

**TOWN OF OSCEOLA  
PLAN COMMISSION  
REGULAR MONTHLY MEETING  
TUESDAY, FEBRUARY 27, 2024 – 6 P.M.**

**MINUTES**

The Plan Commission of the Town of Osceola held a meeting on Tuesday, February 27, 2024, at the Osceola Town Hall, Dresser, Wisconsin.

**CALL TO ORDER**

Chair Utke called the meeting to order at 6:00 p.m.

**VERIFICATION OF MEETING POSTING**

Notice of the Plan Commission Meeting was posted at the Town Hall, the Dresser Post Office, First National Community Bank, the Town Website and the Town Facebook site.

**PLEDGE OF ALLEGIANCE**

Chair Utke led the group in the Pledge of Allegiance.

**ROLL CALL**

**PRESENT:** Chair Jeremy Utke, Dan Tronrud, Jim Berg, Warren Johnson, John Cronick, Cindy Thorman, and Kim Kaiser.

**ABSENT:** None

**APPROVAL OF PROPOSED AGENDA**

MOTION BY JOHNSON / 2<sup>ND</sup> BY BERG TO APPROVE THE AGENDA. MOTION CARRIED.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

MOTION BY JOHNSON / 2<sup>ND</sup> BY KAISER TO APPROVE THE TUESDAY, NOVEMBER 28, 2023, MEETING MINUTES. MOTION CARRIED.

**PUBLIC COMMENT**

None - 6 in attendance, 1 online

**OLD BUSINESS**

**A) REVIEW YEAR TO DATE BUILDING PERMIT REQUESTS**

For review only.

**B) TOWN VISION FOR COMPREHENSIVE PLAN: REVIEWS / UPDATES**

All available updates were received, and the former Town Clerk has merged everything together.

MOTION BY KAISER / 2<sup>ND</sup> BY BERG TO SUBMIT THE FINAL DRAFT OF THE COMPREHENSIVE PLAN TO THE TOWN BOARD FOR APPROVAL. MOTION CARRIED

**NEW BUSINESS**

**A) L. DUNCANSON RE: RE-TITLE / PROPERTY DEVISION**

The Plan Commission recommended that the property owner follow the checklist provided by the Town Clerk. Once the survey map has been completed bring it back to the Plan Commission for review. Once the checklist is completed, the Plan Commission can make a recommendation to the Town Board.

**B) CONCEPT REVIEW OF AEC SUBDIVISION**

For discussion only. The developer is purposing an 18-lot subdivision however current zoning only allows for 5 lots. The Plan Commission recommended that the developer start at the county level and a representative for the development attend a future Commission meeting. The town clerk will also investigate any fees the town may charge for the cost of the development.

*Amended 4-24-24 Cindy Thorman recused herself from discussions regarding the AEC development as she is an adjoining landowner.*

**CHAIRMAN'S REPORT**

None

**COMMISSION MEMBER COMMENTS**

None

**FUTURE MEETING AGENDA ITEMS**

- Building Permits
- Comprehensive Plan update from Town Board
- Duncanson Lot Split
- AEC proposed development

**NEXT PLAN COMMISSION MEETING**

MEETING SET FOR MARCH 26, 2024, 6 PM

**ADJOURNMENT**

MOTION BY BERG /2<sup>ND</sup> BY JOHNSON TO ADJOURN THE PLAN COMMISSION MEETING HELD THIS TUESDAY THE 27TH DAY OF FEBRUARY 2024 MOTION CARRIED.

Being no further business to come before the Plan Commission, the Meeting was adjourned at 6:35 p.m.

**Amended TO BE APPROVED:** May 28, 2024

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Jim Berg, Plan Commission Member