation who is issued a permit or license under this section to comply with any local regulations as set forth by the Dresser, Osceola and Garfield Fire Association, as well as any other state or federal regulations.
- (f) The Town shall not issue a permit or license to any person, firm or corporation who has not reached the legal age of 18. A parent, foster or family operated group home parent or legal guardian of a minor who consents to the use of fireworks by the minor is liable for damages caused by the minor's use of the fireworks.
- (5) PENALTY. Except as other wise provided, in addition to the revocation or suspension of any license or permit issued under this section, any person found to be in violation of any provision of this section shall be subject to a penalty as provided in §25.04 of this Code.

### 167.10 Regulation of fireworks.

- (1) DEFINITION. In this section, "fireworks" means anything manufactured, processed or packaged for exploding, emitting sparks or combustion which does not have another common use, but does not include any of the following:
- (a) Fuel or a lubricant.
  - (b) A firearm cartridge or shotgun shell.
  - (c) A flare used or possessed or sold for use as a signal in an emergency or in the operation of a railway, aircraft, watercraft or motor vehicle.
  - (d) A match, cigarette lighter, stove, furnace, candle, lantern or space heater.
  - (e) A cap containing not more than one-quarter grain of explosive mixture, if the cap is used or possessed or sold for use in a device which prevents direct bodily contact with a cap when it is in place for explosion.
  - (f) A toy snake which contains no mercury.
  - (g) A model rocket engine.
  - (h) Tobacco and a tobacco product.
  - (i) A sparkler on a wire or wood stick not exceeding 36 inches in length that is designed to produce audible or visible effects or to produce audible and visible effects.
  - (j) A device designed to spray out paper confetti or streamers and which contains less than one-quarter grain of explosive mixture.
  - (k) A fuseless device that is designed to produce audible or visible effects or audible and visible effects, and that contains less than one-quarter grain of explosive mixture.
  - (L) A device that is designed primarily to burn pyrotechnic smoke-producing mixtures, at a controlled rate, and that produces audible or visible effects, or audible and visible effects.
  - (m) A cylindrical fountain that consists of one or more tubes and that is classified by the federal department of transportation as a Division 1.4 explosive, as defined in 49 CFR 173.50.
  - (n) A cone fountain that is classified by the federal department of transportation as a Division 1.4 explosive, as defined in 49 CFR 173.50.
  - (p) A novelty device that spins or moves on the ground.
- (2) SALE. No person may sell or possess with intent to sell fireworks, unless any of the following apply:
- (a) The person sells the fireworks, or possesses the fireworks with intent to sell them, to a person holding a permit under sub. (3) (c).
  - (b) The person sells the fireworks, or possesses the fireworks with intent to sell them, to a city, village or town.
  - (bg) The person sells the fireworks, or possesses the fireworks with intent to sell them, to a person who is not a resident of this state.
  - (c) The person sells the fireworks, or possesses the fireworks with intent to sell them, for a purpose specified under sub. (3) (b) 2. to 6.
- (3) USE.
- (a) No person may possess or use fireworks without a user's permit from the mayor of the city, president of the village or chairperson of the town in which the possession or use is to occur or from a person designated by the mayor, president or chairperson to issue a user's permit. No person may use fireworks or a device listed under sub. (1) (e) to (g) or (i) to (n) while attending a fireworks display for which a permit has been issued to a person listed under par. (c) 1. to 5. or under par. (c) 6. if the display is open to the general public.
  - (b) Paragraph (a) does not apply to:
    1. The city, village or town, but municipal fire and law enforcement officials shall be notified of the proposed use of fireworks at least 2 days in advance.



