

TOWN OF OSCEOLA
BOARD OF SUPERVISORS MEETING
Monday, October 2, 2023 — 6:30 p.m.

Meeting Minutes

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Monday, October 2, 2023, at 6:30 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

CALL TO ORDER: Chair Lindh called the regular meeting to order at 6:32 p.m.

VERIFICATION OF MEETING POSTING: Clerk Skjerven confirmed that the notice was posted at the Town Hall, Dresser Post Office, the First National Community Bank, the Town Web site and the Town Facebook site.

PLEDGE: Lindh led the Pledge of Allegiance to the United States Flag.

PRESENT: Chair Lindh, Supervisors Cronick, Thompson, and Weingarten

ABSENT: Supervisor Johnson

PUBLIC ATTENDEES: Clerk Skjerven, Public Works Supervisor Raddatz, Trish and Jessica Carlson, Julia Savoy, Travis Sylte, Mark Skjerven, Matt Anderson (Osceola Sun), and Eric Barclay and Joe Maki (MSA).

CHECK PRESENTATION AND APPROVAL OF BILLS

A packet of check detail was provided at the meeting by Supervisor Cronick for the period September 6, 2023 through October 2, 2023.

MOTION BY CRONICK/THOMPSON TO APPROVE THE LIST OF CHECKS AND AUTOMATED PAYMENTS FOR THE PERIOD SEPTEMBER 6, 2023 THROUGH OCTOBER 2, 2023: CHECK NUMBERS 18975 THROUGH 19010 AND ACH PAYMENTS FROM SEPTEMBER 6, 2023 THROUGH OCTOBER 2, 2023 FOR A TOTAL OF \$26,464.02 AS PRESENTED. MOTION CARRIED.

ACCEPTANCE OF PROPOSED AGENDA

MOTION BY THOMPSON/CRONICK TO APPROVE THE AGENDA AS NOTED. MOTION CARRIED.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

MOTION BY THOMPSON/CRONICK TO APPROVE THE 9/5/2023 REGULAR TOWN BOARD MEETING MINUTES AND THE 9/19/2023 SPECIAL TOWN BOARD MEETING MINUTES. MOTION CARRIED.

PUBLIC COMMENT

Mark Skjerven commented on and asked questions about several Public Works topics e.g., proposed purchase of a new plow/dump truck—is the Town going to get rid of the single axel truck? How to pay for the new truck? Regarding the 1-ton truck—box needing work—consider an aluminum box vs. a steel box (price considerations)? And, regarding Simmon Drive and assistance to Village of Osceola, refer to the Cooperative Maintenance Agreement dated July 12, 2004 (which Skjerven read)—it appears the Village has not regularly maintained this road per the agreement.

PUBLIC WORKS REPORT

Raddatz gave a detailed report of work efforts done throughout September, which included:

- Started spray patching: have completed 10.5 miles; ran out of oil so will be purchasing more oil; completed five spot patches where side of road had deteriorated;
- Grading road when it rains;
- Continue to mow ditches—one road remaining;
- Replaced worn belt pulley on spray patcher;
- Came in on Friday 8/15 for Benck to work on Town Hall and Shop HVAC install;
- Helped Garfield pour concrete at boat landing;
- Contacted Universal about truck equipment price for new truck;
- Installed swing away mailbox posts;
- Painted parking lines in Town Hall parking lot, and painted lines for cross walk for church on 110th;
- Came in on Sat., 9/23 12:30 am for tree down that ended up being in East Farmington area;
- Put up fire # signs.

Cronick asked Raddatz if pricing has been received for the single axel's truck box. Raddatz indicated, no, but an estimate of cost for a steel replacement is \$7,000-\$15,000.

TREASURER'S REPORT

Supervisor Cronick informed the Board of the bank balances as of September 29, 2023: General Fund \$57,292.88; General Money Market Account \$503,639.80; Tax Receipt Account \$5,826.73; Dresser Traprock Assurance \$15,100.65; ARPA \$300,830.67; and Public Works Capital \$103,602.56, totaling \$986,293.29.

