TOWN OF OSCEOLA PLAN COMMISSION REGULAR MONTHLY MEETING

Tuesday, August 27, 2024 - 6:00 P.M.

Town Hall - 516 East Avenue North, Dresser WI

Virtual - Open Meeting via Microsoft Teams

To join via Teams: See Meetings, Notices/Agendas on www.townofosceola.com Agenda Can Change Up to 24 Hours Prior to Meeting

MEETING AGENDA

- 1. Call Meeting to Order
- 2. Verification of Meeting Posting
- 3. Pledge of Allegiance
- 4. Roll Call
- 5. Acceptance of Proposed Agenda
- 6. Approval of Minutes of Previous Meeting(s): 07/23/2024 $\rho\rho = 3$
- 7. Public Comment
- 8. Old Business
 - a. Review Year-To-Date Building Permit Requests P4-7
 - b. Haas Quarry Update P 8
 - c. Anderson- Property Subdivision Request -804 218th PP 9-16
 - d. Amended Comprehensive Plan Update p
- 9. New Business
- 10. Chair's Report
- 11. Commission Member Comments
- 12. Request for Future Meeting Agenda Items
- 13. Next Plan Commission Meeting September 24, 2024
- 14. Adjournment

Notice is hereby given that a quorum of the Osceola Town Board may be present at this meeting of the Plan Commission to gather information about a subject over which they have decision-making responsibility. The Board will take no formal action at this meeting.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities to have an equal opportunity to enjoy all Town programs and services. Anyone who requires an auxiliary aid or service for effective communication should contact the Clerk's office at (715)755-3060 no later than one (1) day ahead of the event .

AFFIDAVIT OF POSTING: I hereby certify that this notice has been posted at the Dresser Post Office, the Town Hall, and the Town Web Site. /s/ Dani Pratt, Clerk

TOWN OF OSCEOLA PLAN COMMISSION REGULAR MONTHLY MEETING TUESDAY, JULY 23, 2024 - 6 P.M.

MINUTES

The Plan Commission of the Town of Osceola held a meeting on Tuesday, July 23, 2024, at the Osceola Town Hall, Dresser, Wisconsin.

CALL TO ORDER

Chair Utke called the meeting to order at 6:04 p.m.

VERIFICATION OF MEETING POSTING

Notice of the Plan Commission Meeting was posted at the Town Hall, the Dresser Post Office, First National Community Bank, and the Town Website.

PLEDGE OF ALLEGIANCE

Chair Utke led the group in the Pledge of Allegiance.

ROLL CALL

PRESENT: Chair Jeremy Utke, Dan Tronrud, Jim Berg, Warren Johnson, John Cronick, Cindy Thorman and Kim Kaiser.

ABSENT: None

APPROVAL OF PROPOSED AGENDA

MOTION BY JOHNSON / 2ND BY BERG TO APPROVE THE AGENDA. MOTION CARRIED.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

MOTION BY JOHNSON / 2^{ND} BY TRONRUD TO APPROVE THE TUESDAY, APRIL 24, 2024, AMMEND MEETING MINUTES. MOTION CARRIED

MOTION BY JOHNSON / 2^{ND} TRONRUD TO AMMEND THE TUESDAY MAY 28, 2024, MEETING MINUTES. MOTION CARRIED.

PUBLIC COMMENT

NONE - 4 in attendance, 1 online.

OLD BUSINESS

A) REVIEW YEAR TO DATE BUILDING PERMIT REQUESTS

For discussion only.

NEW BUSINESS

A) BRIAN ANDERSON - PROPERTY SUBDIVISION REQUEST

The property owner presented a CSM but failed to do so 10 days prior to the meeting. A brief discussion took place, no action taken, and the subdivision request will be on the agenda for the next Plan Commission Meeting.

B) TONY JOHNSON - DRIVEWAY AND ROAD POLICY INQUIRY

Tony Johnson presented a survey map for a major subdivision, approx.. 15 lots. A brief discussion took place however the item wasn't listed correctly on the agenda. No action was taken, and the subdivision request will be on the agenda for the next Plan Commission Meeting, Tony requested to start the Concept Review Process.