2. The possession or use of explosives in accordance with rules or general orders of the department of safety and professional services.
  3. The disposal of hazardous substances in accordance with rules adopted by the department of natural resources.
  4. The possession or use of explosive or combustible materials in any manufacturing process.
  5. The possession or use of explosive or combustible materials in connection with classes conducted by educational institutions.
  6. A possessor or manufacturer of explosives in possession of a license or permit under 18 USC 841 to 848 if the possession of the fireworks is authorized under the license or permit.
  7. Except as provided in par. (bm), the possession of fireworks in any city, town or village while transporting the fireworks to a city, town or village where the possession of the fireworks is authorized by permit or ordinance.
  8. The possession of fireworks by a person who is not a resident of this state if the person does not use the fireworks in this state.
- (bm)** Paragraph (a) applies to a person transporting fireworks under par. (b) 7. if, in the course of transporting the fireworks through a city, town, or village, the person remains in that city, town, or village for a period of at least 72 hours.
- (c)** A permit under this subsection may be issued only to the following persons:
1. A public authority.
  2. A fair association.
  3. An amusement park.
  4. A park board.
  5. A civic organization.
  6. Any individual or group of individuals. A permit issued to a group of individuals confers the privileges under the permit to each member of the group.
  7. An agricultural producer for the protection of crops from predatory birds or animals.
- (d)** A person issued a permit for crop protection shall erect appropriate warning signs disclosing the use of fireworks for crop protection.
- (e)** The person issuing a permit under this subsection may require an indemnity bond with good and sufficient sureties or policy of liability insurance for the payment of all claims that may arise by reason of injuries to person or property from the handling, use or discharge of fireworks under the permit. The bond or policy, if required, shall be taken in the name of the city, village or town wherein the fireworks are to be used, and any person injured thereby may bring an action on the bond or policy in the person's own name to recover the damage the person has sustained, but the aggregate liability of the surety or insurer to all persons shall not exceed the amount of the bond or policy. The bond or policy, if required, together with a copy of the permit shall be filed in the office of the clerk of the city, village or town.
- (f)** A permit under this subsection shall specify all of the following:
1. The name and address of the permit holder.
  2. The date on and after which fireworks may be purchased.
  3. The general kind and approximate quantity of fireworks which may be purchased.
  4. The date or dates and location of permitted use.
  5. Other special conditions prescribed by ordinance.
- (fm)** If a city, village, or town requires that a user's permit be signed or stamped, a person who is authorized to issue the permit under par. (a) may sign or stamp the permit before the permit is issued rather than signing or stamping the permit at the time that it is issued.

(g) A copy of a permit under this subsection shall be given to the municipal fire or law enforcement official at least 2 days before the date of authorized use. This paragraph does not apply to a permit authorizing only the sale or possession of fireworks that are classified by the federal department of transportation as Division 1.4 explosives, as defined in 49 CFR 173.50.

(h) A permit under this subsection may not be issued to a minor.

(4) OUT-OF-STATE AND IN-STATE SHIPPING. This section does not prohibit a vendor from selling fireworks to a nonresident person or to a person or group granted a permit under sub. (3)(c) 1. to 7. A vendor that ships fireworks sold under this subsection shall package and ship the fireworks in accordance with applicable state and federal law.

(5) LOCAL REGULATION.

(a) Subject to pars. (b) to (e), a city, village, town or county may enact an ordinance for any of the following:

1. Defining "fireworks" to include all items included under sub. (1)(intro.) and anything under sub. (1)(e), (f), (i), (j), (k), (L), (m) and (n).

2. Prohibiting the sale, possession or use, as defined by ordinance, of fireworks.

3. Regulating the sale, possession or use, as defined by ordinance, of fireworks.

(b) An ordinance under par. (a) may not be less restrictive in its coverage, prohibition or regulation than this section but may be more restrictive than this section.

(d) A county ordinance enacted under par. (a) does not apply and may not be enforced within any city, village or town that has enacted or enacts an ordinance under par. (a).

(e) Notwithstanding par. (a) or par. (b), no city, village, town or county may enact an ordinance that prohibits the possession of fireworks in that city, town, village or county while transporting the fireworks to a city, town, village or county where the possession of the fireworks is authorized by permit or ordinance.

(6) STORAGE AND HANDLING.

(a) No wholesaler, dealer or jobber may store or handle fireworks in premises unless the premises are equipped with fire extinguishers approved by the fire official of the municipality where the premises are located.

(b) No person may smoke where fireworks are stored or handled.

(c) A person who stores or handles fireworks shall notify the fire official of the municipality in which the fireworks are stored or handled of the location of the fireworks.

(d) No wholesaler, dealer or jobber may store fireworks within 50 feet of a dwelling.