Shared with the Board was a report of the year-to-date building permits that were applied and paid for and picked up (39 year to date).

Cronick also shared with the Board the latest 2023 Profit and Loss Budget vs. Actual report as of October 2, 2023. More will be covered later in the agenda on the resolution relating to budget amendments topic discussion.

MOTION BY LINDH/THOMPSON TO APPROVE THE TREASURER'S REPORT AS PRESENTED. MOTION CARRIED.

CLERK'S REPORT

Clerk Skjerven gave a report out of work activities during the month of September, involving: Finalized one Town Resolution: Resolution 23-09-05 Amendment of the Emergency Operations Plan. There was one driveway (stand-alone) permit issued; there were seven meetings held during September.

Skjerven received two public records requests, and made updates to the Town's website: posted the burn ban notification, an upcoming 'Wake Boats' meeting at Camp Wapo, added USDOT Substance Abuse Professionals(SAPs) contact link, and added meeting notices and minutes.

Skjerven received one new permit requests for burning (there were 77 requests as of the end of the reporting month).

Regarding elections, Skjerven is separating voter registration files that are cancels/movers and/or those that exceed the retention period.

Skjerven prepared for one new liquor license agent, one new operator license, and issued a provisional license. Prepared and distributed the final Employee Handbook version to Town staff, prepared commentary for budget prep review/discussion, and continues going through files for records retention review and bringing to the Board the latest list of file content to be destroyed.

OLD BUSINESS

CONSIDER BLUE STONE SAND AND GRAVEL LLC LICENSE BOND RENEWAL

John Warner of Blue Stone Sand and Gravel provided a paid receipt for his purchase on September 27, 2023 of a License Bond for Blue Stone Sand and Gravel (the former license bond expired on September 27, 2023). As of the regular Town Board meeting, Warner had not yet received the updated License Bond in the mail.

MOTION BY LINDH/THOMPSON TO TEMPORARILY EXTEND THE BLUE STONE SAND AND GRAVEL LLC LICENSE BOND FOR A ONE-MONTH PERIOD WITH THE FINAL APPROVAL REQUEST TO BE BROUGHT FORTH TO THE BOARD AT ITS NOVEMBER 6, 2023 REGULAR TOWN BOARD MEETING BASED UPON THE LICENSE BOND RENEWAL BEING RECEIVED BY THAT MEETING DATE. MOTION CARRIED.

CONSIDER MSA PROFESSIONAL SERVICES, INC. ASSISTANCE WITH GRANTS AND/OR FUTURE ROAD PROJECT COST SAVINGS PROPOSALS

In attendance were two representatives from MSA—which is a full-service civil and environmental engineering firm based out of Rice Lake, WI: Eric Barclay and Joe Maki. (Mentioned was that Lindh's son and daughter-in-law work for MSA as well.) Barclay highlighted areas where MSA could assist the Town: mobility—roadways, working with DOT plans/grants); Geographical Information Systems(GIS)—can take Paser ratings directly into a map view to help with road planning; capital improvement planning (5-10 year project plans for funding); bidding services—anytime projects are expected to exceed \$25,000 in costs, to assist with widespread online bid notifications to attract more contractors; environmental services—for applicable Town roads. Barclay provided marketing materials, along with a high-level fee structure—Town could have a lump sum or hourly contract with MSA.

CONSIDER BUILDING MAINTENANCE (TOWN HALL GUTTER GUARDS AND SIGNAGE)

Lindh noted he had contacted two organizations regarding receiving quotes for replacement of the Town Hall and Public Works building's gutter guards due to damage to the guards that occurred in the Spring due to the heavy snow on the roof areas. At the time of the September regular Town Board meeting, only one company had responded back—Phil's Seamless Gutters (based out of Centuria, WI), which provided a quote of \$2,950.00 for 244' of custom helmet 6" gutter guard. At the September regular Town Board meeting, the Board made a motion to accept Phil's Seamless Gutter quote. However, other company's quote came in on the day of the September regular Town Board meeting and Lindh inadvertently brought forth to the Board the quote from Phil's Seamless Gutter instead of the quote for \$1,700.00 just received from Northern Gutters (based out of Lindstrom, MN) for 175' of replacement hanger on gutters before Shur-Flo covers are installed. Thus, Lindh is asking the Board to

consider rescinding the motion made at the September regular Town Board meeting that accepted the quote from Phil's Seamless Gutters.

