

August 30, 2024

Town of Osceola

September 3, 2024 Town Board Meeting Packet

Please note, the contents of this packet may change up to the start of the Town Board of Supervisors Meeting.

The final meeting agenda is posted at least 24 hours in advance of the meeting (not counting the hours in Sundays or legal holidays). See Wis. Stat. s. 19.84

/s/ Dani Pratt, Clerk

# TOWN OF OSCEOLA TOWN BOARD OF SUPERVISORS - REGULAR BOARD MEETING

**Tuesday, September 3, 2024 – 6:30 P.M.**

**Town Hall - 516 East Avenue North, Dresser WI**

**Virtual - Open Meeting via Microsoft Teams;**

**To join via Teams: See Meetings, Notices/Agendas on [www.townofosceola.com](http://www.townofosceola.com)**

**Agenda Can Change Up to 24 Hours Prior to Meeting**

## MEETING AGENDA

1. **Call Meeting to Order**
2. **Verification of Meeting Posting**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Presentation and Approval of Bills**
6. **Acceptance of Proposed Agenda**
7. **Approval of Minutes of Previous Meetings: 08/05/2024**
8. **Public Comment**
9. **Public Works Report**
10. **Treasurer's Report**
11. **Clerk's Report**
12. **Old Business**
  - a) Consider Nuisance Properties
  - b) Consider Emergency Road Bridge Grant Update
  - c) Consider ARIP Update
  - d) Consider Referendum for Road Construction Results
  - e) Update on Civic Plus Recodification
13. **New Business**
  - a) Consider Blue Stone Sand & Gravel, LLC License Bond Renewal
  - b) Consider Approval of Budget Amendment Resolution Number
  - c) Consider Location for Nov. 5 General Election to the Town Hall Shop
14. **Chair's Report**
15. **Supervisors' Reports**
  - a) Jon Cronick: Supervisor and Plan Commission Update
  - b) Tony Johnson
  - c) Tom Magnafici
  - d) Webley Weingarten
16. **Committee Reports: Consideration/Review/Discussion**
  - a) Finance
  - b) Media & Technology
  - c) Personnel
  - d) Public Works
17. **Request for Future Meeting Agenda Items**
18. **Next Plan Commission Meeting – Tues., September 24, 2024, 6:00 p.m.**
19. **Next Town Board Meeting – Mon., October 7, 2024, 6:30 p.m.**
20. **Open Book – October 8, 9 a.m.-1p.m., October 9, 1 p.m.-5p.m.**
21. **Board of Review – Monday, October 21, 1:00 p.m.**
22. **Community Meetings Board Members Attend:**
23. **Adjournment**

Notice is hereby given that a quorum of the Town of Osceola Plan Commission may be present at this meeting of the Town Board of Supervisors scheduled as noted above to gather information about a subject over which they have recommendation-making responsibility. The Plan Commission will take no formal action at this meeting.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities to have an equal opportunity to enjoy all Town programs and services. Anyone who requires an auxiliary aid or service for effective communication should contact the Clerk's office at (715)755-3060 no later than one (1) day ahead of the event.

AFFIDAVIT OF POSTING: I hereby certify that this notice has been posted at the Dresser Post Office, the Town Hall, and the Town Web Site.  
/s/ Dani Pratt, Clerk

**TOWN OF OSCEOLA**  
**BOARD OF SUPERVISORS MEETING**  
**Monday, August 5, 2024 — 6:30 p.m.**

Meeting Minutes

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Monday, August 5, 2024, at 6:30 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

**CALL TO ORDER:** Chair Lindh called the regular meeting to order at 6:30 p.m.

**VERIFICATION OF MEETING POSTING:** Clerk Pratt confirmed that the notice was posted at the Town Hall, Dresser Post Office, the First National Community Bank, and the Town website.

**PLEDGE:** Lindh led the Pledge of Allegiance to the United States Flag.

**PRESENT:** Chair Lindh, Supervisors Cronick, Johnson, Magnafici, and Weingarten.

**ABSENT:** None

**PUBLIC ATTENDEES:** Clerk Pratt, Treasurer Carlson, Jim Brundage, Gae Magnafici, Trish Carlson, Teri Wallis, Bob Gilbert, Dawn Gilbert. Teams attendees; DS, Matt Anderson

**CHECK PRESENTATION AND APPROVAL OF BILLS**

A packet of check detail was provided by Treasurer Carlson.