(e) No person may store fireworks within 50 feet of a public assemblage or place where gasoline or volatile liquid is dispensed in quantities exceeding one gallon.

(6m) LICENSING AND INSPECTING MANUFACTURERS.

(a) No person may manufacture in this state fireworks or a device listed under sub. (1)(e), (f) or (i) to (n) without a fireworks manufacturing license issued by the department of safety and professional services under par. (d).

(b) No person may manufacture in this state fireworks or a device listed under sub. (1)(e), (f) or (i) to (n) unless the person complies with the rules of the department of safety and professional services promulgated under par. (e).

(c) Any person who manufactures in this state fireworks or a device listed under sub. (1)(e), (f) or (i) to (n) shall provide the department of safety and professional services with a copy of each federal license issued under 18 USC 843 to that person.

(d) The department of safety and professional services shall issue a 4-year license to manufacture fireworks or devices listed under sub. (1)(e), (f), or (i) to (n) to a person who complies with the rules of the department promulgated under par. (e). The department may not issue a license to a person who does not comply with the rules promulgated under par. (e). The department may revoke a license under this subsection for the refusal to permit an inspection at reasonable times by the department or for a continuing violation of the rules promulgated under par. (e).



- (e) The department of safety and professional services shall promulgate rules to establish safety standards for the manufacture in this state of fireworks and devices listed under sub. (1) (e), (f) or (i) to (n).
- (f) The department of safety and professional services may inspect at reasonable times the premises on which each person licensed under this subsection manufactures fireworks or devices listed under sub. (1) (e), (f) or (i) to (n).
- (7) PARENTAL LIABILITY. A parent, foster parent, legal guardian, or other out-of-home care provider, as defined in s. 48.02 (12r), of a minor who consents to the use of fireworks by the minor is liable for damages caused by the minor's use of the fireworks.
- (7m) MUNICIPAL LIABILITY. No city, village, or town, or committee, official, or employee of a city, village, or town, is civilly liable for damage to any person or property caused by fireworks for the sole reason that the city, village, or town issued a permit in accordance with the requirements of sub. (3) and any applicable requirements authorized under sub. (5), that authorized the purchase, possession, or use of the fireworks.
- (8) ENFORCEMENT.
  - (a) A city, village or town may petition the circuit court for an order enjoining violations of sub. (2), (3) or (6) or an ordinance adopted under sub. (5).
  - (b) Fireworks stored, handled, sold, possessed or used by a person who violates this section, an ordinance adopted under sub. (5) or a court order under par. (a) may be seized and held as evidence of the violation. Except as provided in s. 968.20 (4), only the fireworks that are the subject of a violation of this section, an ordinance adopted under sub. (5) or a court order under par. (a) may be destroyed after conviction for a violation. Except as provided in s. 968.20 (4), fireworks that are seized as evidence of a violation for which no conviction results shall be returned to the owner in the same condition as they were when seized to the extent practicable.
- (9) PENALTIES.
  - (a) A person who violates a court order under sub. (8) (a) shall be fined not more than \$10,000 or imprisoned not more than 9 months or both.
  - (b) A person who violates sub. (2), (3) or (6) or an ordinance adopted under sub. (5) shall forfeit not more than \$1,000.
  - (c) A parent or legal guardian of a minor who consents to the use of fireworks by the minor shall forfeit not more than \$1,000.
  - (g) Whoever violates sub. (6m) (a), (b) or (c) or a rule promulgated under sub. (6m) (e) is guilty of a Class G felony.

**History:** 1977 c. 260; 1983 a. 446, 538; 1985 a. 135; 1987 a. 377; 1987 a. 403 s. 256; 1989 a. 31; 1989 a. 56 s. 258; 1993 a. 208, 446, 491; 1995 a. 27 ss. 4464 to 4469 and 9116 (5); 1995 a. 330; 1997 a. 3, 35, 283; 2001 a. 109; 2003 a. 298; 2007 a. 20; 2009 a. 28; 2011 a. 32; 2015 a. 128; 2017 a. 59.