CHAIRMAN'S REPORT

None

COMMISSION MEMBER COMMENTS

None

FUTURE MEETING AGENDA ITEMS

Building Permits Brian Anderson Property Division Tony Johnson Concept Review Proposed Sub- Division

NEXT PLAN COMMISSION MEETING

MEETING SET FOR AUGUST 27, 2024, 6 PM

ADJOURNMENT

MOTION BY JOHNSON $/2^{ND}$ BY THORMAN TO ADJOURN THE PLAN COMMISSION MEETING HELD THIS TUESDAY THE 23RD DAY OF JULY 2024 MOTION CARRIED.

Being no further business to come before the Plan Commission, the Meeting was adjourned at 6:40 p.m.

2			_
Jim Be	erg, Plan Com	mission Member	

TO BE APPROVED: AUGUST 27, 2024

Application	Mana O Matter A Li	Address / Location of Building Permit/ Permit issued for	Permit Number	
Date	Name & Mailing Address	Penniu Fernit Issaed for	Permit Number	
1/3/24	Joshua Tempesta 2058 100th Ave Contractor: Herbst Contracting LLC	Bonus Room Above Garage 2058 100th Ave	TOS24-01	
1/3/24	Logan Lange 1170 220th St Contractor: Owner	1170 220th Street Finish Basement	TOS24-2	
1/18/24	Robert Hugo 2487 89th Avenue Contractor HPMD Enterprises DBA	2487 89th Avenue Furnace Installation	TOS24-3	
1/18/24	Erick Carufel 613 230th Street Contractor Buffie Electric	613 2320th Street Generator	TOS24-4	
1/24/24	Andrew Baert 2482 88th Avenue Contractor: HPMD Enterprises DBA	2482 88th Avenue Furnace Installation	TOS24-5	
2/23/24	Douglas Wojcik 2376 84th Avenue Contractor: Owner	2376 84th Avenue Finishing Basement	TOS24-6	
2/28/24	Andrew Ohrt 2507 Britani Ln Osceola Contractor: Old Things New INC	2473 82nd Avenue Window Installation	TOS24-7	
3/5/24	Chantelle McRoberts 1977 Dwight Ct Contractor: Owner	1977 Dwight Ct Window Installation	TOS24-8	
3/25/24	Bryon Proulx 612 218th Street Contractor: Wolf River Electric	833 223rd Street Solar Installation	TOS24-9	
4/8/24	Charles Thiel 2373 60th Avenue Contractor: Owner	2373 60th Avenue Addition	TOS24-10	
4/10/24	Nicole Rensink 1956 70th Avenue Contractor: Owner	1956 70th Ave Addition	TOS24-11	
4/12/24	Ron Sieckert 2464 82nd Avenue Contractor: Gregory Contracting	2464 82nd Avenue Accessory Building	TOS24-12	
4/16/24	Andrew Loehr	2053 A 85th Avenue	TOS24-13	

Building Permits - Planning Commission as of 8-2024					
Application Date	Name & Mailing Address	Address / Location of Building Permit/ Permit issued for	Permit Number		
	2053 85th Avenue	Alteration			
	Contractor: Owner				
4/23/24	Robert Bowen	1163 A 240th Street	TOS24-14		
	1163 A 240th Street	Electrical Service			
	Contractor: Midwest Electric & Gen	erator			
	0.44	0000 0011 4	TOS24-15		
4/26/24	Seth Montgomery	2330 60th Avenue	10324-13		
	2330 60th Avenue Contractor: Owner	Accessory Building			
	Contractor. Owner				
4/30/24	Glenn Kobs	861 200th Street	TOS24-16		
	861 200th Street	Solar			
	Contractor: Wolf River Electric				
5/1/24	Kent Paulson	1928 75th Avenue	TOS24-17		
	1928 75th Ave	Garage			
	Contractor: FB Contractors				
			TO 204 40		
5/1/24	Samantha Kramer	941 235th Street	TOS24-18		
	941 235th Street	Windows			
4/26/24	Seth Montgomery	2330 60th Avenue	TOS24-15		
1120121	2330 60th Avenue	Accessory Building			
	Contractor: Owner	, ,			
4/30/24	Glenn Kobs	861 200th Street	TOS24-16		
	861 200th Street	Solar			
	Contractor: Wolf River Electric				
5/1/24	Kent Paulson	1928 75th Avenue	TOS24-17		
5/1/24	1928 75th Ave	Garage	10324-17		
	Contractor: FB Contractors	Sarago			
5/1/24	Samantha Kramer	941 235th Street	TOS24-18		
	941 235th Street	Windows			
	Contractor: Owner				
5/15/24	Daniel Schoenecker	1117 Nelson Drive	TOS24-19		
	1117 Nelson Drive	Addition & Alteration			
	Contractor: Wittstock Builder				
5/15/24	Mike Dunham	2046 85th Avenue	TOS24-20		
3/13/24	2046 85th Avenue	Electrical Service	10024-20		
	Contractor: Neo Electrical Solutions	Elisakida Gorvios			
5/15/24	Mark Skjerven	810 218th	TOS24-21		
	810 218th	Shed			
	Contractor: Owner				
	B B	2224.44	T0004 65		
5/15/24	Patrick Dannenmueller	2394 81st Avenue	TOS24-22		