MOTION BY LINDH/THOMPSON TO RESCIND THE TOWN BOARD'S PREVIOUS MOTION MADE AT THE SEPTEMBER 5, 2023 REGULAR TOWN BOARD MEETING TO ACCEPT PHIL'S SEAMLESS GUTTER QUOTE OF \$2,950.00 FOR 244' OF CUSTOM HELMET 6" GUTTER GUARDS TO REPLACE WHAT IS CURRENTLY ON BOTH THE TOWN HALL AND PUBLIC WORKS BUILDINGS AND TO, INSTEAD, ACCEPT THE QUOTE FROM NORTHERN GUTTERS OF \$1,700.00 FOR 175 FEET OF REPLACEMENT HANGAR ON GUTTERS BEFORE SHUR-FLO COVERS ARE INSTALLED. MOTION CARRIED.

Lindh will contact Northern Gutters, with the expectation the work would be completed in the next couple of weeks.

CONSIDER SIMMON DRIVE ROAD PROJECT

Lindh reminded the Board about the updated cost estimated provided in early September by the Administrator for the Village of Osceola, Devin Swanberg, which included a question asking whether the Town would be interested in a 4% loan from the Village of Osceola to pay for its portion of the Simmon Drive road project. The updated road repair project cost estimate requested a Town portion of \$60,990.93 (with residential driveways) and \$56,342.29 (without residential driveways), which is a reduction from the original request of the Town from the Village for \$101,846.75. Lindh also reminded the Board of the original communications sent to the Administrator for the Village of Osceola in October 2021 indicating the Town would be willing to contribute \$16,090.92, which was the Town's Simmon Drive portion based on road costs and build methods at that time.

Lindh asked the Board to consider the portion of the Town's assistance toward the road project (unchanged, or open to change), and whether to consider a loan to help the Town pay its portion. Discussions were held touching on Simmon Drive vehicle traffic, changes made to the road project proposal by the Village, timeframes when both 248th St. and Simmon Drive roads were last updated, potentially using ARPA funds vs. loan financing, and using the Town's Public Works staff for Simmon Drive road shouldering.

MOTION BY LINDH/THOMPSON TO PROPOSE AN OFFER TO THE VILLAGE OF OSCEOLA OF A \$50,000.00 PAYMENT FROM THE TOWN OF OSCEOLA TO BE USED FOR THE SIMMON DRIVE ROAD PROJECT IN LIGHT OF THEIR UPDATED ROAD PROJECT PROPOSAL.

Further discussions were held considering a payment of \$44,000.00 to the Village of Osceola for the Simmon Drive Road project plus assistance with road shouldering (372 ton of aggregate) from the Town's Public Works staff (at an estimated cost of \$12,000.00) to include residential driveways.

UPDATED MOTION BY LINDH/THOMPSON TO PROPOSE AN OFFER TO THE VILLAGE OF OSCEOLA OF A \$44,000.00 PAYMENT FROM THE TOWN OF OSCEOLA PLUS 372 TONS OF AGGREGATE FOR ROAD SHOULDERING ASSISTANCE TO BE USED FOR THE SIMMON DRIVE ROAD PROJECT. MOTION CARRIED.

Lindh will work to draft up a proposal letter to be sent to Devin Swanberg, Village of Osceola Administrator.

CONSIDER RECORDS RETENTION PROJECT

Clerk Skjerven mentioned she had contact with the WI State Archivist and he indicated he will be out in the Spring of 2024 to look through the documents they were interested in seeing. There are no other updates at this time.

CONSIDER CLERK AND TREASURER JOB DUTIES/DESCRIPTIONS

Supervisor Thompson provided updates to the Board of the Clerk and Treasurer job descriptions based primarily on insertions from WI statutes. The Personnel Committee agrees on the suggested job description changes brought forth to the Board in the meeting packet. Discussions held also focused on Ordinance number 2019-12-03 to Separate the Clerk and Treasurer positions.