**NOTE:** 2003 Wis. Act 298, which created sub. (7m), contains explanatory notes.

**Cross-reference:** See also ss. SPS 305.21, 307.50, and 307.51, Wis. adm. code.

Sub. (3) (b) lists those situations for which a permit is not needed to use or possess fireworks. *City of Wisconsin Dells v. Dells Fireworks, I*

# TOWN OF OSCEOLA

## Request for Bids

### LRIP ROAD PROJECT # 18300

### LRIP Project ID 39508802301

The Town of Osceola, Polk County is accepting two bids for 70<sup>th</sup> Avenue from Nye Lane to 210<sup>th</sup> St., .75 miles and Nye Lane from 70<sup>th</sup> Ave. to Cty Rd M, .08 Miles:

- (1) Full depth pulverization of existing pavement, water, grade and compact; and,
- (2) Pave a 2.5-inch compact Hot Mix mat. Price to include paving into driveways and approaches.

- Road work projects are to be completed by September 30, 2023.
- A fine of \$500 per day will be assessed until projects are completed.
- Bidder must supply and utilize all road signs and traffic control according to MUTCD and WI law while performing work.
- Include a Certificate of Insurance and proof of responsibility with bid.

Sealed bids should be mailed to: Town of Osceola, LRIP BID, PO Box 216, Dresser, WI 54009. The LRIP Project Bid Form can be obtained from the Clerk at [clerk@townofosceola.com](mailto:clerk@townofosceola.com), 715-755-3060, ext. 1. Bids to be considered must be sealed and received by the Town at the Town Hall by **11:00 a.m. on Monday, April 3, 2023**. Bids will be opened, and awarded during the April regular Town Board meeting held at Town Hall which begins at 6:30 p.m. The Town of Osceola Town Hall is located at 516 East Ave. N., Dresser, WI 54009. For additional information contact the Public Works Supervisor, Todd Raddatz at 715-417-4681 or [publicworks@townofosceola.com](mailto:publicworks@townofosceola.com).

The Town of Osceola reserves the right to reject or accept any and all bids most advantageous to the Town of Osceola.



*Town of Osceola*  
*Polk County*  
*LRIP Road Work Bid Form - 2023*

- Bids are due by 11:00 a.m. on Monday, April 3<sup>rd</sup>, 2023.
- Bids will be opened and brought forth for approval during the April Regular Town Board meeting which starts at 6:30 p.m.
- **A copy of this list must be filled out as is and included in any bid to be considered.**
- Road work projects are to be completed by September 30, 2023.
- A fine of \$500 per day will be assessed until projects are completed.
- Bidder must supply and utilize all road signs and traffic control according to MUTCD and WI law while performing work.
- Include a Certificate of Insurance and proof of responsibility with bid.
- The Town reserves the right to reject or accept any and all bids most advantageous to the Town of Osceola.

Company Name - \_\_\_\_\_  
Representative - \_\_\_\_\_

**Project Scope**

Full depth pulverization of existing pavement, water, grade and compact.

**Project List**

**Project 1**

70th Ave., from Nye Lane to 210th St., .75 miles x 20 ft

Project Total = \$ \_\_\_\_\_

**Project 2**

Nye Lane, 70th Ave. to Cty Rd M, .08 mi. x 21 ft

Project Total = \$ \_\_\_\_\_

70th Ave., from Nye Lane to 210th St., .75 miles x 20 ft

## Pulverize, Fine Grade & Compact

Per SY \$ \_\_\_\_\_ \$ \_\_\_\_\_

Total Bid     \$ \_\_\_\_\_

Nye Lane, 70th Ave. to Cty Rd M, .08 mi. x 21 ft

## Pulverize, Fine Grade & Compact

Per SY \$ \_\_\_\_\_ \$ \_\_\_\_\_

Total Bid \$ \_\_\_\_\_

Notes:

- 1) All road work projects are to be completed by September 30, 2023.
- 2) A fine of \$500 per day will be assessed until project is completed.
- 3) Bidder must supply and utilize all road signs and traffic control according to MUTCD and WI law while performing work.
- 4) Include a Certificate of Insurance and proof of responsibility with bid.