Building Permits - Planning Commission as of 8-2024					
Application Date	Name & Mailing Address	Address / Location of Building Permit/ Permit issued for	Permit Number		
	2394 81st Avenue	Accessory Building			
	Contractor: FB Contractors				
5/16/24	Jason Smith	851 207 St	TOS24-23		
	851 207 St	Accessory Building			
	Contractor: Owner				
5/16/24	Dennis Milner	8xx 207th	TOS24-24		
	8xx 207th	New Home			
	Contractor: Bellepar Homes				
5/23/24	Bradley Johnson	2342 75th Avenue	TOS24-25		
	2342 75th Avenue	Deck			
	Contractor: Don Cloutier				
5/23/24	Glyn Thorman	827 218th Street	TOS24-26		
5. 2 6.2	827 218th Street	3 Season Porch			
	Contractor: Owner				
5/30/24	Edward McNiccis	2197 120th Avenue	TOS24-27		
	2197 120th Avenue	Solar Installation			
	Contractor: Wolf River Electric				
6/6/24	Gary Brunclik	2386 84th Avenue	TOS24-28		
	2386 84th Avenue	Single Family Dwelling			
	Contractor: B & W Homes				
6/13/24	Charles Letendre	806 Horse Lake Lane	TOS24-29		
0/13/24	806 Horse Lake Lane	Garage	10024-23		
	Contractor:	Curago			
6/24/24	Phil Mattison	1996 75th Avenue	TOS24-30		
	1996 75th Avenue	Generator			
	Contractor: Hurlburt Holdings				
6/24/24	Boyd Dosch	801 233rd Street	TOS24-31		
0/24/24	801 233rd Street	Accessory Building	1002401		
	Contractor: United Metal Buildings	Additional Pallating			
	gond action annual manage				
6/24/24	Mark Stickel	1994 75th Avenue	TOS24-32		
	1994 75th Avenue	Garage Addition			
	Contractor:				
6/25/24	Jay Swisher	1934 75th Avenue	TOS24-33		
J0,	1934 75th Avenue	Deck			
	Contractor:				
6/25/24	Matt Ulrich	1099 River Rd	TOS24-34		
	1099 River Rd	EV Charger			
	Contractor: MJ Electric				

	9	(disc) Un	
Application Date	Name & Mailing Address	Address / Location of Building Permit/ Permit issued for	Permit Number
7/3/24	Michael Wilmar 1001 190th Street, County Rd Y Contractor:	1001 190th Street, County Rd Y Greenhouse	TOS24-35
7/9/24	Doug Carlson 258 99th Ave Contractor:	258 99th Ave Fireplace	TOS24-36
7/17/24	Keith Simmerman 23XX Clark Rd Contractor: Tyler Freese	23XX Clark Rd New Construction	TOS24-37
7/24/24	Marcia & Dale Dressel 1061 240th Street Contractor: Martin Zais	1061 240th Street Solar Insalltion	TOS24-38



POLK COUNTY DIVISION OF ENVIRONMENTAL SERVICES DEPARTMENT OF LAND INFORMATION

100 Polk County Plaza, Suite 130 Balsam Lake, Wisconsin 54810 www.polkcountywi.gov/landinfo Emil "Moe" Norby, County Administrator Sara McCurdy, Director of Environmental Services Office: (715) 485-9279

August 21, 2024

Haas Sons Properties LLC 203 E Birch St. Thorp, WI 54771

Re: District change from Residential Agricultural 5 (RA-5) to Residential (R-1)

Sec16/T33N/R18W, Town of Osceola Parcel #042-00306-1000, 25.11 acres

To Whom It May Concern:

This letter is to advise you that on Tuesday, August 20, 2024, the Polk County Board of Supervisors approved the above requested district change.