Skjerven and Carlson were asked to review the latest job descriptions as provided by the Personnel Committee and included in the October Town Board meeting packet and each should provide comments to the Personnel Committee before the end of the month, so the Personnel Committee can meet before the November 6th regular Town Board meeting.

NEW BUSINESS

CONSIDER PURCHASE OF NEW PUBLIC WORKS SNOW PLOW/DUMP TRUCK

The Public Works Committee has been discussing the possibility of purchasing a new double-axel dump truck due to more sand and gravel being hauled by the Public Works staff, shouldering and spray patching being done, along with the assistance being provided to other towns.

Raddatz went through with the Board a quote from Mack Trucks for a new dump truck. Highlights of improved specifications as compared to the Town's current dump truck's features include: larger motor, double axel, easier accommodation for shouldering and chip seal machines, front mount wing (vs. rear), 9' wing (vs. 8' wing). Cost proposal is \$185,344.00. The Town's current single axel truck is a 2012 or 2013.

The Town's capital highway fund has approximately \$103,000.00 in it, with another \$50,000.00 forthcoming into that budget line item at the end of 2023. Placing an order (and providing a \$5,000.00 deposit) before the end of October guarantees the cost proposal pricing, and an estimated delivery would be late in 2024 or early 2025. If delivery did not occur until early 2025, the Town would have another \$50,000.00 available to use toward the purchase cost. ARPA monies may also be available to use toward the purchase.

Truck accessories purchased through Universal Truck Equipment are currently estimated at \$158,938.00. For a total cost of chassis and accessories of \$344,282.00. Raddatz will work more closely on the Universal Truck Equipment proposal to get the estimate fine-tuned with Town needs.

MOTION BY LINDH/THOMPSON TO PURCHASE A 2024 MACK TRUCK CHASSIS AT A COST OF \$185,344.00 AND FOR RADDATZ TO OBTAIN ANOTHER ESTIMATE FROM UNIVERSAL TRUCK EQUIPMENT ON A BOX AND ACCESSORIES. MOTION CARRIED.

CONSIDER RESOLUTION 23-10-01 AMENDING THE 2023 BUDGET

The year-to-date 2023 budget reports indicate there are expense accounts currently over budget and revenue accounts that should be adjusted. Therefore, it is financially prudent to amend the 2023 budget accordingly. Therefore, the Town Board desires to amend the 2023 budget per the resolution included with the meeting packet as follows:

- The sum of \$4,842.00 was added to Income Taxes for Forest Crop / MFL and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$900.00 was added to Income Intergovernmental Revenues for County – Fire Numbers and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$17,769.01 was added to Income Intergovernmental Revenues for Municipal Services and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$2,547.19 was added to Income Intergovernmental Revenues for Fire Insurance Dues and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$89.70 was subtracted from Income Intergovernmental Revenues for In Lieu of Taxes – Conservation Land and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$200.00 was subtracted from Income Intergovernmental Revenues for Forest Crop / MFL County Aid & Withdra and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$3,000.00 was added to Income Licenses & Permits for Building Permits & Fees and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$11,599.00 was added to Income Licenses & Permits for Liquor & Malt Beverage and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$1,900.00 was added to Income Licenses & Permits for Dog License & Fees and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$27,000.00 was added to Income Miscellaneous Revenue for Interest Income and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$1,624.89 was added to Income Miscellaneous Revenue for Interest Income and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$800.00 is hereby transferred from Income Taxes for Forest Crop / MFL to Expense Town Board for Dues & Training and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$100.00 is hereby transferred from Income Taxes for Forest Crop / MFL to Expense Town Board for Publications and the Budgets of said Accounts be adjusted accordingly.