X  


---

CONTRACTOR

X  
T/O OSCEOLA, DALE LINDH

*Town of Osceola*  
*Polk County*  
*LRIP Road Work Bid Form - 2023*

- Bids are due by 11:00 a.m. on Monday, April 3<sup>rd</sup>, 2023.
- Bids will be opened and brought forth for approval during the April Regular Town Board meeting which starts at 6:30 p.m.
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- Road work projects are to be completed by September 30, 2023.
- A fine of \$500 per day will be assessed until projects are completed.
- Bidder must supply and utilize all road signs and traffic control according to MUTCD and WI law while performing work.
- Include a Certificate of Insurance and proof of responsibility with bid.
- The Town reserves the right to reject or accept any and all bids most advantageous to the Town of Osceola.

Company Name - \_\_\_\_\_  
Representative - \_\_\_\_\_

**Project Scope**

Pave a 2.5-inch compact Hot Mix mat. Price to include paving into driveways and approaches.

**Project List**

**Project 1**

70th Ave., from Nye Lane to 210th St., .75 miles x 20 ft  
Project Total = \$ \_\_\_\_\_

**Project 2**

Nye Lane, 70th Ave. to Cty Rd M, .08 mi. x 21 ft  
Project Total = \$ \_\_\_\_\_

*Town of Osceola*  
*Polk County*  
*LRIP Road Work Bid Form - 2023*

**Project 1:**

70th Ave., from Nye Lane to 210th St., .75 miles x 20 ft

2.5 inch Compacted HMA Surface                      Per Ton \$ \_\_\_\_\_ \$ \_\_\_\_\_

Total Bid    \$ \_\_\_\_\_

**Project 2:**

Nye Lane, 70th Ave. to Cty Rd M, .08 mi. x 21 ft

2.5 inch Compacted HMA Surface                      Per Ton \$ \_\_\_\_\_ \$ \_\_\_\_\_

Total Bid    \$ \_\_\_\_\_

Notes:

- 1) All road work projects are to be completed by September 30, 2023.
- 2) A fine of \$500 per day will be assessed until project is completed.
- 3) Bidder must supply and utilize all road signs and traffic control according to MUTCD and WI law while performing work.
- 4) Include a Certificate of Insurance and proof of responsibility with bid.

X \_\_\_\_\_  
CONTRACTOR

X \_\_\_\_\_  
T/O OSCEOLA, DALE LINDH



516 East Avenue North  
P. O. Box 216  
Dresser, WI 54009-0216  
Office: 715-755-3060

# TOWN OF OSCEOLA

Polk County, Wisconsin

RECEIVED  
MAR 28 2023  
TOWN OF OSCEOLA

## Cemetery Fund Request Application

To receive funds from the Town, this form must be completed and signed to receive consideration for the Town of Osceola Cemetery Aid assistance. Return the completed and signed application and all other required documentation\* by April 1<sup>st</sup> of the calendar year in which you are applying for funding to the Town as noted below. You will be notified on the decision reached regarding your application pending Town Board approval.

Town of Osceola  
516 East Avenue North  
P.O. Box 216  
Dresser, WI 54009-0216  
Email: [clerk@townofosceola.com](mailto:clerk@townofosceola.com)

Name of Cemetery: Bethesda Cemetery - Sand Lake

Cemetery Street Address: 1947 110<sup>th</sup> Ave.

Cemetery City/State/Zip: Dresser, WI 54009

State main reasons desired aid assistance is needed (such as general seasonal maintenance, special monetary upgrades needed, lack of other available assistance/resources, etc.):  
see attached letter & financial information.

**\*Provide documentation to support aid request** (such as the past two years of cemetery maintenance expenditures/receipts, high-level financials of cemetery organization, etc.).

Cemetery Contact Name/Organization: Stacey Cunningham

Cemetery Contact Phone # and Email: 715-417-2706  
maxlivproperties@gmail.com

**Bethesda Cemetery Association**

1947 110th Avenue  
Dresser, WI 54009

24th March 2023

**Town Of Osceola**

516 East Avenue North  
PO Box 216  
Dresser, WI 54009

To Whom It May Concern,

The Bethesda Cemetery Association wishes to request funds from the Town Of Osceola. Our cemetery has made significant gains in our funds available over the last year. However, during 2022 we continued being conservative with our spending. During 2022, we had deposits in the amount of \$11,795.66 and withdrawals of \$3,911.60 from the account. At the end of 2022, the cemetery bank balance was \$17,002.38.