Sincerely,

Zoning Administration

cc: Town Clerk

Land & Water Resource Department

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Førm No.	

Minor Subdivision Application

To the Town Board and Planning Commission of the Town of Osceola, Polk County, Wisconsin

the Town Board	of the Town of (Osceola, review	ent of all the area hereing of a Minor Subdivising f Osceola, Polk County	on under the pr	
Owner:			Agent:		
	(Signature)			(Signature)	
	IN ANDER		Name:		
Address: 809	1 2184 5		Address:		
Osceola	(State)	S4020	(City, Town)	(State)	(Zip)
(City, Town)	715-501-5	304	Telephone No.: _	. ,	
Email Address: 1	rimanderson	198,20 ama	Caremail Address:		
Billatt Frag. 103	71.10.11011.00.00	Just Just			
For Town Use O	nly:		Date Filed:		
Received By:			Fee Paid:		
of the Town Planning Commission. LEGAL DESCRIPTION OF THE PROPERTY (ATTACH ADDITIONAL SHEETS IF NECESSARY): Lot No. Block No. Subdivision or Government Lot # [/4] of Section 28 T 33 N, R /8 E W X, Town of Osceola, Wisconsin Tax # O42-00658- Area in Acres Yolume Page# 67 Polk County Register of Deeds 042-00658- 34.67 24 730150 pocument ##				consin of Deeds	
□ PRESENT IN	IPROVEMENTS O			Dooment	
	VONE				
		l Dumant II			
Number of New Lots to be Created Present Use		Agriculture			
☐ Zoning District Future Use		se	iculture		
☐ With this land	division, how many 14.67 a	acres will remain	n with the original parcel?		
☐ How many ac	How many acres will be lotted off for each new parcel?				
	Surveyor Name, Phone II and Email 612-799-1829 Serone Wittstock wittstock, consultants Egmail.com				
	n a previous subdivis	ion, major or mir	nor, on this land before?	- J	

Form No.	
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Surrounding Owners, Land Use and Zoning Designations

		Owner	Land Use	Zoning
	North	Brian Anderson	Residential	61
	North	Joshua Morgel	Residential	61
	South	Kevin Maurer	Residentia (64, 65M,67
vin Klingbei	South	Kori Anderson	Residentia (61,66
	East	David Pufcell	Rosidental	61 G1
	East	Gerald Viebrock	Probable Forest	66
	West	Warren Johnson	Agriculture	64,65,65M
	West			

Review Requested (Choose one)

	Concept Review (No recommendation by the Plan Commission shall occur).
X	Preliminary Review (Recommended approval, conditional approval, or rejection of the proposed plan).

Information Required

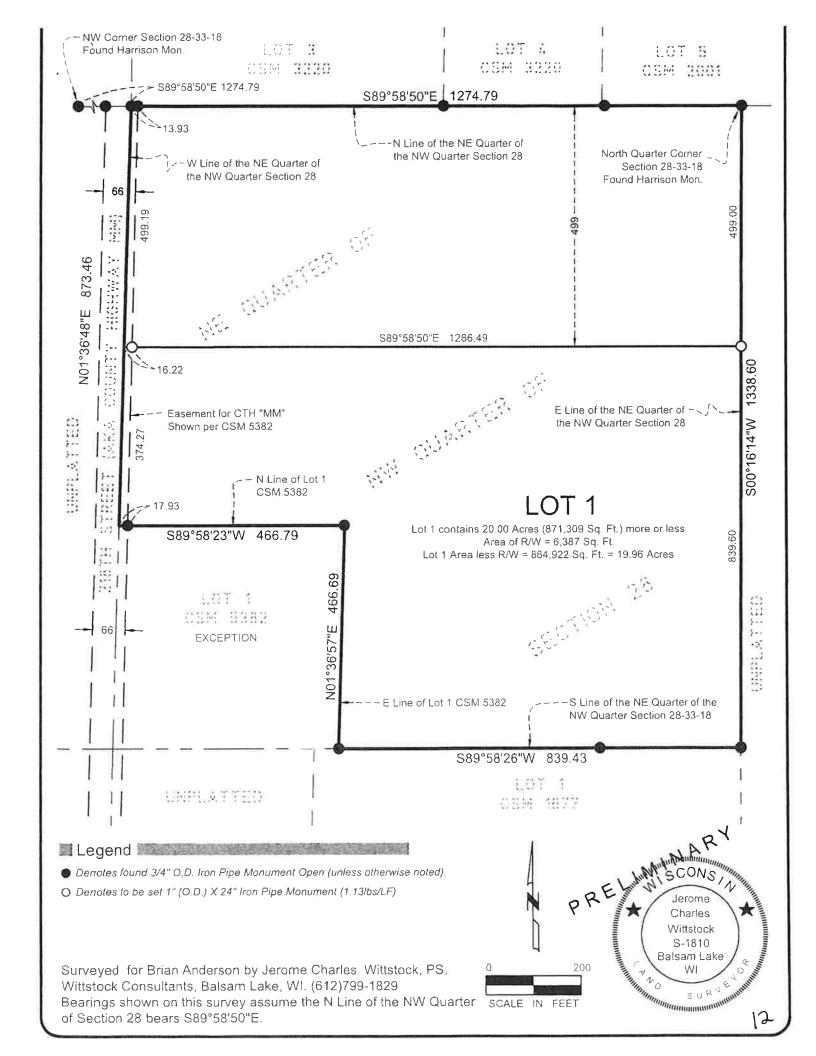
Description	Concept	Preliminary
Air Photos of area	X	With lot lines shown
Subdivider contact information	X	X
Land Owner of record	X	X
Property lines	Sketched	Surveyed
Proposed road locations	X	X
Adjacent landowners and structures	X	X
Driveway locations		If required
Shared driveways		X
Entire area plan		X
Topographic contours		If required
Engineered road plans		X