- The sum of \$50.00 is hereby transferred from Income Taxes for Forest Crop / MFL to Expense Legal Fees for Other and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$700.00 is hereby transferred from Expense Clerk / Treasurer for Mileage & Expense to Expense Clerk / Treasurer for Website – Computer Expense and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$2,500.00 is hereby transferred from Income Taxes for Forest Crop / MFL to Expense Clerk / Treasurer for Website – Computer Expense and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$500.00 is hereby transferred from Income Taxes for Forest Crop / MFL to Expense Elections for Annual Machine Fees and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$200.00 is hereby transferred from Income Taxes for Forest Crop / MFL to Expense Audit Services and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$1,000 is hereby transferred from Income Licenses & Permits for Liquor & Malt Beverage to Expense Assessment for Property for Assessor's Contract and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$1,000 is hereby transferred from Income Licenses & Permits for Liquor & Malt Beverage to Expense Building Expenses for Gas Utilities and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$692.00 is hereby transferred from Income Taxes for Forest Crop / MFL to Expense Building Expenses for Insurance and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$9,309.30 is hereby transferred from Income Licenses & Permits for Liquor & Malt Beverage to Expense Building Expenses for Building Repairs & Maintenance and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$1,900.00 is hereby transferred from Income Licenses & Permits for Dog License & Refund to Expense Building Expenses for Building Repairs & Maintenance and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$19,791.00 is hereby transferred from Income Miscellaneous Revenue for Interest Income to Expense Building Expenses for Building Repairs & Maintenance and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$2,547.19 is hereby transferred from Income Intergovernmental Revenues for Fire Insurance Dues to Expense Public Safety for Fire Department Dues and the Budgets of said Accounts be adjusted accordingly.

- The sum of \$5,200.00 is hereby transferred from Income Intergovernmental Revenues for Municipal Services to Expense Public Works for Public Works Supervisors Wages and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$500.00 is hereby transferred from Income Intergovernmental Revenues for Municipal Services to Expense Public Works for Public Works Full Time EE and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$350.00 is hereby transferred from Income Intergovernmental Revenues for Municipal Services to Expense Public Works for Dues & Training and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$900.00 is hereby transferred from Income Intergovernmental Revenues for County – Fire Numbers to Public Works for Equipment Repairs & Maintenance and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$11,719.01 is hereby transferred from Income Intergovernmental Revenues for Municipal Services to Expense Public Works for Equipment Repairs & Maintenance and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$1,380.99 is hereby transferred from Income Miscellaneous Revenue for Interest Income to Expense Building Expenses for Building Repairs & Maintenance and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$3,500.00 is hereby transferred from Expense Public Works for Highway Construction to Expense Public Works for Fuel and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$6,000.00 is hereby transferred from Expense Public Works for Highway Construction to Expense Public Works for Garage Expense and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$4,000.00 is hereby transferred from Expense Public Works for Highway Capital Improvement to Expense Public Works for Garage Expense and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$3,000.00 is hereby transferred from Expense Culture, Recreation & Education for Capital Improvement Project(s) to Expense Public Works for Garage Expense and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$32,000.00 is hereby transferred from Expense Public Works for Highway Capital Improvement to Expense Public Works for Road Maintenance Improvement and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$3,100.00 is hereby transferred from Income Miscellaneous Revenue for Interest Income to Expense Development & Planning for Consulting & Mapping and the Budgets of said Accounts be adjusted accordingly.

- The sum of \$3,000.00 is hereby transferred from Income Licenses & Permits for Building Permits & Fees to Expense Development & Planning for Building Inspections Exp and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$2,728.01 is hereby transferred from Income Miscellaneous Revenue for Interest Income to Expense Reserve for Contingencies and the Budgets of said Accounts be adjusted accordingly.
- The sum of \$1,624.89 is hereby transferred from Income Miscellaneous Revenue for Miscellaneous Income to Expense Reserve for Contingencies and the Budgets of said Accounts be adjusted accordingly.

MOTION BY CRONICK/THOMPSON TO APPROVE RESOLUTION 23-10-01 AMENDING THE 2023 BUDGET. AYES: CRONICK/LINDH/THOMPSON/WEINGARTEN; NAYS: NONE; ABSENT: JOHNSON. MOTION PASSES.