During 2022, the majority of the funds were again used to pay for lawn maintenance of the cemetery. We had a large expense for tree and stump removal that was completed. We expect the lawn maintenance cost to increase again this year due to the cost of fuel and labor. There continue to be many projects that need to be completed at the cemetery. Some possible projects and items that the cemetery may spend money on in the next year are updating signage, office costs such as a computer and printer, filling in holes and fixing headstones, and surveying of the property. Our cemetery has a large piece of property and plots in the current areas are filling so we hope to start thinking about future plans for additional plots on the cemetery land. Current markers for plot lines are insufficient and many have disappeared completely so need to be replaced and/or updated.

Please direct future correspondence to the above address at Bethesda Lutheran Church. Feel free to contact Stacey Cunningham, Secretary, at 715-417-2706. Thank you for your consideration of this matter.

Sincerely,



**Stacey Cunningham**

**Secretary**

## Bethesda Cemetery Checking Acct. Info. March 2023

2022 Financial Info Sheet1

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check number	date	withdrawal	deposit	balance
				\$9,118.32

Balance				\$9,118.32
DEPOSIT	01/28/22		\$272.00	\$9,390.32
DEPOSIT	04/12/22		\$621.00	\$10,011.32
DEPOSIT	05/02/22		\$225.00	\$10,236.32
DEPOSIT	05/21/22		\$228.00	\$10,464.32
DEPOSIT	05/28/22		\$675.00	\$11,139.32
736	06/08/22	\$310.00		\$10,829.32
DEPOSIT	06/22/22		\$1,624.66	\$12,453.98
737	06/22/22	\$73.60		\$12,380.38
738	06/25/22	\$58.00		\$12,322.38
739	07/03/22	\$440.00		\$11,882.38
DEPOSIT	05/21/22		\$228.00	\$12,110.38
740	07/31/22	\$180.00		\$11,930.38
DEPOSIT	07/12/22		\$50.00	\$11,980.38
DEPOSIT	08/05/22		\$300.00	\$12,280.38
741	09/08/22	\$310.00		\$11,970.38
DEPOSIT	09/26/22		\$3,075.00	\$15,045.38
742	10/02/22	\$260.00		\$14,785.38
DEPOSIT	10/22/22		\$2,050.00	\$16,835.38
743	11/16/22	\$130.00		\$16,705.38
744	11/13/22	\$2,150.00		\$14,555.38
DEPOSIT	11/23/22		\$647.00	\$15,202.38
DEPOSIT	12/31/22		\$1,800.00	\$17,002.38

# TOWN OF OSCEOLA

Polk County, Wisconsin

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Town of Osceola  
516 East Avenue North  
P.O. Box 216  
Dresser, WI 54009-0216  
Email: [clerk@townofosceola.com](mailto:clerk@townofosceola.com)

Name of Cemetery: PLEASANT PRAIRIE CEMETERY

Cemetery Street Address: CTY RD M and SIMMON DR.

Cemetery City/State/Zip: OSCEOLA, WI 54020

State main reasons desired aid assistance is needed (such as general seasonal maintenance, special monetary upgrades needed, lack of other available assistance/resources, etc.):

General seasonal maintenance, Needs to rock to upgrade the driveway, we are considering a software program for small cemeteries instead of our paper bookkeeping etc.

\*Provide documentation to support aid request (such as the past two years of cemetery maintenance expenditures/receipts, high-level financials of cemetery organization, etc.).