Plan Commission Recommendation

The Town Plan Commission shall recommend approval, conditional approval, including a recommendation of the need for Development Agreement, or rejection of the proposed plan to the Town Board. If approval or conditional approval is recommended, the plan shall be referred to the Board for consideration.

Form No.	
2 07 171 1 . 01	

	Included (Indicate Included with ⊠ or N/A)		Received (For Town Use Only)
☐ General Submission Requirements for all Applications			
PART A: The following checklist contains the necessary components that must be identified on the Certified Survey Map; Drainage, Grading and Erosion Control Plans; and Soil Boring test results.			
☐ Survey showing the original lot and proposed lots. Including the following information:			
 Acres, boundary lines, distances and bearings Net Build able area on created and existing parcels Identification and location existing structures Identification of driveway access points and associated culverts Easements and rights-of-way including all Utilities Topographic Data. Including the following: Identification of slopes greater than 20% and all Rock Out Cropping Wetland delineation report and map Type of wetland identified Determination of private/public waters Shoreland classifications Depict ordinary high water mark Identify 100-year floodplain elevation Elevation of groundwater 		3661366 6163 663 663	
☐ Information to be provided on separate map:			
 Drainage Grading, and Erosion Control Plans Soil Testing for the installation of an on-site septic disposal system Map identifying soil types and locations of soil borings 		100	
PART B: Inclusions (please clearly check yes or no in the following checklist of items to submit for Planning Commission and Town Board review).			
 12 Copies of Certified Survey Map (See above for information to be included on the Certificate of Survey) Application Fees Road plans, if new roads are proposed Driveway Permit, if required Wetland delineation to be performed by a professional and maps reviewed by Town's Engineer, if required. Drainage, Grading and Erosion Control Plans Soil boring results for all proposed lots not having a residence on the lot (soil test location to be shown on individual lots. Town Checklist Copies of Letters received from any associated or contacted agencies. 	Yes	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	



Surveyor's Certificate:

I, Jerome C. Wittstock, a Wisconsin Registered Land Surveyor, hereby certify that I have surveyed, divided and mapped that part of the Northeast Quarter of the Northwest Quarter of Section 28, Township 33 North, Range 18 West, Town of Osceola, Polk County, Wisconsin, more particularly described as follows:

Beginning at the north quarter corner of said Section 28, also known as the northeast corner of the Northwest Quarter of said Section 28; thence South 00 degrees 16 minutes 14 seconds West, along the east line of said Northwest Quarter, a distance of 1338.60 feet to the southeast corner of the Northeast Quarter of said Northwest Quarter and north line of Lot 1 of Certified Survey Map No. 1677, on file in the Polk County Register of Deeds Office, Polk County, Wisconsin (CSM 1677); thence South 89 degrees 58 minutes 26 seconds West, along the south line of said Northeast Quarter of the Northwest Quarter and north line of said CSM 1677, a distance of 839.43 feet, to the southeast corner of Lot 1 of Certified Survey Map No. 5382, said Polk County Register of Deeds Office (CSM 5382); thence North 01 degrees 36 minutes 57 seconds East, along the east line of said CSM 5382, a distance of 466.69 feet to the northeast corner of Lot 1 of said CSM 5382; thence South 89 degrees 58 minutes 23 seconds West, along the north line of Lot 1 of said CSM No. 5382, a distance of 466.79 feet to the west line of said Northwest Quarter and northwest corner of said CSM 5382, a distance of 466.79 feet; thence North 01 degrees 36 minutes 48 seconds East, along the west line of said Northwest Quarter, a distance of 873.46 feet to the north line of said Northwest Quarter and southwest corner of Lot 3 of Certified Survey Map No. 3220, said Polk County Register of Deeds Office (CSM 3220); thence South 89 degrees 58 minutes 50 seconds East, along the north line of said Northwest Quarter and along the south line of Lots 3 and 4 of said CSM 3220 and south line of Lot 5 of Certified Survey Map No. 2001, said Polk County Register of Deeds Office, to the Point of Beginning.

Said parcel contains 871,309 square feet or 20.00 acres, more or less. Said parcel is subject to easements of record.

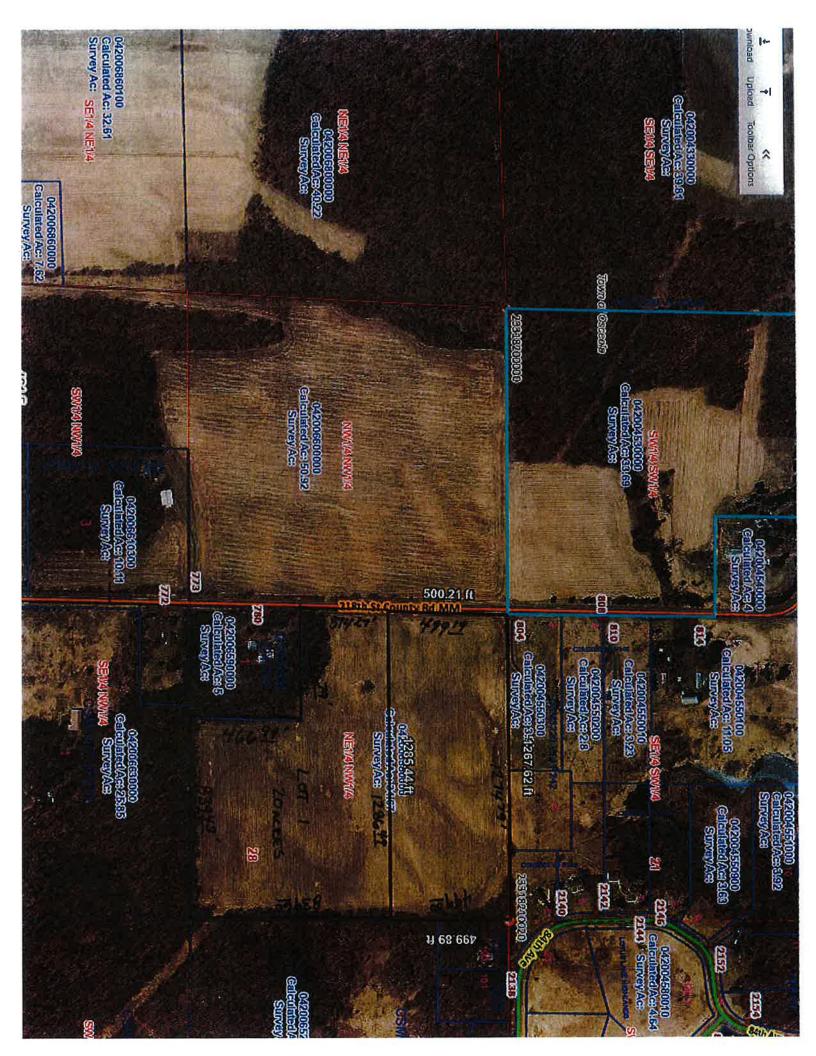
That I have complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the subdivision regulations of Polk County, Wisconsin to the best of my knowledge, information and belief in surveying, dividing and mapping the same.