MOTION BY CRONICK/JOHNSON TO APPROVE THE LIST OF FROM JULY 2- AUGUST 5, 2024, CHECKS AND ACH PAYMENTS 19464-09506, FOR A TOTAL OF \$70,910.43. MOTION CARRIED.

**ACCEPTANCE OF PROPOSED AGENDA**

MOTION BY CRONICK/JOHNSON TO APPROVE THE AGENDA. MOTION CARRIED.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

MOTION BY JOHNSON/CRONICK TO APPROVE THE 07/01/2024 REGULAR TOWN BOARD MEETING MINUTES, MOTION CARRIED

**PUBLIC COMMENT**

*Jim Brundage*- Spoke of Jefferson Davis's presentation of voting machine information.

**PUBLIC WORKS REPORT**

Raddatz provided detailed report of work efforts done throughout July.

**TREASURER'S REPORT**

Bank balances as presented.

MOTION BY CRONICK/JOHNSON TO APPROVE THE TREASURER'S REPORT AS PRESENTED. MOTION CARRIED.

**CLERK'S REPORT**

Clerk Pratt gave a report on work activities during the month of July.

## **OLD BUSINESS**

### **CONSIDER NUISANCE PROPERTIES**

680 200<sup>th</sup> Street, property owners stated the many improvements that they have made to their property Weingarten reviewed the list of property owners who have made some obvious attempts at improvement and have communicated with the Town, either by phone, e-mail or at board meetings. Follow-up letters will be sent to property owners who have not made improvements or corrections.

### **CONSIDER APPROVAL OF AMENDED RESOLUTION NUMBER FROM 07-01-01 TO NUMBER 24-07-01**

MOTION BY LINDH/JOHNSON TO APPROVE THE AMENDED RESOLUTION NUMBER FROM 07-01-01 TO 24-07-01. MOTION CARRIED.

### **CONSIDER APPROVAL OF RESOLUTION FOR POSTING PUBLIC NOTICES 24-08-01**

MOTION BY CRONICK/JOHNSON TO APPROVE THE RESOLUTION FOR POSTING PUBLIC NOTICES LOCATIONS 24-08-01. ROLL CALL – WIENGARTEN: YES, CRONICK: YES, LINDH: YES, MAGNAFICI: YES, JOHNSON: YES. MOTION CARRIED.

### **CONSIDER EMERGENCY ROAD BRIDGE GRANT UPDATE**

No new information, waiting upon scheduling from Polk County.

### **CONSIDER ARIP UPDATE**

A denial letter was received, and the grant was not approved. September 30<sup>th</sup> is the application date for the 2<sup>nd</sup> application.

### **CONSIDER APPROVAL OF ORDINANCE TO ADOPT 2030 COMPREHENSIVE PLAN: AMENDED 2024**

MOTION BY LINDH/CRONICK TO APPROVE THE ORDINANCE TO ADOPT THE 2030 COMPREHENSIVE PLAN: AMENDED 2024

### **UPDATE ON CIVIC PLUS RECODIFICATION**

All board members were forwarded the email of proofs from Civic Plus, the deadline to approve the proofs is October 14, 2024. Approximately 30 pages were assigned to each Board Supervisor to review.

## **NEW BUSINESS**

### **CONSIDER APPROVAL OF OPERATOR'S LICENSE FOR TAMMY TOWNSEND #24-44.**

MOTION BY CRONICK/WEINGARTEN TO APPROVE THE OPERATOR'S LICENSE FOR TAMMY TOWNSEND #24-44. MOTION CARRIED.

### **CONSIDER PRIVATE SIGNAGE, SIZING, AND RIGHT OF WAY**

The Town's signage policy is under the Polk County ordinance 24-21. Temporary signs should not be placed in the road right of way.