Cemetery Contact Name/Organization: MARY ROBINS, Sec-Treas

Cemetery Contact Phone # and Email: 612 749-5848  
mary44robins@gmail.com



2 RCU CDs

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1 - \$10,000

matures

2-17-2024

2 - \$20,000

matures

4-2023

Date	Payee	Category	Withdrawal	Deposit	Total
07/07/2020	PPC/checking	transfer	1000.00		6375.83
07/31/2020	PPC	interest		1.39	6377.22
08/10/2020	PPC	Veteran reim...		82.00	6459.22
08/10/2020	PPC	dig fee		650.00	7109.22
08/10/2020	PPC/checking	transfer	1000.00		6109.22
08/13/2020	PPC	deposit		750.00	6859.22
08/24/2020	PPC/checking	transfer	500.00		6359.22
08/31/2020	PPC	interest		1.38	6360.60
09/30/2020	PPC	interest		1.31	6361.91
10/05/2020	PPC	Lot purchase		800.00	7161.91
10/20/2020	PPC	dig fee		650.00	7811.91
10/20/2020	PPC/checking	transfer	1000.00		6811.91
10/31/2020	PPC	interest		1.47	6813.38
11/27/2020	PPC/checking	transfer	1000.00		5813.38
11/30/2020	PPC	interest		1.37	5814.75
12/03/2020					5814.75
12/31/2020	PPC	interest		1.23	5815.98
01/31/2021	PPC	interest		1.23	5817.21
02/28/2021	PPC	interest		1.12	5818.33
03/31/2021	PPC	interest		1.24	5819.57
04/09/2021	PPC	dig fee		650.00	6469.57
04/09/2021	PPC/checking	transfer	2000.00		4469.57
04/10/2021	PPC	deposit		6345.95	10815.52
04/17/2021	PPC	gift-donation		300.00	11115.52
04/30/2021	PPC	interest		1.58	11117.10
05/31/2021	PPC	interest		1.89	11118.99
06/30/2021	PPC	interest		1.83	11120.82

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Date	Payee	Category	Withdrawal	Deposit	Total
06/30/2021	PPC	interest		1.83	11120.82
07/02/2021	PPC	dig fee		300.00	11420.82
07/22/2021	PPC	transfer fee		150.00	11570.82
07/31/2021	PPC	interest		1.95	11572.77
08/17/2021	PPC	Lot purchase		550.00	12122.77
08/17/2021	PPC/checking	transfer	1400.00		10722.77
08/26/2021	PPC	dig fee		650.00	11372.77
08/31/2021	PPC	interest		1.92	11374.69
09/21/2021	PPC	Veteran reim...		82.00	11456.69
09/30/2021	PPC	interest		1.87	11458.56
10/09/2021	PPC	dig fee		650.00	12108.56
10/09/2021	PPC/checking	transfer	400.00		11708.56
10/31/2021	PPC	interest		1.98	11710.54
11/23/2021	PPC/checking	transfer	500.00		11210.54
11/26/2021	PPC/checking	transfer	400.00		10810.54
11/30/2021	PPC	dig fee		650.00	11460.54
11/30/2021	PPC	interest		1.90	11462.44
12/03/2021	PPC	dig fee		850.00	12312.44
12/03/2021	PPC/checking	transfer	2240.00		10072.44
12/03/2021	PPC/checking	transfer	200.00		9872.44
12/20/2021	PPC	Lot purchase		400.00	10272.44
12/24/2021	PPC	Lot purchase		800.00	11072.44
12/24/2021	PPC	maintenance...		750.00	11822.44
12/31/2021	PPC	interest		1.79	11824.23
01/31/2022	PPC	interest		2.01	11826.24
02/07/2022	PPC	Lot purchase		800.00	12626.24
02/28/2022	PPC	interest		1.91	12628.15

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.00 on interest

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Date	Payee	Category	Withdrawal	Deposit	Total
02/28/2022	PPC	interest		1.91	12628.15
03/31/2022	PPC	interest		2.15	12630.30
04/18/2022	PPC	gift-donation		300.00	12930.30
04/30/2022	PPC	interest		2.27	12932.57
05/10/2022	PPC	Lot purchase		400.00	13332.57
05/24/2022	PPC	Lot purchase		1600.00	14932.57
05/31/2022	PPC	dig fee		800.00	15732.57
05/31/2022	PPC	interest		3.48	15736.05
06/10/2022	PPC/checking	transfer		2000.00	17736.05
06/10/2022	PPC/checking	transfer		2000.00	19736.05
06/10/2022	PPC/checking	transfer	2000.00		17736.05
06/14/2022	PPC	deposit		666.67	18402.72
06/27/2022	PPC	donation		250.00	18652.72
06/30/2022	PPC	interest		3.63	18656.35
07/07/2022	PPC	deposit		82.00	18738.35
07/31/2022	PPC	interest		3.75	18742.10
08/28/2022	PPC	transfer fee		300.00	19042.10
08/31/2022	PPC	interest		4.39	19046.49
09/09/2022	PPC/checking	transfer	2500.00		16546.49
09/30/2022	PPC	interest		3.94	16550.43
10/31/2022	PPC	interest		4.26	16554.69
11/19/2022	PPC	transfer fee		150.00	16704.69
11/30/2022	PPC	interest		4.61	16709.30
12/31/2022	PPC	interest		4.86	16714.16
01/31/2023	PPC	interest		4.86	16719.02
02/17/2023	Royal Credit Union/CD	CD	10000.00		6719.02