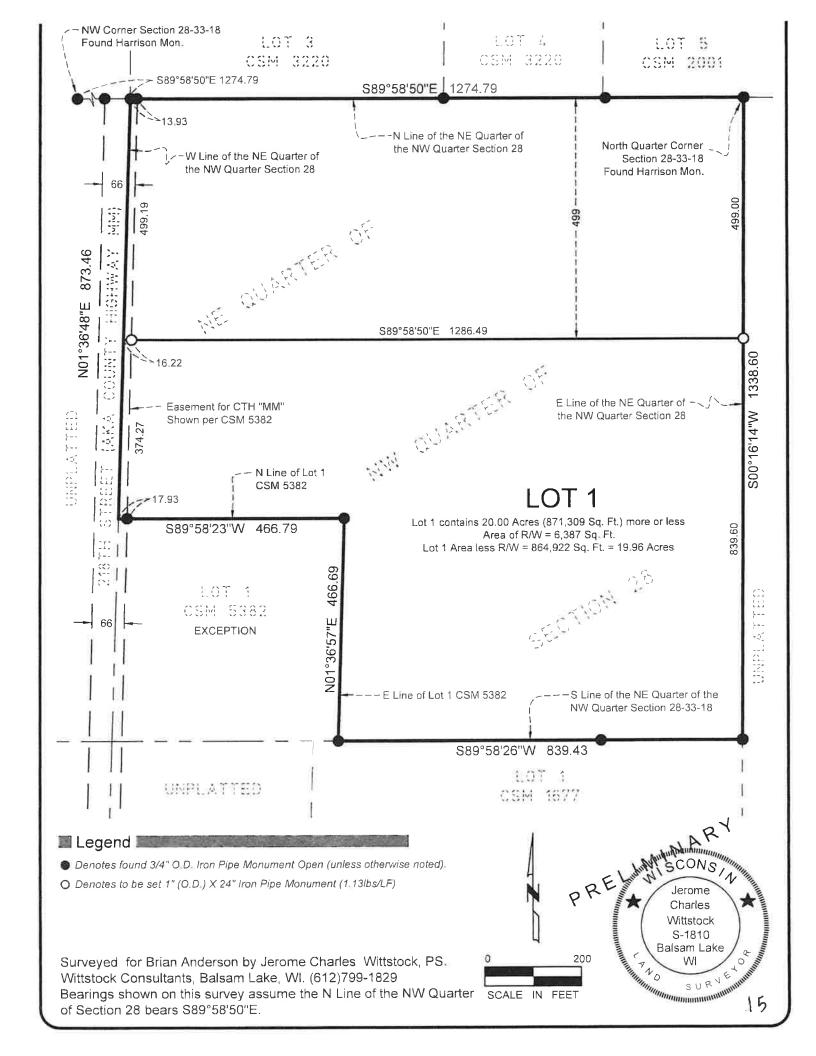
That such map is a correct representation of the exterior boundaries of the land surveyed and the division thereof.

Date	Jerome C. Wittstock, RLS NO. S-1810

That I have made such survey at the direction of Brian Anderson.







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I, Jerome C. Wittstock, a Wisconsin Registered Land Surveyor, hereby certify that I have surveyed, divided and mapped that part of the Northeast Quarter of the Northwest Quarter of Section 28, Township 33 North, Range 18 West, Town of Osceola, Polk County, Wisconsin, more particularly described as follows:

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Said parcel contains 871,309 square feet or 20.00 acres, more or less. Said parcel is subject to easements of record.

That I have complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the subdivision regulations of Polk County, Wisconsin to the best of my knowledge, information and belief in surveying, dividing and mapping the same.

That such map is a correct representation of the exterior boundaries of the land surveyed and the division thereof.

Date	Jerome C. Wittstock, RLS NO. S-1810	

That I have made such survey at the direction of Brian Anderson.



At the August 5, 2024 Town Board of Supervisors Meeting, the Town Board of Supervisors moved to adopt the 2030 Comprehensive Plan: Amended 2024.

CONSIDER APPROVAL OF ORDINANCE TO ADOPT 2030 COMPREHENSIVE PLAN: AMENDED 2024

MOTION BY LINDH/CRONICK TO APPROVE THE ORDINANCE TO ADOPT THE 2030 COMPREHENSIVE PLAN: AMENDED 2024. MOTION CARRIED.

There is an option to have the Amended Comp Plan printed. Please note if you would prefer a printed version in place of a pdf version.