### **CONSIDER AMENDING EMPLOYEYEE HANDBOOK – BEREAVMENT LEAVE**

MOTION BY LINDH/JOHNSON TO APPROVE AMENDMENT TO EMPLOYEE HANDBOOK TO INCLUDE BEREAVMENT LEAVE. ROLL CALL VOTE. WEINGARTEN: YES, CRONICK: YES, LINDH: YES, MAGNAFICI; YES, JOHNSON: YES. MOTION CARRIED.

**CONSIDER APPROVAL OF BUDGET AMENDMENT RESOLUTION NUMBER 24-08-02**

MOTION BY CRONICK/MAGNAFICI TO APPROVE THE RESOLUTION AMENDING THE 2024 BUDGET-RESOLUTION 24-08-02. ROLL CALL VOTE. WEINGARTEN: YES, CRONICK: YES, LINDH: YES, MAGNAFICI; YES, JOHNSON: YES. MOTION CARRIED.

**CHAIR'S REPORT**

Lindh attended a Wisconsin Town's Association Council meeting. met with many other town chairpersons, learned about what other towns are doing.

**SUPERVISORS' REPORTS**

- a) Cronick – Noted that the Plan Commission met with a property owner regarding a lot split.
- b) Johnson – nothing to report, noted a ribbon cutting ceremony at the Interstate State Park, and Polk County National Night Out at Polk County Justice Center
- c) Magnafici – nothing to report
- d) Weingarten – nothing to report

**COMMITTEE REPORTS**

Finance – nothing to report

Media & Technology – nothing to report

Personnel – nothing to report

Public Works – completed 2024 Town Road Tour, Delmore has contracted with 372 towns for the culvert inspections, and the Town of Osceola is on the list.

**REQUEST FOR FUTURE MEETING AGENDA ITEMS**

- Old Business: Civic Plus, ARIP Grant Update, Emergency Bridge Grant, Nuisance Properties

**OTHER AUGUST BOARD MEETINGS:** None

**COMMUNITY MEETINGS BOARD MEMBERS ATTEND:**

Next Plan Commission Meeting – Tues., August 27, 2024, 6:00 p.m.

Next Town Board Meeting – Tues. Sept. 3, 2024, 6:30 p.m.

Public Works Committee Meetings Thurs. August 8 and 22 – 7a.m.

**ADJOURN**

MOTION BY JOHNSON/CRONICK TO ADJOURN THE TOWN BOARD MEETING, MONDAY AUGUST 5, 2024.

MOTION CARRIED. Meeting Adjourned at 7:30 p.m.

**To be approved:** September 3, 2024

Approved: \_\_\_\_\_

\_\_\_\_\_  
*Town Clerk*

## HIGHLIGHTS OF CLERK ACTIVITIES DONE THIS MONTH:

**August :**

TASKS			FURTHER COMMENTS
<b>Meetings</b>			August 5 Town Board of Supervisors August 27 Plan Commission
<b>Town's Web Page (and Town Facebook site)</b>			Updates as needed
<b>Public Walk-in/calls/emails</b>			Various: dog tags, animal complaints, voter registrations, burn permits(we have 99 YTD) , building permits(40) , etc.
<b>Training</b>			Attended WEC online training
<b>Elections</b>			August 13 election – 728 voters Excellent team of Poll workers and Chief Election inspectors Working with Command Central for equipment updates Large increase in voter registrations this month, along with an increase in absentee ballot application
<b>Other</b>			DOA – Population update: was 3,086 new 3,110 Increase of +24

Public Nuisance:

Update- Letters were mailed to 813 200<sup>th</sup> St and 1954 110<sup>th</sup> Ave.

Additional letters will be going to 967 210<sup>th</sup> and 803 200<sup>th</sup>.

**August 13, 2024 Partisan Primary UNOFFICIAL RESULTS:**

**Total # of Voters = 728 Provisional Votes -0**

**Town of Osceola Levy Increase Number: Yes 214 No 489**



August 20, 2024

John Warner  
2223 100TH AVE  
DRESSER, WI 54009

RE: \$15,000.00 WI Township of Osceola License Bond

John:

I appreciate your continued trust in myself and SuretyBonds.com for all of your bonding needs!

<u>Bond Number</u>	<u>Expiration Date</u>	<u>Renew?</u>
107919187	9/27/25	YES

The bond referenced above has been successfully renewed. You must file an original continuation certificate with the obligee to prove the bond is in good standing.