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Date	Payee	Category	Withdra...	Deposit	Total
03/29/2021	Bill Robins	maintenance	100.00		542.57
04/09/2021	PPC	transfer		2000.00	2542.57
04/09/2021	Scott Hasselquist	dig fee	400.00		2142.57
05/04/2021	Bill Robins	maintenance	79.43		2063.14
05/04/2021	Troy Dvorak	maintenance	720.00		1343.14
07/10/2021	Bill Robins	dig fee	150.00		1193.14
07/16/2021	Troy Dvorak	maintenance	1120.00		73.14
08/17/2021	PPC	transfer		1400.00	1473.14
08/18/2021	Meyer Tree Service	maintenance	949.50		523.64
08/27/2021	Scott Hasselquist	dig fee	400.00		123.64
10/09/2021	PPC	transfer		400.00	523.64
10/09/2021	Scott Hasselquist	dig fee	400.00		123.64
11/23/2021	PPC	transfer		500.00	623.64
11/23/2021	Scott Hasselquist	dig fee	400.00		223.64
11/26/2021	PPC	transfer		400.00	623.64
11/26/2021	Scott Hasselquist	dig fee	400.00		223.64
12/03/2021	PPC	transfer		200.00	423.64
12/03/2021	PPC	transfer		2240.00	2663.64
12/03/2021	Scott Hasselquist	dig fee	200.00		2463.64
12/05/2021	Troy Dvorak	maintenance	2240.00		223.64
02/25/2022	PPC	Lot purcha...		400.00	623.64
03/21/2022	Phil Meath	maintenance	50.00		573.64
05/25/2022	Scott Hasselquist	dig fee	500.00		73.64
06/10/2022	PPC	transfer		2000.00	2073.64



Date	Payee	Category	Withdra...	Deposit	Total
07/16/2021	Troy Dvorak	maintenance	1120.00		73.14
08/17/2021	PPC	transfer		1400.00	1473.14
08/18/2021	Meyer Tree Service	maintenance	949.50		523.64
08/27/2021	Scott Hasselquist	dig fee	400.00		123.64
10/09/2021	PPC	transfer		400.00	523.64
10/09/2021	Scott Hasselquist	dig fee	400.00		123.64
11/23/2021	PPC	transfer		500.00	623.64
11/23/2021	Scott Hasselquist	dig fee	400.00		223.64
11/26/2021	PPC	transfer		400.00	623.64
11/26/2021	Scott Hasselquist	dig fee	400.00		223.64
12/03/2021	PPC	transfer		200.00	423.64
12/03/2021	PPC	transfer		2240.00	2663.64
12/03/2021	Scott Hasselquist	dig fee	200.00		2463.64
12/05/2021	Troy Dvorak	maintenance	2240.00		223.64
02/25/2022	PPC	Lot purcha...		400.00	623.64
03/21/2022	Phil Meath	maintenance	50.00		573.64
05/25/2022	Scott Hasselquist	dig fee	500.00		73.64
06/10/2022	PPC	transfer		2000.00	2073.64
06/10/2022	Troy Dvorak	maintenance	800.00		1273.64
08/20/2022	Bill Robins	maintenance	34.60		1239.04
09/09/2022	PPC	transfer		2500.00	3739.04
09/09/2022	Tenley Dvorak	maintenance	2600.00		1139.04
11/11/2022	Bill Robins	maintenance	41.13		1097.91
01/27/2023	Richard Dvorak	maintenance	800.00		297.91

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Rolling  
checking  
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