CONSIDER MEETING DATES FOR BUDGET WORKSHOPS AND TOWN BUDGET PUBLIC HEARING/SPECIAL TOWN MEETING/SPECIAL TOWN BOARD MEETING

Discussions took place amongst the Board on tentative plans for the Finance Committee to meet on Tuesday, October 10th in preparation for the budget workshop to be held on Monday, October 16th. The Town Public Hearing/Special Town Meeting/Special Town Board Meeting is tentatively planned to be held on Monday, November 13th at 6:30 p.m.

CONSIDER NEW 2023-24 LIQUOR AGENT AND OPERATOR LICENSES

Dollar General Store #16020 located at 928 240th St., Osceola has a newly appointed successor agent, Jazmyne Hayes. An updated "Class A" Liquor and Class "A" Beer License needs to be issued, along with an Operator's License for Jazmyne Hayes.

MOTION BY CRONICK/THOMPSON TO APPROVE THE UPDATED 2023-2024 "CLASS A" LIQUOR AND CLASS "A" BEER LICENSE 23-58 EFFECTIVE THROUGH JUNE 30, 2024 FOR DOLLAR GENERAL WITH JAZMYNE HAYES AS AGENT AND OPERATOR LICENSE 23-46 EFFECTIVE THROUGH JUNE 30, 2024 FOR JAZMYNE HAYES, DOLLAR GENERAL. MOTION CARRIED.

CHAIR'S REPORT

Lindh mentioned that Cronick, Johnson and Lindh attended a recent Fire Board meeting which included budget discussions. There is an overall budget increase of 2-3%, but the increase is apportioned based on each Town's property values. With the Town of Osceola's property values increasing at a greater rate than other Town's property values the Town's share of the fire dues will increase at a greater extent.

SUPERVISOR'S REPORT/CRONICK (including Plan Commission update)

The Plan Commission met on September 26th and the Commission reviewed building permits and continued to review and update the comprehensive plan, with the expectation of presenting an updated comprehensive plan at the November Town Board meeting. Stevens Engineering is still awaiting additional census information to be released to complete other sections.

The Alden Fire Station raised approximately \$12,000.00 with their latest fundraiser, and they will possibly be using the amount raised toward purchasing a portable chest compression device.

SUPERVISOR'S REPORT/JOHNSON

Absent.

SUPERVISOR'S REPORT/THOMPSON

Nothing to report.

SUPERVISOR'S REPORT/WEINGARTEN

Nothing to report.

COMMITTEE REPORTS: CONSIDERATION/REVIEW/DISCUSSION

Finance: Expecting to meet on October 10th 6:00 p.m. on budget preparations prior to the budget workshop.

Media & Technology: Nothing to report.

Personnel: Held two meetings in September and meeting minutes were included in the Board packet.

Public Works: The Public Works Committee met twice in September with Raddatz and the meeting minutes were included in the meeting packet. One topic the Committee discussed was consideration for a Public Works clothing budget for damaged clothes due to spray patching work efforts.

REQUEST FOR FUTURE MEETING AGENDA ITEMS

- Old Business:
 - Consider Purchase of New Public Works Snow Plow/Dump Truck
 - Consider Simmon Drive Road Project
 - Consider Blue Stone Sand and Gravel LLC License Bond Renewal
 - Consider Records Retention Project
 - Consider Clerk and Treasurer Job Duties/Descriptions
- New Business:
 - Consider Review of Five-Year Road Improvement Plan
 - Consider date to Conduct Performance Reviews of Town Staff Positions

NEXT PLAN COMMISSION MEETING

Tues., October 24, 2023, 6:00 p.m.

NEXT TOWN BOARD MEETING

Mon., November 6, 2023, 6:30 p.m.

COMMUNITY MEETINGS BOARD MEMBERS ATTEND

- Thurs., Oct. 19, 6:00 p.m. Dresser Station #1: Allied Emergency Services Fire Board

ADJOURN

MOTION BY THOMPSON/WEINGARTEN TO ADJOURN THE TOWN BOARD MEETING MONDAY, OCTOBER 2, 2023. MOTION CARRIED. The meeting adjourned at 9:21 p.m.

To be approved: November 6, 2023

Approved: 11/6/23


Denise Skjerven, Town Clerk