**Your Continuation Certificate Instructions**

- Review entire document to ensure all fields are filled out fully and accurately.
- Properly signed and sealed document must be physically filed with obligee requiring the bond.

**Our Commitment to You**

SuretyBonds.com works with more than 25 of the nation's largest surety companies to ensure you receive the best pricing available for your bond. I will begin quoting any renewals for you 90 days before your bond's expiration date.

To ensure fast and accurate service, please notify us of any changes in:

- ownership
- mailing/business address
- email address
- phone number

With this information I can notify you of any changes in your bonding requirements and ensure you receive any future renewal notices without delay.

As always, feel free to call me at 1 (800) 308-4358 *any* time you have a question or need help with your current or future bonding needs.

Sincerely,

Customer Care Team  
Surety Bond Account Manager

### CONTINUATION CERTIFICATE

Tuesday, August 20, 2024

BOND NUMBER	BOND DESCRIPTION	BOND AMOUNT	EFFECTIVE DATE	EXPIRATION DATE
107919187	WI / Township of Osceola License Bond	\$15,000.00	9/27/2024	9/27/2025

**Principal:**

Blue Stone Sand and Gravel, LLC

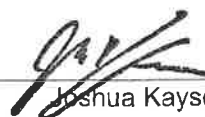
**Obligee:**

Township of Osceola  
516 East Avenue North P.O. Box 216  
Dresser, WI 54009

THIS BOND CONTINUES IN FORCE TO THE ABOVE EXPIRATION DATE CONDITIONED AND PROVIDED THAT THE LOSSES OR RECOVERIES IN IT AND ALL ENDORSEMENTS SHALL NEVER EXCEED THE PENALTY SET FORTH IN THE BOND AND WHETHER THE LOSSES OR RECOVERIES ARE WITHIN THE FIRST AND/OR SUBSEQUENT OR WITHIN ANY EXTENSION OR RENEWAL PERIOD, PRESENT, PAST OR FUTURE. ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

Signed and dated this 20 day of August, 2024.

Travelers Casualty and Surety Company of America, Inc.



Joshua Kayser, Attorney in Fact

**Agent:**

BROOKLYN VENTURES, LLC  
803 E. WALNUT STREET., 5TH FLOOR  
COLUMBIA, MO 65201

# TOWN OF OSCEOLA

**Polk County, Wisconsin**  
www.townofosceola.com

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## **Resolution Amending the 2024 Budget Resolution 24-09-01**

**WHEREAS**, The Osceola Town Board adopted the 2024 budget on November 13, 2023; and

**WHEREAS**, the year-to-date- budget reports indicate that there are expense accounts that are currently over-budget, and revenue accounts that should be adjusted to reflect this financial report; and

**WHEREAS**, it is financially prudent to amend the 2024 budget accordingly.

**SO THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF OSCEOLA TO AMEND THE FOLLOWING ACCOUNTS OF THE 2024 BUDGET:**

- The sum of (\$1350.00) is hereby transferred from Reserve for Contingencies to Election Supplies \$1,000.00, Public Works- Garage Expense \$200.00, Town Board Dues and Training \$150.00 and the budget of said accounts be adjusted accordingly.
- The sum of (\$181,076.00) is hereby transferred from Fund Balance, to Capital Equipment- New Equipment \$181,076.00 and the budget of said account be adjusted accordingly.

Adopted this 3<sup>rd</sup> day of September 2024, at the Town Board of Supervisors Regular Board Meeting.

\_\_\_\_\_  
Dale Lindh, Chair

\_\_\_\_\_  
Jon Cronick, Supervisor

\_\_\_\_\_  
Tony Johnson, Supervisor

\_\_\_\_\_  
Tom Magnafici, Supervisor

\_\_\_\_\_  
Webley Weingarten, Supervisor

ATTEST:

\_\_\_\_\_  
Dani Pratt, Clerk

\_\_\_ Voice Vote  
\_\_\_ Roll Call Vote  
\_\_\_ Yeas; \_\_\_ Nays; \_\_\_ Absent/Abstain